



CALIFORNIA BLOOD BANK SOCIETY

BOARD OF DIRECTORS' MEETING AGENDA

September 21, 2017 • 9 a.m. - 4:30 p.m. (Followed by Board Dinner)

September 22, 2017 • 8 a.m. - 2 p.m.

Four Points by Sheraton LAX

9750 Airport Blvd., Los Angeles, CA 90045

Meeting Room: **SANTA CRUZ**

ATTENDANCE

- Susan Noone
- Don Fipps
- Bob Bayer
- Patricia Kopko
- Steve Ferraiuolo
- Jim Burner
- Harpreet Sandhu
- Suchi Pandey
- Suzanne Heri
- Kacy Wallis
- Mark Alcorn (Thurs)

SEPTEMBER 21, 2017

- I. 9:00 a.m. **WELCOME** Susan Noone
- II. 9:05 a.m. **INTRODUCTION**
 - A. Review Objectives for this Meeting (5 minutes)
 - B. Announcements
- III. 9:10 a.m. **REVIEW OF CBBS PROGRESS** (15 minutes)
 - A. Review of Accomplishments Since Prior Planning
 - B. Identify Areas Requiring Further Action/Follow-Up
- IV. 9:45 a.m. **ENVIRONMENTAL SCANS AND ANALYSIS**
 - A. Internal Environmental Scan (10 minutes)
 - B. External Environmental Scan (10 minutes)
 - C. Identify Top Four "Key Issues"
- V. 10:00 a.m. Break (10 Minutes)
- VI. 11:15 a.m. Continue Environmental Scans and Analysis
- VII. Noon Break for Lunch
- VIII. 1:00 p.m. **STRATEGIC PLANNING**
 - A. Overview of Strategic Activities and Change (15 minutes)
 - B. CBBS Long Term Vision (discussion)
 - C. Brainstorm Possible Target Outcomes
 - D. Discuss Target Outcomes
 - E. Agree on Target Outcomes
 - 1. Articulate WHAT will be done
 - 2. Identify any milestones/major steps
 - 3. Identify WHO will spearhead and oversee
 - 4. Set target dates for achievement of milestones
 - 5. Provide necessary resources
 - 6. Establish "Dashboard" mechanism/process
 - 7. Set date for next meeting(s)
- IX. 4:15 p.m. **OPEN COMMENT/COMMUNICATION**
 - A. Feedback
- X. 4:30 p.m. **ADJOURNMENT**



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rev. 8/15/17

SEPTEMBER 22, 2017

1. Call to Order (Noone)
 - a. Establish quorum
 - b. Review
 - i. Conflict of Interest Statement
 - ii. Statement of Values and Code of Ethics
 - iii. Mission Statement
2. Approval of Agenda (Noone)
3. Adoption of Minutes
 - a. July 24, 2017
4. Financial Update
 - a. Investment Policy
 - b. USB Account
5. Review Action Items
6. Review Board Policies
7. President's Report (Noone)
8. Executive Director's Report (Wallis)
9. 2018 Joint Meeting Update
 - a. CME Provider
10. Committee Reports
 - a. Awards (Ferraiuolo)
 - b. Bylaws (Ferraiuolo)
 - c. Clinical Laboratory Scientists (Heri)
 - d. Continuing Medical Education (Kopko)
 - e. Emergency Preparedness (Bayer)
 - f. Leadership (Fipps)
 - g. Membership (Burner)
 - h. Nominating (Ferraiuolo)
 - i. Nursing/Apheresis (Pandey)
 - j. Quality, Safety and Compliance (Sandhu)
 - k. Scientific (Burner)
11. Next Board Meeting Dates (Noone)
12. New Business
 - a. CAMLT Membership Benefits
13. Adjournment

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