I. CALL TO ORDER - Meeting called to order at 11:03 AM by NSUAA President, Shelvee Osborne.

II. INVOCATION - Parliamentarian, Gerald Tyler

III. INTRODUCTIONS - All persons in attendance were asked to state name and chapter affiliation. (Attendance Attached)

IV. ESTABLISHMENT OF QUORUM - Established by NSUAA Parliamentarian

V. NSUAA PRESIDENT’S REPORT - President’s verbal report included the following:
   - Mission of the NSUAA
   - ACTION: Membership will work with Gerald Tyler to develop a recruitment/public relations plan.
   - More Alumni representation in NSU magazine.
   - ACTION: Implementation of a NSUAA quarterly newsletter by the NSUAA corresponding secretary.
   - ACTION: Creation of a table top display that depicts the goals, objectives, annual giving and activities of the NSUAA.
   - Recap of the annual giving guidelines in the SOP and stated that the goal is for all NSUAA officers to donate a minimum gift of $1,000.
   - NSUAA President attended funeral of Dr. Wilson’s son.
   - NSUAA President, Treasurer and Immediate Past President met with Paul Shelton, VP of University Advancement and Clarence Coleman, Associate Vice President of Advancement Services on 07/22/05 to discuss the 5% percent policy set forth by the NSU Foundation and treatment of alumni.
   - Attended funeral of Washington, DC chapter member Jessie King’s father) on 7/24/05.
   - Requested that when replying to NSUAA emails, individuals should “reply to all.”
   - Attended the Band Celebration for Emory Fears on 7/22/05.

MOTION: Perkins motioned to move item XII up on the approved agenda, motion seconded and motion carried.

XII. RECOGNITION OF GUEST
A. Reclamation Project. Presentation made by Dr. Dennis Montgomery, Director of NSU Reclamation Program. Discussed efforts to readmit/reclaim former NSU students.

B. Athletic Foundation. Merv Pitchford spoke on behalf of the NSU Athletic Foundation. Presentation encouraged NSU alumni and friends to obtain membership in the NSU Foundation. Packages were given to each chapter present containing membership applications and information on the Foundation’s Million Dollar Fundraising Project. Each chapter was also encouraged to sell/buy the car raffle tickets.

VI. APPROVAL OF MINUTES
Minutes from the May 7, 2005 NSUAA Board Minutes were reviewed with the following revisions:
1. Attendance list was abbreviated.
2. Adjust amount in the Lifetime Account (under financial report) to $28,089.19.
3. Suggested by C. Pleasants that NSUAA Board members should be listed and then others in attendance.
4. Notation: NSU Battle of the Bands will be October 30 at 2:30 pm.
MOTION: C. Brown motioned to accept the minutes with the corrections, seconded by C. Perkins. Motion Carried.

FINANCIAL REPORT
NSUAA Treasurer Report was presented by Carlton Perkins (for treasurer, Sandra Pitchford). The report contained recommendations: 1) to transfer the donated funds of $1,417 to the Lifetime Membership account, leaving a balance of $5,083.00 2) to use $5,083 from the year-end carry-over amount in the operating account to repay the lifetime account in full. The purpose of the transfer is to repay the lifetime membership account; for the loan of $6,500 borrowed for the 2003 concert.

MOTION: J. Carter motioned to approve the transfer of $1417.00, seconded by R. Holmes. Motion carried.
MOTION: T. Mackey motioned to approve the transfer of $5083 from general operating account to lifetime membership account, seconded by J. Carter. Motion carried.

STANDING COMMITTEE REPORTS
Annual Giving - Joyce Shambley, Chair; report presented during Annual Giving Workshop 7/29.

Budget/Finance – Charles Brown, Chair
- Named his committee members: Vince Harris, Joan Brown, Carrie Snead and Sandra Pitchford
- Requested that all chapters submit their budgets to the committee by the end of 01/2006

Membership - William Rainey, Chair; No Report.

Scholarship - Rayverlyn Simon, Chair; No report

Awards - Lorraine Lockhart, Chair; requested that all nominations be submitted in a timely manner; adhere to deadlines.

