



STATE DIRECTOR PROGRAM - GOVERNANCE

CHAPTER I. GOVERNANCE

- A. State Directors and State Executive Councils operate under the authority of the American Canoe Association. All programs, plans, expenditures and guidance developed by State Directors and State Executive Councils shall be subject to final authority of the ACA National Office.
- B. State Directors and members of State Executive Councils must be ACA members in good standing.
- C. The State Executive Council for each state shall, at a minimum, consist of the State Director, a Deputy State Director and a Secretary/Treasurer.
- D. Additional volunteer positions may be added to the State Executive Council, such as: State Education Director, State Stewardship Director, State Competition Director, and State Public Policy Liaison.
- E. Additional, state specific positions may be created as deemed necessary to meet the needs of an individual state.

CHAPTER II. TERM

- A. All members of the State Executive Council are elected to a 2 year term.
- B. Elections will take place on odd numbered years in January, in the form of electronic voting by state, via the ACA website.
- C. New State Executive Council members will commence their responsibilities 30 days after the close of the online election.
- D. A member of the State Executive Council may be reelected once to the same position in successive elections (an individual can only serve 4 years in a row in the same position).
- E. There is no overall limit to the number of positions an individual can hold, except in cases of an apparent conflict of interest which may be determined by the ACA National Office.



CHAPTER III. STATE EXECUTIVE COUNCIL

Permanent

- A. **STATE DIRECTOR.** The State Director shall preside over meetings of the State’s Executive Council and follow the responsibilities as outlined in the State Director-ACA Partnership document.
- B. **DEPUTY STATE DIRECTOR.** The Deputy State Director shall perform the duties of the State Director when absent. In the event of a resignation or removal, the Deputy State Director shall assume the remainder of the State Director’s term.
- C. **STATE TREASURER/SECRETARY.** The State Treasurer/Secretary shall coordinate with the ACA National Office on the disbursement of funds and provide appropriate written reports when applicable.

Optional

- D. **STATE EDUCATION DIRECTOR.** The duties of the State Education Director shall be to assist paddlers and organizations with locating certified instructors and classes, and promoting safe and enjoyable use of the state’s waterways.
- E. **STATE STEWARDSHIP DIRECTOR.** The State Stewardship Director shall promote community responsibility through the ACA’s Stream to Sea Initiative, communicate pollution issues in your state to the ACA National Office, and work with local groups to identify waterways in need of clean-ups.
- F. **STATE COMPETITION DIRECTOR.** The State Competition Director shall be responsible for developing, organizing, and promoting paddlesport competition throughout the state in cooperation with other local and state organizations.
- G. **STATE PUBLIC POLICY LIAISON.** The State Public Policy Liaison shall be responsible for monitoring access or regulatory issues at the city, county or state level and informing the State Executive Council and ACA National Office.



CHAPTER IV. VOTING

- A. Each member of the State Executive Council will have one vote. They may cast their vote by one of the following methods: a) Being physically present at a meeting; b) Participating in consideration of a matter via teleconference or other electronic means.
- B. A quorum will be one-half plus one of the members of the State Executive Council.
- C. Except as otherwise provided by law or in this document, all matters which shall properly come before the State Executive Council shall be decided by a majority of votes cast.

CHAPTER V. VACANCIES

- A. Resignation. Any member of the State Executive Council may resign at any time by giving written notification to the State Director and the ACA National Office.
- B. Removal. Any member of the State Executive Council may be removed by a three quarters vote of a quorum of the State Executive Council. In such event, written notice of the intended action shall be provided to the individual in question and the ACA National Office thirty (30) days prior to the vote. The ACA National Office may remove a member of the State Executive Council for cause. In such event, written notice of the intended action shall be provided to the individual in question and the members of the State Executive Council. The individual in question shall be given the opportunity for rebuttal.
- C. In the event of a vacancy, the State Executive Council may temporarily fill the position by a majority vote. If no active State Executive Council exists, the ACA National Office may fill the position. The position will then be filled in the next election cycle by online voting by the state's membership.