

**Approved March 23, 2015**  
**Board of Journal of Technology, Management, and Applied Engineering**  
**(JTMAE) Agenda**

1:00 PM Pacific Time, 2PM MT, 3PM CT, 4PM ET

**Call to Order:**

**JTMAE Board Members in Attendance:** Chair Dr. William Brauer, Dr. Jerry Waite, Dr. Nir Keren, Dr. Dominick Fazarro, Dr. Randy Peters

JTMAE Associate Editors in attendance: Dr. Jerry Waite, Dr. Gretchen Mosher

Journal Administrator: Michele Anderson ([michele@atmae.org](mailto:michele@atmae.org)) and ATMAE Executive Director John Hausoul ([john@atmae.org](mailto:john@atmae.org))

Opening Remarks/Actions: JTMAE Board Chair Brauer (comments:)

1. Volunteer to take minutes – William
2. Approval Minutes of the October 2014, below  
     Motion: Nir                      Second: Dominick  
     Motion Approved
3. Vice Chair for the JTMAE Board. Dr. Dominick Fazarro

**Unfinished Business:**

4. Special issue Report: Framework for accomplishing; Subcommittee for Special Issue Project members; Michele, **William and Cynthia**

Report:

Michele Anderson stated that two articles are posted. The project is complete.  
 We have one article that lacks a technical reviewer.

5. Journal Web page Report –  
 Michele: The submission software is not operational yet. Information still needs to be converted.  
 Webinars are being planned to assist in teaching others how to use the submission software.

John Hausoul: Web page links, Journal articles, and issues brought forward by Steve, Gretchen, and Rod are being addressed. John Hausoul stated that Apex started addressing the issue late during the week of March 16<sup>th</sup>, and the process is estimated to take at least one month. John Hausoul stated that it does not think we lost any articles from 1998 to present.

Apex Office did not see the early articles when they did a full look at the web during the transfer from AMR. John Hausoul stated that restoring the articles will take time as this is being addressed on a part-time basis. Chair Brauer indicated that this is an important issue. Publications and presentations as well as the accounting for these are member benefits with far reaching impact. Faculty promotion and faculty tenure are directly linked to publishing and presentation. The lack of these published articles might lead to one losing their tenure track position and/or impacting one's income.

John Hausoul stated that it was a pointing issue as the same URLs cannot be used as were used by AMR. Dr. Keren suggested that a mass email through google scholar looking for articles would help

identify bad URLs. Dr. Keren suggested that the Google alert system would help. Nir offered his help.

John Hausoul stated that Apex was having issues getting responses from EBSCO and that Apex had been unable to get any response from them.

There was some discussion of Impact Factor for JTMAE and the appropriateness of using the Impact Factor for JTMAE with its limited and low publication rate. Several articles indicate that it is not appropriate for journals publishing less than 33 articles a year.

The Journal's acceptance rate indicates that it is selective. JTMAE is the Jewel in the Crown of ATMAE.

It was reported that by the office that one of the costs for JTMAE is the layout of the journal, 5-6 hours to layout. Dr. Waite indicated that this was excessive and should not take near that much time. The Journal is almost a gift to members and others, as over 3000 hours are donated from the JTMAE volunteers.

The JTMAE Board requested a list serve to contact all members.

John Hausoul stated the ATMAE does not have a cost issue. It has a revenue issue. There were questions about ATMAE financials that were unable to be addressed at that time by John Hausoul. The last ATMAE Board of Director posted minutes were from September 2014.

Next meeting: April

**Adjournment: 2:02 PM Pacific Time.**