



The Association of
Technology,
Management, and
Applied Engineering

ATMAE Board Meeting Virtual Meeting – Friday, Oct 20, 2017

Board Members Present: Saxon Ryan, David Brinkruff, Dominick Fazarro, Sharon Rouse, Heshium Lawrence, John Wyatt, Tarek Mahfouz, Victor Brown

Guests Present:

ATMAE Staff Present: Jim Thompson and Caitlin Schwab-Falzone

ATMAE Board meeting was called to order at 2:05P (EST)

Review of Minutes

After a review of the minutes, a motion was made by Heshium and seconded by Tarek to approve the minutes from September 2017. Motion passed.

Strategic Planning

John reviewed the Strategic Plan with Board and discussed timeline. He mentioned the plan of work concept with the Divisions. Heshium asked about plans for getting feedback from plan. John suggested that members were asked via a survey and environmental scan and reminded everyone of the phrase, "That was then and this is now!" Need to think about ways to be transparent to members, like providing a board update to members monthly. A motion was made by Victor and seconded by Heshium to accept the 2017-2020 Strategic Plan. Motion passed.

Area Reports

Accreditation:

Nothing to report.

Conference:

Jim provided update on Conference, which sits at 325 attendees. Things are going along smooth and this point there don't appear to be any real issues. Following the update, Jim reviewed the proposals for 2019, 2020, and 2021. After review and discussion, the Board agreed to continue to the in-person meeting on Nov. 1.

Certification:

Jim reviewed the current certification numbers.

Membership:

Jim reported that membership numbers continue to track lower than last year, however, there was some concern about the membership database since there were a number of members who weren't billed for their dues. That has been rectified, but could take some time to right itself.

Treasurer's Report

Sharon reviewed the September 2017 Financials. At this point, membership and conference are both running behind from 2016-2017.



The Association of
Technology,
Management, and
Applied Engineering

By-laws

Tarek reviewed the bylaws changes and the timeline in Erik Devito's absence. Will continue to have this discussion. They will need to be voted on at the November Board meeting.

A motion was made to adjourn by Saxon and second by Victor. Motion passed.

Meeting adjourned at 2:45P (EST)