



Grant Follow-Up Report

DIRECTIONS: Please complete and return this report to the state office within 30 days of being notified as the recipient to receive reimbursement for your expenses related to the grant.

Grant Title _____

Name _____ **Contact Ph #** _(_____) _____

Mailing Address: _____
(street address) (city) (zip)

Grant was used to _____

Date(s) _____

Location of event (if applicable) _____

Summary:

On a separate, attached sheet, answer the questions for the appropriate category.

Professional Development Grants:

- Explain how the grant helped you to achieve a goal.
- Describe two key concepts, ideas, or strategies learned at the conference or seminar.
- Describe how the information learned at the conference or seminar will impact student learning or development.

Materials of Instruction Grants:

- Explain how the grant helped you to achieve your goal.
- Describe the impact the grant had on student learning.

National Board Certification Grant:

Skip this section. Complete only the top section and expense report below.

Expense Report:

On a separate, attached sheet, summarize your expenses associated with the grant and attach copies of all receipts.