Fundraising - Vincent Harris, Chair & Joan Brown, Co-Chair
- Introduced verbal proposal for a Labor Day dance to be held in Gill’s Gym and a possible NSUAA 35th anniversary concert, featuring the “Unifics.”
- C. Perkins commented that the Fundraising Report does not follow the suggested format.
MOTION: C. Perkins motioned that the fundraising report is to be submitted to the board in a written format for approval, seconded by C. Pleasants. Motion carried.

The Board discussed the viability of conducting a Labor Day Alumni Dance in Gill’s Gym.
MOTION: D. Miller motioned to hold the Sept 3rd Labor Dance in Gill’s Gym, seconded by J. Baker. Motion carried. Proposal is to be submitted within a week.

Homecoming – Carrie Snead, Chair (absent); Merv Pitchford gave the report, see attachment.
BOARD OF DIRECTORS' MEETING  
NORFOLK STATE UNIVERSITY ALUMNI ASSOCIATION, INC.  
July 30, 2005, 11:00 AM - Houston, TX,  
MINUTES

Golf – Merv Pitchford, Chair
- Requested the support of all chapters to be hole sponsors at the 2005 NSUAA golf tournament.
- The following chapters pledged to purchase a hole:
  1. Hole Purchase - Chesapeake, Portsmouth & Suffolk (co-sponsor), Greater Northern & Houston (co-sponsor), Norfolk, VA Beach. MAC (already paid)
  2. Band and Cheerleader Chapters (co-sponsor), Petersburg and Peninsula will respond at a later date.

Student Relations - Candi Mundon, Chair; No Report

The NSUAA President asked that all committee reports are submitted to the appropriate VP thirty (30) days prior to each board meeting.

ACTION - The 1st Vice President and 2nd Vice President will develop a schedule for report submission and distribution.

IX. CORRESPONDENCES
The NSUAA recording secretary read letters by NSU Advancement VP, Paul Shelton and from COMTEK.

X. UNFINISHED (ONGOING) BUSINESS

A. K. Walton (OAR) administered the Oath of Office to Keith Jones as the NSUAA Recording Secretary.

MOTION: C. Perkins motioned to accept nomination from the Pres for Keith Jones as the NSUAA Recording Secretary and Marsha Thompson as Corresponding Secretary, seconded by C. Pleasants. Motion carried.

B. Inactive Chapters – C. Perkins stated that certified letters inviting reactivation will be sent to the last known president of the inactive chapters; Winston-Salem, Detroit, Southside Virginia, and Eastern Shore. Telephone calls will follow after a 30-day wait; followed by another letter and yet another call. This is a 120-day process.

C. Life Membership Benefit Proposal- C. Perkins gave report recommending a unique card and engraved plaque for life members. Discussion followed that previously paid life members will receive the same gifts. See attached report.

MOTION: J. Carter motioned to enact the Life Membership proposal, effective 07/30/2005, seconded by C. Perkins. Motion carried.

D. Fund raiser-Lapel Pin - Discussion tabled until the next meeting.

E. Audit of Financial Records - The MOU w/NSU requires that financial records be audited every three years. C. Perkins was charged to secure an accounting firm. His results yielded Mr. Kenneth Wooling, CPA of Chesapeake.

MOTION: C. Brown motioned to utilize the services of Wooling, seconded by J. Baker. Motion carried.
F. 2006 Summer Conference – Visual report presented by C. Pleasants
Date: July 20-23, 2006
Place: Holiday Inn Executive Center (757)499-4400 or 1(800)567-3856
Hotel Room: $99 plus tax; July 1 is hotel cut-off
Early Conference registration (Up to June 1) -$130.00; Late-$150.00; On-site -$165.00.
Goal: To register attendance of 200 people

G. SOP Update – The NSUAA SOP had been distributed during the May meeting.
   **MOTION:** C. Perkins motioned to accept the SOP as presented, seconded by J. Carter.
   Lorraine Lockhart sited un-readiness suggesting need for changes. Motion carried with 13
   votes.

H. Office of Alumni Relations Update -
   • Labor Happy Hour-Friday, 5-9 p.m. at Norfolk’s Alice May’s restaurant. Applications
     for new members will be available.
   • Alumni Day -11 February
   • MEAC Tournament -March 6-12
   • Associate director’s search almost complete- Three recommendations have been
     forwarded to Dr. Coleman

I. Executive Committee Chapter Mentors - Purpose is to Foster Communication & Support.
   The President listed Executives responsible for chapters.

