



The Association of Technology, Management, and Applied Engineering
Board of Directors Orientation and Governance Training Meeting
Wednesday • November 20, 2013 • 12:00-4:00 p.m.
Minutes

Draft – not yet accepted

PRESENT: Lynda Kenney (Chair), William Hallock, Joyce Wilkerson, Aco Sikoski, Doug Koch, John Wyatt, Rod Flanigan, Jesse Kamm, Diane Dufek (Interim Executive Director, non-voting), John Martini (Past Chair Advisor, non-voting), Sue Radwan (Governance Consultant).

ABSENT: Royall Mack, Bob Chin, Jeff Cunion, Nick Calkin

1. Opening remarks— Chair Kenney. Meeting called to order at 12:24 p.m. Welcomed all new Board members, introductions were made.
2. Appoint Vice-Chair – William Hallock
3. Review, Changes/Additions, and Approval of Agenda – no changes or additions to the agenda.
4. New Business

New Board Member Orientation

Led by current board members, each shared their personal perspectives about what has been accomplished while serving on the ATMAE Board and the transitions made/lessons learned thus far in becoming a governing board versus a managing board.

Governance Training

Led by Sue Radwan, AMR Governance Consultant, the definition of Governance was reviewed, types of governance, as well as the types of governing decisions. Board's fiduciary duties, governing authority, hierarchy of documents, role of policy, and roles as defined in Bylaws were covered. "Next steps" (or annual planning tasks) for the Board which included what the Board needs to work ON in the coming year were defined. See Sue Radwan's notes from Governance Training session attached.

Meeting adjourned at 4:15 p.m.