

2017 BIG R Exhibitor Terms and Conditions

By applying for exhibit space, your company agrees to comply with all rules and regulations outlined below and further agrees to abide by the decision of APRA (hereafter known as "exhibit management") with respect to interpretation of these rules. Please be sure that the company representatives attending the meeting are aware of and adhere to these rules.

The exhibition is organized by the Automotive Parts Remanufacturers Association (APRA).

Mailing address:

APRA
7250 Heritage Village Plaza, #201
Gainesville, VA 20155
(703) 968-2772

Venue and dates

Bally's Las Vegas
October 28-30, 2017

Booth includes the following: 8' high back drape, 3' high side dividers and an identification sign.

- 1. Exhibit Representatives.** Booth purchases receive the following number of badges:
1 unit = 4 badges; 2 units = 6 badges; 3 units = 8 badges;
4 units = 10 badges; 6 units = 12 badges
- 2. Multiple companies may not share a single booth.**
Companies with a shared business relationship may co-locate but will be charged a co-location fee of \$200.
- 3. Assignment of Space.** A 50% deposit and signed terms and conditions are required to secure a booth assignment. Every effort will be made to respect the exhibitors' space choices for "preferred" space whenever possible, but exhibit management's decision shall be final. Exhibit management reserves the right to transfer assignments when such action is deemed to be in the best interest of the total exhibit effort.
- 4. Payment.** Full payment of exhibit fees is required by August 1, 2017. A 50% non-refundable deposit will secure a booth until August 1, 2017. Submitted forms will be charged the full amount of the booth unless a written deposit request is made. Payment for exhibit space does NOT include the cost of any booth equipment, furnishings, special utilities or services ordered by the exhibitor; unless specified in the exhibitor agreement. All such optional costs shall be the exhibitor's responsibility. If paying by check, please make payable to: APRA, 7250 Heritage Village Plaza, Suite 201, Gainesville VA 20155, USA. All telephone inquiries: 703-968-2772; FAX 703-753-2445. International funds must be submitted to a U.S. bank in U.S. equivalents. Booths not paid in full by August 1, 2017 may be forfeited or reassigned.
- 5. Refund for Cancellation.** Should the exhibitor be unable to occupy and use the exhibit space contracted for, he or she shall promptly notify exhibit management in writing. Any exhibitor canceling prior to August 1, 2017 will receive a refund equal to 50% of the full price of the booth (no refund will be offered if only the 50% deposit had been paid). No refunds will be allowed on cancellations after August 1, 2017, and space shall be forfeited.
- 6. Contractor Service information.** It is agreed that the exhibitor will abide by and comply with the rules and regulations concerning local unions having agreement with the exhibition facility or with authorized contractors employed by exhibit management. Complete information, instructions and schedule of prices regarding drayage, labor for erecting and dismantling, electrical work, furniture, cleaning, etc., will be included in the exhibitor's service kit, to be forwarded by the designated service company after space has been confirmed. An exhibitors' service center will be maintained on the exhibit floor until the opening of the exhibit hall to facilitate service requests from exhibitors. The exhibitor's service kit will provide shipping instructions.
- 7. Security.** Limited security is provided by show management. Each exhibitor should make provisions to safeguard his/her goods from the time they are placed in the booth until the time they are removed. Exhibitor management will not be responsible for loss or damage due to any cause. All Exhibitors must wear the official exhibitor's name badge for admission to and while in the exhibit hall.
- 8. Booth Construction and Arrangement.** Exhibits shall be so arranged as to not obstruct the general view, nor hide the exhibits of others. Plans for specially built displays not in accordance with regulations are to be submitted to exhibit management before construction is ordered. Regular and specially-built back wall, including signs, may not exceed an overall height of 8'. The maximum booth height of 8' may extend out 1/2 the depth of the booth from the back wall. Height limitation of the display in the balance of the area is 36", except for product and equipment on display which in itself may exceed this height. It is expressly agreed by the exhibitor that in the event he or she fails to install his or her products in his or her exhibit space, or fails to pay the space rental at the time specified, exhibit management shall have the right to take possession of said space and lease some or any part thereof to such parties and upon such terms and conditions as it may deem appropriate. APRA follows the IAEE Guidelines for Display Rules and Regulations. To access full regulations, please see www.apra.org.
- 9. No dismantling will be permitted before closing time.** No exhibitor shall have the right prior to closing of the exhibition to pack or remove articles in exhibit without permission from and approved in writing by exhibit management. Exhibitor agrees to have all materials removed from exhibit hall by stated end time. If materials are not removed by published end time, exhibitor agrees to pay removal costs to exhibition company.
- 10. Responsibility.** If the exhibitor fails to comply in any respect with the terms of this agreement, exhibit management shall have the right, without notice to the exhibitor, to offer said space to another exhibitor, or to use said space in any other manner. This shall not be construed as affecting the responsibility of the exhibitor to pay the full amount specified by the contract.
- 11. Compliance.** The exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, state and federal governing bodies concerning fire, safety, health; together with the rules and regulations of the operators and/or owners of the property wherein the exhibit is held. Cloth decorations must be flameproof. Wiring must comply with fire department and underwriters' rules.

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- 12. Liability.** APRA, exhibit company, and Bally's Las Vegas, its agents or employees shall not be responsible for any loss, theft, or damage to the property of the exhibitor, his or her employees or representatives. Further, exhibit management will not be liable for damage or injury to persons or property during the term of this agreement from any cause whatsoever by reason of the use or occupancy of the exhibit space by the exhibitor or his assigns, and the exhibitor shall indemnify and hold harmless exhibit management from all liability, which might ensue from any cause whatsoever. If the exhibitor's materials fail to arrive, the exhibitor is nevertheless responsible for all amounts due hereunder. Exhibitors are advised to carry special insurance to cover exhibit material against damage and loss, and public liability insurance against injury to the person or property of others.
- 13. Cancellation or Termination of Exhibition.** In the event that the premises where the exhibition is to be held shall, in the sole determination of exhibit management, become unfit or unavailable for occupancy, or shall be substantially interfered with, by reason of picketing, strike, embargo, injunction, act of war, terrorism, act of God, fire or state of emergency declared by any government agency or by reason of any municipal, state or federal law or regulation or by reason of any other occurrence beyond the control of exhibit management, exhibit management may cancel or terminate the exhibition. In the event of such cancellation or termination, the exhibitor waives any and all claims the exhibitor might have against exhibit management for damages or expenses and agrees to accept in complete settlement and discharge of all claims against exhibit management the exhibitor's prorated share of the total amount paid by all exhibitors less all costs and expenses incurred by exhibit management in connection with the exhibition including a reserve for future claims and expenses in connection therewith. In case exhibit management shall for any reason determine to cancel or terminate the exhibition, the exhibitor waives all claims the exhibitor might have against exhibit management for damages or expenses and agrees to accept in complete satisfaction and discharge of all claims against exhibit management a refund of all amounts paid by the exhibitor to exhibit management in accordance with this agreement.
- 14. Stay & Play Program.** A reduced booth rental fee is being charged to companies indicating that they are staying in the International Big R hotel guest room block at the Bally's hotel. An audit will be done for all companies selecting this category for booth purchase. If a company representative is not found to be staying within the Big R room block at the start of the program, the exhibitor agrees to pay difference between the Stay & Play rate and the applicable booth rental rate.

I agree to the 2017 International Big R Exhibitor Terms & Conditions.

SIGNATURE:

DATE:
