



## Education Committee

### Committee Objective:

- Planning of the annual JADPRO Live at APSHO conference
- Planning and execution of Educational Committee Task Force initiatives (e.g. Priming the Pump)

### Committee Goal:

- The APSHO Education Committee provides scholarly educational program initiatives to support advanced practitioners in oncology at all levels of practice, and in varied practice settings.

### Committee Member Prerequisite(s):

- Must be an APSHO member in good standing
- Submission of a committee application
- Submission of curriculum vitae (CV)
- Submission of a letter of intent
- Submission of a statement of clinical interest or expertise

### Roles and Responsibilities:

- Provide survey feedback to assist in the development of future educational programs
- Provide feedback to HSP staff and APSHO leadership on educational initiatives
- Provide input for JADPRO Live at APSHO annual conference and APSHO educational programs, including the JADPRO Regional Lecture Series
- Suggest and contact qualified conference speakers
- Foster networking and collaboration opportunities among APSHO general membership
- Preparation for and participation in up to 3 conference call meetings per year; and one in-person meeting held during JADPRO Live at APSHO (conference registration required)

### JADPRO Live at APSHO Education Committee Duties:

- Content planning for the educational initiatives
- Appoint subcommittees and/or task forces around the needs of conference (abstract review, poster awards, etc.)
- Assist with needs assessments
  - Contributes to educational needs assessment surveys to identify gaps in membership knowledge
  - subcommittee members must have the necessary skill set to participate on this subcommittee
- Serve as the representatives for the Mary Padzur Clinical Research Award
  - Two (2) committee members consisting of the Chair Elect, and one additional member volunteer will serve in this capacity
  - Select the abstracts that most closely meet the established criteria for the award

### Estimated Time Commitment and Meeting Format:

- Preparation for and participation in up to 3 conference call meetings per year; and one in-person meeting held during JADPRO Live at APSHO (conference registration required)

#### **Term Limits:**

- The Education Committee Board Liaison is elected to a 3-year term
- The Education Committee Chair is elected to a 3-year term
- Committee members may be elected to one additional 2-year term at the discretion of the Chair, Chair Elect, and Board Liaison
- Approval of term renewal is based on a review of the member's committee participation.
- Past committee members will have a 1-year hiatus after serving two terms before becoming eligible to reapply

#### **Relationship with Other Leadership Groups:**

- The Education Committee reports to the Board of Directors through the Education Committee Board Liaison
- The Priming the Pump Task Force chairs (as well as future Task Force chairs) report directly to the Chair and Chair Elect of the Education Committee
  - Task Force Chairs will provide a regular report at each Education Committee meeting
  - Priming the Pump should be a standing item on the education committee agenda