

**EXECUTIVE DIRECTOR REPORT TO CBBS BOARD OF DIRECTORS**

<b>Period of Activity:</b>	January/February 2018	<b>Date of Report:</b>	2/23/2018
<b>Action Taken/Future Plans</b>			
<p><b>1. Joint Meeting:</b> Total registrants 46, full day 43, single day 3. Exhibitors 38, speakers 32, industry workshops 2.</p> <p>If you need to book your sleeping room at the Renaissance Hotel, please do so soon, Tuesday night is filling up. Only a third of the registrants have made a reservation there (attendees and speakers) and the remaining have been contacted by email to encourage them to do so now.</p>			
<p><b>2. Regional Seminars:</b> Registrant number update. The February 24, Northern California meeting had 12 pre-registrants and the March 3, Southern California meeting has 13 registrants so far.</p>			
<p><b>3. Financials, January 2018:</b> There was a question at the last board meeting why the AffiniPay credit card processing fees were so much higher in November and December. The 12 current organizational members renewed their memberships in those months at \$2,800 each.</p> <p>A second question was regarding line 107 on the <i>Profit/Loss by Month</i> tab, if that fee could be avoided and it cannot. It is a support fee for the Humboldt account.</p>			
<p><b>4. Competing Associations' Meeting Dates:</b> The American Society for Apheresis (ASFA) annual meeting dates are</p> <ul style="list-style-type: none"> <li>• 2019 ASFA Annual Meeting, May 15-18, 2019, Hilton Portland Downtown, Portland, OR</li> <li>• 2020 ASFA Annual Meeting, May 6-9, 2020, Renaissance Austin Hotel, Austin, TX</li> <li>• 2021 ASFA Annual Meeting - TBD (likely mid-May)</li> </ul>			