XI. NEW BUSINESS
A. Jennifer moved to discuss Annual Giving Goal and the NSUAA Theme

   **Annual Giving** - Goal for the last three years was exceeded therefore the proposed goal for the
   next three years is to increase giving by 10% to $1.1 million.
   **MOTION:** Charles Pleasants motioned that the goal for the next three years be a $1.1 million
   which is a 10% increase, seconded by C. Perkins. Motion carried.

   **NSUAA Theme** - The President proposed that the theme for this year remain the same as the
   previous year’s theme, “It’s Time to Give Back Time, Talent and Treasures.”
   **MOTION:** C. Perkins motioned to accept the theme, seconded by Joan Carter. Motion carried.

B. NSU 70th Anniversary Donation - President proposed pooling resources and presenting one
   check at the Gala. C. Brown suggested presenting a pledge instead. Joyce Shambly injected
   that the Gala Committee desires actual donations during the Gala. Discussion followed
   reference the tax deductibility of transportation and lodging to Alumni events.
   **ACTION:** C. Perkins will investigate tax deductibility of transportation and lodging to Alumni
   events and will also investigate if table cost minus benefit can represent Alumni
   contribution.

   The President conveyed that the NSUAA honored Dr. McDemond at the last
   Commencement and had no plans of doing the same at the Gala.
BOARD OF DIRECTORS' MEETING
NORFOLK STATE UNIVERSITY ALUMNI ASSOCIATION, INC.
July 30, 2005, 11:00 AM - Houston, TX,
MINUTES

C. NSUAA 35th Anniversary Celebration (2006-Labor Day, Homecoming, etc.)-Carlton Perkins suggested developing a video of former presidents. The committee is studying the dates for the Alumni Anniversary observance.

D. MEAC update was covered under OAR report.

E. NSUAA Awards - to be addressed at tonight's event

F. 2007 & 2008 Summer Conference Suggested locations
   
   MOTION - C. Perkins motioned that Norfolk Chapter be awarded the 2007 Summer Conference, seconded by K. Jones. Unreadiness by R Holmes. Motion carried 14 to 6.
   
   ACTION - V. Harris will provide the 2007 proposal by December 2005. C. Perkins clarified that the Board Of Directors had the rare dilemma of 2 chapters (Philadelphia and Prince George Co MD) desiring to hold the 2004 summer conference. Both chapters were asked to submit proposals.
   
   MOTION - V. Spellman motioned that the Band host the 2008 Summer Conference, seconded by J Carter. Motion carried.

G. Meeting and Event Dates to remember - The President asked Chapters to forward their lists of planned activities to the NSUAA.

XIII. ANNOUNCEMENTS

   Alumni Band - Battle of the Bands scheduled for October 30 at 2:30 pm at Dick Price Stadium
   - Alumni Band - 9 September Battle of the Bands against N.C. A&T, 7:00 p.m.
   - Alumni Band - NSU Band needs assistance to travel to FAMU
   - Houston - Tonight’s dress is business casual.
   - MAC - a) Working to establish 501C3 and b) Plans to establish MAC endowed Scholarship
   - Norfolk - Cookout 20 August at 2:00 p.m. following a softball game against the Portsmouth Chapter.
   - Christmas Gala on 19 December
   - Va. Beach - 26 November Thanksgiving Gala
   - D.C. - Fish Fry, 13 August. Published chapter cookbook. 1st 200 sold. Price is $10.00
   - Charles Pleasants - MEAC Office is moving to VA. Beach. Norfolk Omegas are hosting the Football Staff at the Omega House. Encouraged others to read BOV minutes.
   - Raleigh/Durham - Sponsoring tailgate party at NSU vs. A&T game (1:30 p.m.)
   - Portsmouth - Sponsoring buses to A&T, Savannah, and Tallahassee
   - Peninsula - Sponsoring Bus to A&T game.
   - Gerald Tyler - Proposed participation in “Christmas in July” 2006, President’s response, “Let’s explore this.”
   - GRNOVA- Will sell car flags this year.

XIV. ADJOURNMENT - MOTION: J. Baker motioned to adjourn the board meeting, seconded by T. Mackey. Motion carried. Meeting closed with prayer by Parliamentarian. 4:00 PM

RESPECTFULLY SUBMITTED
Keith I. Jones, Recording Secretary