

# CAG Seeks Candidates for Board of Directors

## Applications Due December 31, 2016

The strength of the CAG organization is in the dedication and efforts of its membership. As a volunteer organization, we need passionate, hard-working people to provide not only the support, but the leadership that is required in order to fulfill our mission of providing for the needs of gifted children.

This spring we will be electing an educator Representative from each of CAG's eleven geographical regions. We're looking for quality candidates to run for office and provide the necessary leadership. (*Parent Representatives and Educator Representatives are elected in alternating years.*)

You will find a copy of the CAG Bylaws and Policies that specify in detail the duties of officers and representatives on the CAG website. Please review them and feel free to email or call any of the current officers if you have questions.

### What is Expected of A CAG Regional Representative?

CAG's eleven regions are each served by two representatives -- one parent and one educator. The representatives serve as liaisons between the region and the Board of Directors, coordinate activities in the local regions, foster interest in CAG membership, and respond to queries from local parents and educators.

Please review this list of responsibilities for Regional Representatives. While the list may seem overwhelming, be aware that the Regional Representatives do not do all of the work alone in their region. They are encouraged to develop a regional committee and work together with local members to accomplish regional goals. Reimbursement is available for expenses incurred for CAG business.

### Basic Responsibilities of Regional Representatives

1. Attend scheduled Board meetings
  - Prepare, plan, and budget for region
  - Use regional expenditures aligned with regional plans
  - Complete a regional report for each meeting.
  - Give a brief report to update Board of regional events, if requested.
2. Develop regional capacity
  - Develop regional support committee
  - Develop leadership network
  - Organize meetings/local in-service
  - Develop a systematic liaison network with affiliate groups
  - Disseminate timely information
  - Maintain phone, email, and mail contacts
  - Recruit new members
  - Encourage continued membership
  - Follow-up on members who discontinue
  - Assist with CAG sponsored events in the region

4. Commit to annual conference duties
  - Participate in regional CAG Distinguished Service Award selection and ceremony
  - Assist in Resource Room
  - Actively participate in all other conference responsibilities
5. CAG activities:
  - Serve on committees
  - Facilitate committees
  - Attend related in-service
  - Submit articles to Gifted Education Communicator, if appropriate
  - Contribute regional news for newsletters and the CAG website on regular basis
6. Advocacy duties
  - Initiate and maintain legislative contacts in region
  - Initiate and maintain contacts with school districts and County Offices of Education

### What are the Benefits of Board Participation?

- A forum where your ideas about gifted education in California can be heard and disseminated.
- An opportunity to use your leadership abilities in a meaningful activity.
- An opportunity to meet and exchange ideas with leaders in the field—California and the nation.
- Reimbursement for travel expenses incurred for organization business.

### Term of Office

All officers and representatives are elected to a two-year term.

**If you are interested in a leadership position, please consider running for office.**

The following timeline has been established:

- Candidate's application form postmarked no later than December 31, 2016.
- Telephone interview
- Candidate's ballot statement received by CAG no later than January 31, 2017.
- Ballots sent out electronically and/or mailed and received by members by February 17, 2017.
- Ballots counted and results announced by March 3, 2017.

# Application for CAG Office

Please complete the application, affix a letter of endorsement, and mail or fax to the address below to be postmarked no later than December 31, 2016. **Please type, not handwrite. Attach a separate sheet if needed.**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Home Address: \_\_\_\_\_  
City State Zip

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

FAX: \_\_\_\_\_ Email: \_\_\_\_\_

CAG Region: \_\_\_\_\_ Office you are seeking: \_\_\_\_\_

## Background Information:

Describe your current experiences with gifted children: \_\_\_\_\_

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## Candidacy Qualifications:

a. Identify professional and personal qualities that will enable you to perform the role of the office you are seeking.

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b. Identify what you believe to be the most important issues facing gifted education in the next few years. Discuss how you would like to be of service in those areas.

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## List References:

1. Name \_\_\_\_\_ Title: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

2. Name \_\_\_\_\_ Title: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

I agree to fulfill the duties of a regional representative as described. *Signed:* \_\_\_\_\_

Check here if interested in chairing one of the CAG committees.

Please affix one letter of endorsement and mail to CAG Election, PO Box 696, Yucaipa, CA 92399, or FAX your application and letter of endorsement to 916-988-5999, or email to [cagoffice@aol.com](mailto:cagoffice@aol.com).