



# ATMAE Faculty Excellence Award

**2016 Nomination Deadline: August 31, 2016**

**Purpose and Scope:** This award recognizes the superior performance and achievement of up to three ATMAE members from both two-year institutions and four-year institutions, including graduate faculty. It is intended to recognize those who have a demonstrated record of excellence and achievement in their profession.

**The Community / Technical College Faculty Award for Academic Excellence** recognizes members who have primary responsibilities in two-year institutions offering technology, applied engineering, or engineering technology programs. Selection is based on excellence in teaching and service to the profession.

**The University Faculty Award for Academic Excellence** recognizes members who have primary responsibilities in four-year institutions offering technology, engineering technology, technology management or applied engineering programs. Selection is based on excellence in teaching, research, and service to the profession.

**The Award:** Each recipient is presented a personalized plaque.

**Award Presentation:** The ATMAE Faculty Excellence Award will be presented during the ATMAE Awards Ceremony on Thursday, November 3rd at the 2016 ATMAE Conference in Orlando, Florida.

**Nominations and Criteria:** To nominate a faculty member for the ATMAE Faculty Excellence Award:

- NOTE: An individual may nominate themselves for the award.
- Community/Technical College nominee information should address excellence in
  - 1) teaching
  - 2) service to the profession (see selection criteria, page 2)
- University nominee information should address excellence in
  - 1) teaching
  - 2) research
  - 3) service to the profession (see selection criteria, page 2)
- Submit the individual's name, resume, cover letter, and other materials relevant to the selection criteria contained in this document. All materials (i.e., cover letter, resume, letters of support, etc.) will be submitted as PDF attachments to an email message. DO NOT paste the content of the cover letter, resume, letters of support, etc in the text of an email message. If others are submitting supporting material, ensure they are aware of these requirements.
- The cover letter should highlight the nominee's major accomplishments over the last three academic years.
- **File Name Format:** XXX FEA YYY where XXX is the last name of the nominee and YYY is the description of the content—i.e. cover letter, resume, a letter of support, etc. If you're not

comfortable placing a space between the individual words or parts of the file name, feel free to underscore. DO NOT run the parts together. File name example: Smith FEA Support Letter

- **Email Subject Line Format:** For the subject line of the email containing the PDFs, use the following format: FEA ZZZ where ZZZ is the last name of the nominee. Email subject line example: FEA Smith

We ask this of all who are involved in nominating deserving individuals to ensure every consideration is given to the nominees. Failing to comply puts deserving individuals at risk for not being given every consideration.

**Nomination Deadline:** 5:00 PM ET August 31, 2016.

**Submitting Nominations & Questions:** Email nominations and supporting documentation—**PDFs only**—to: John Hausoul, ATMAE Executive Director - John@ATMAE.org (630) 433-4514.

**Award Selection Criteria**

(Activity in the prior three years, September 2013 to present):

Category	Criteria	Evidence
Teaching	Exemplary record of teaching excellence	<ul style="list-style-type: none"> <li>• Course and program development</li> <li>• Peer and student evaluations</li> <li>• Peer and student references</li> <li>• Teaching philosophy</li> <li>• Academic advising</li> <li>• Teaching awards, recognition, etc.</li> </ul>
Service	Commendable record of service to the profession, academe, or community	<ul style="list-style-type: none"> <li>• National or international organizational leadership</li> <li>• Public, professional, or academic service or engagement</li> <li>• Contributions, consulting, volunteerism, meritorious service</li> <li>• Service awards, recognition, etc.</li> </ul>
Research (University Award only)	Excellence in scholarly activities	<ul style="list-style-type: none"> <li>• Publications, presentations, or creative works</li> <li>• Sponsored or funded research or consulting</li> <li>• Research awards, recognition, etc.</li> </ul>
Other	Major accomplishments, or other covered above	<ul style="list-style-type: none"> <li>• Honors, licensure, certifications</li> <li>• Personal integrity, character, or accomplishment</li> </ul>