



# Organizing the AATSP Chapter Poster Contest

The AATSP sponsors the Poster Contest annually for students enrolled in Spanish or Portuguese in grades K–12. The Chapter Contest is the first round of the AATSP Poster Contest, and allows students the opportunity to be celebrated on the chapter levels as well as be recognized at the state and national levels. If your AATSP Chapter does not already host a Poster Contest for Spanish or Portuguese students, please consider offering the contest as a Chapter activity.

Teachers are encouraged to participate in the contest to engage students about the benefits of learning another language. Students illustrate their ideas to demonstrate their understanding of the importance of learning new languages. The poster could also be an excellent project for Hispanic Heritage Month and world language celebrations. For additional information on the AATSP Poster Contest entry requirements, the current theme, and “Student Information Form,” visit: [www.aatsp.org/postercontest](http://www.aatsp.org/postercontest)

## RESPONSIBILITIES OF THE CHAPTER

Each chapter coordinates the first round of the AATSP Poster Contest at the state level (or, in states with more than one chapter, the regional level). Each chapter should:

- Appoint a Chapter Coordinator for the Poster Contest.
- Allocate funds for the certificates and prizes while keeping in mind that funding needs will increase as student participation increases.

## RESPONSIBILITIES OF THE CHAPTER CONTEST COORDINATOR

- Consult the AATSP website [www.aatsp.org/postercontest](http://www.aatsp.org/postercontest) for the current year’s theme, or contact the National Contest Coordinator ([postercontest@aatsp.org](mailto:postercontest@aatsp.org)) for more information.
- Establish the chapter deadline to precede the national deadline to have sufficient turn-around time for receiving, copying, and judging the posters; awarding certificates; and mailing the winning posters to the AATSP National Poster Contest (the National Poster Contest deadline is April 1 each year). The Chapter Contest Coordinator also needs to account for any school holidays when establishing the chapter deadline.
- Publicize the chapter deadline and annual contest theme to chapter members.
- Supervise the receipt of the poster entries from participating schools.
- Organize the selection/judging of the three best entries from each category (K–3, 4–5, 6–8, 9–12 Hand-drawn, and 9–12 Digital).
- Send the selections to the National Contest Coordinator.
- Award a certificate and a prize for the winning entries (optional per Chapter Contest).

## **RESPONSIBILITIES OF SPONSORING TEACHERS**

- Join or renew membership in the AATSP in order to sponsor students in the Poster Contest. Visit the AATSP website to join or renew online: [www.aatsp.org](http://www.aatsp.org)
- Have the students create posters based on the current year's theme and guidelines.
- Select the three best posters from each category (K–3, 4–5, 6–8, 9–12 Hand-drawn, 9–12 Digital) for which there are student entries. The categories entered will depend on the grade levels taught by the sponsoring teacher.
- Send the selected posters to the Chapter Contest Coordinator.
- Await notification from the Chapter Contest Coordinator. If selected by the chapter, await notification from the National Contest Coordinator.
- Award prizes and certificates of winning posters as applicable.

## **RESPONSIBILITIES OF THE NATIONAL CONTEST COORDINATOR**

- Coordinate the selection/judging of the posters received from the chapters.
- Notify the submitting chapter/teacher of the winning poster(s).
- Send the certificate and prize for winning posters to the sponsoring teacher to be distributed to the winning student(s).
- Send participation ribbons and prizes to participants.

## **ADDITIONAL NOTES**

- Sponsoring teachers may still submit entries to the national contest even if their respective chapters do not sponsor poster contests.

If you have any further questions about setting up a chapter contest, please contact the National Contest Coordinator:

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