



## CWA Climbing Wall Instructor Certification Program Provider Application Instructions and Checklist

Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Instructions:** Thank you for your interest in the CWA’s Climbing Wall Instructor Certification Program. The application you complete will be reviewed by the Certification Standards Committee. A complete application includes - in this order: 1) this checklist, 2) a cover letter that discusses your experience as a climbing instructor and the reasons for your interest in becoming a provider, 3) a résumé or climbing résumé that documents your climbing experience, 4) a completed application with attachments for current first aid training, current CPR certification, and proof of insurance, 5) a signed attestation, 6) a signed agreement (first and last pages are sufficient). In order to fill out the agreement correctly: “Company” is your company or employer, “Program Provider” is your name, leave the CWA representative signature line blank. Regarding First Aid and CPR training, your initial courses must be completed in-person, subsequent renewals may be completed on line if your provider allows. We recommend in-person training.

Please send all of these documents scanned as PDFs to CWA at [dan@climbingwallindustry.org](mailto:dan@climbingwallindustry.org). Note, please do not use the Preview App on a Mac to create the PDF document(s), PDFs with form fields will be unusable and will need to be completed again. You may send documents separately if you wish, or by postal mail, but we would prefer all of the application materials be submitted in one PDF document. Finally, once your application is submitted, send your \$75.00 application fee to:

Climbing Wall Association, Inc.  
Attn: Dan Jeanette  
1460 Lee Hill Rd, Unit 7  
Boulder, CO 80304-0870

The completed application is intended to provide the Certification Standards Committee with sufficient information to make an informed decision regarding your candidacy – so please show us your best.

1. Checklist and Instructions;  Yes  No.
2. Cover letter;  Yes  No.
3. Résumé or Climbing résumé;  Yes  No.
4. Complete application with attachments;  Yes  No.
  - a. Proof of Current First Aid Training;  Yes  No.
  - b. Proof of Current CPR Training;  Yes  No.
  - c. Proof of Insurance;  Yes  No.
5. Signed attestation;  Yes  No.
6. Signed agreement (signature block on last page);  Yes  No.
7. \$75.00 application fee;  Yes  No.