

TRUSTEES & FRIENDS DIVISION – BYLAWS

Article I. Name

Section 1.

The name of this organization shall be the Trustees and Friends Division of the Colorado Association of Libraries (CAL).

Article II. Purposes

Section 1.

The Trustees and Friends Division's purposes:

- a. To advocate for public libraries
- b. To promote strong trustee and friends' organizations.
- c. To promote efforts to secure and support adequate library funding.
- d. To promote equal access to information for all
- e. To resist censorship and promote intellectual freedom
- f. To identify trustee and friends needs and foster education options
- g. To encourage participation of trustees in trustee/library activities at local and State levels, and in other Divisions of CAL

Article III. Membership

Section 1.

The members of this Division shall be those members of the CAL who are current Library Trustees, or members of 'Friends of the Library' type organizations.

Article IV. Officers & Board of Directors

Section 1. Officers & Titles

The officers of this Division shall be a Chair and a Vice Chair.

Section 2. Officer Eligibility

All officers shall be members of the Trustees and Friends Division of CAL

Section 3. Board of Directors Composition

The Board of Directors shall consist of the two elected officers, an elected/appointed at-large member, and the immediate past Chair. The terms shall be for one year.

Section 4. Vacancies.

The board shall have the power to fill interim board vacancies by a majority vote of the remaining board.

Article V. Election of Officers

Section 1. Nomination of Officers

The Trustees & Friends Division Board of Directors shall compile a slate of officers and obtain permission from the candidates. Input and nominations from the Division membership will be encouraged. The names will be submitted to the CAL Nominating Committee in accordance with the CAL Executive Board Bylaws.

Section 2. Date of Election

The officers shall be elected annually on the CAL election ballot in accordance with the CAL Executive Board Bylaws.

Section 3. Terms of Office

The term of office shall be for one year and shall begin at the adjournment of the Division meeting.

Section 4. Number of Terms of Office

If an officer seeks to serve more than two consecutive terms in the same officer position, their election must be affirmed by a vote of two-thirds majority of members present at the Division's annual meeting.

Article VI. Duties**Section 1. Chair**

The Chair shall preside at all meetings of the Board of Directors, and the Division, and shall perform all duties incident to the office of Chair and other such duties as may be prescribed by the Board of Directors. The Chair shall attend CAL Board meetings, submit a budget for CAL approval as specified by CAL, and submit an annual report to the CAL Executive Board, & at the annual Division membership meeting.

Section 2. Vice Chair

The Vice Chair shall serve as an aide to the Chair, be responsible for the minutes of the annual meeting, and shall perform such duties as assigned by the Chair. The minutes of the annual meeting shall be filed in the CAL office.

Section 3. Board of Directors

The Board of Directors shall manage the affairs of the Division in accordance with the bylaws and policies and shall have authority to transact business between meetings. Business may be transacted by mail or phone. A majority of voting members present or participating shall constitute a quorum.

Article VI. Committees**Section 1. Authorization**

Standing and special committees may be authorized by the Board of Directors and may be discontinued in the same manner. Special committees may also be authorized by the Chair to meet emergency needs.

Section 2. Work of Committees

All committee reports, resolutions, and recommendations involving policy shall be referred to the Board of Directors for action.

Article VII. Meetings**Section I. Membership Meeting**

There shall be an annual membership meeting in connection with the annual conference of CAL. This meeting shall be coordinated with the CAL Executive Board.

Article IX. Amendments**Section 1.**

The Board of Directors shall have the power to amend, repeal or adopt bylaws at any regular meeting

of the Board. They will then be submitted to the CAL Executive Board for approval. Any bylaws adopted by the Board may be amended or repealed by a vote of two-thirds (2/3) of the members present at the annual meeting.

Section 2

A copy of the bylaws of each Division shall be filed with the CAL Executive Director.

Section 3

The official parliamentary authority of the Division, its Board of Directors and committees, shall be the current edition of Sturgis Standard Code of Parliamentary Procedure, when not in conflict with these bylaws. No resolution can be adopted which conflicts with these bylaws or rules of order.

Adopted July 26, 2005

Approved by CAL Board on August 5, 2005

Amended and Approved by CAL Board December 15, 2012