



CANON LAW SOCIETY OF AMERICA

DOMESTIC SCHOLARSHIP INFORMATION

DEADLINE IS APRIL 15

The Canon Law Society of America (CLSA) instituted a scholarship fund at its forty-seventh annual convention, in 1985. The Society initiated funding of the scholarship fund by internal funding among the CLSA members in 1986, and a yearly CLSA Scholarship Fund Appeal continues to the present.

The award amount varies from year to year depending on the total amount of funding available. Applications are processed through the CLSA Office of the Executive Coordinator and the CLSA Scholarship Committee selects the recipient.

SCHOLARSHIP TERMS

Each year one scholarship will be awarded to one applicant who wishes to pursue a licentiate in canon law and who fulfills the other qualifications. Students already enrolled in a licentiate program may apply. The award will be prorated.

No applicant will be excluded by reason of age, race, sex or canonical status in the church. Preference will be given to, but not limited to, minority candidates.

An applicant must be formally accepted or actually enrolled in a licentiate program in canon law at any pontifical faculty. Theological studies, even as prerequisites to canonical studies, do not qualify for funding.

Scholarship funds will be distributed over the course of the student's program.

Scholarship funds will be paid directly to a university or school of canon law upon presentation of bills, vouchers, or other such documents to the Office of the Executive Coordinator. Scholarships are used to defray tuition costs only.

ELIGIBILITY

Applicants must demonstrate a true need for scholarship funding, i.e. that they would not be able to pursue canonical studies without this financial assistance. Financial disclosure may be requested.

An applicant must be: (a) in full communion with the Roman Catholic Church; (b) recommended by their bishop, religious superior, or a diocesan official; (c) a citizen of the United States, and (d) pursuing a licentiate degree.

An applicant must demonstrate a level of professional competence and personal character compatible with the commonly accepted norms of canonical ministry.

An applicant is expected to commit himself or herself to five years of canonical work within the United States upon completion of a licentiate degree.

Each applicant must demonstrate appropriate scholarship aptitude for canonical studies. For the first year of study, formal acceptance by a university is sufficient evidence. For the subsequent years of study, the recipient must have maintained a "B" average, or its equivalent, in their first year, verifiable by the submission of transcripts.

APPLICATION PROCESS

Each applicant must file a Canon Law Society Scholarship Application **no later than April 15th** of the calendar year for consideration for the next funding year. Applications are sent to the **Office of the Executive Coordinator, 415 Michigan Avenue, NE, Suite 101, Washington, DC 20017-4502.**

A COMPLETE APPLICATION INCLUDES:

- A completed application form;
- A resume/curriculum vitae of the applicant's academic training and professional experience;
- Transcripts from the undergraduate and graduate schools;
- A letter of acceptance by a faculty of canon law from a pontifical university for an applicant beginning the first year;
- A typed statement [no longer than two pages] from the applicant expressing: (1) the reasons for studying canon law; (2) the need for this CLSA scholarship; (3) the projected five-year plan for work as a canonist after graduation
- A letter of recommendation from one's bishop, religious superior, or a diocesan official;
- Three letters of recommendation, each addressing the applicant's academic ability and potential professional competence for canonical ministry.

The receipt of applications will be acknowledged by the Office of the Executive Coordinator in writing.



CANON LAW SOCIETY OF AMERICA

DOMESTIC SCHOLARSHIP APPLICATION

I. Personal Information

Name: _____
Last First Middle

Permanent Address: _____
Number and Street

City State Zip

Date of Birth (xx/xx/xxxx): _____ Social Security Number(XXX-XX-XXXX): _____

Religious Institutes/Diocese: _____

Cleric (Diocese): _____ Lay (Diocese): _____

Field of ministry in which you are presently engaged: _____

Faculty of Canon Law in which you are enrolled/accepted: _____

Indicate your track of studies: three-year program six consecutive semesters five summer sessions

Tuition per semester/term/session: _____ Tuition for the full year: _____

II. Educational Background

College/Location	Date Begun	Major	Degree	Date Awarded
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

III. Recommendations

Please list the name, title, and Diocese of the Bishop/Congregation Leader/Diocesan Officer from whom you requested a letter of recommendation.

Name Title Diocese



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III. Recommendations Continued

Please list the names and titles of those asked to submit a letter of recommendation

1. _____
Name Title

2. _____
Name Title

3. _____
Name Title

IV. Signature

Have you included?

- | | |
|---|---|
| <input type="checkbox"/> Resume/curriculum vitae | <input type="checkbox"/> Letter of recommendation from bishop, superior, or diocesan official |
| <input type="checkbox"/> Transcripts | <input type="checkbox"/> Three letters of recommendation |
| <input type="checkbox"/> Typed Statement | <input type="checkbox"/> This completed AND signed application form |
| <input type="checkbox"/> Letter of acceptance (for applicants beginning first year) | |

Signature of Applicant Date

Printed name of Applicant

All materials must be received and postmarked prior to **April 15th** and be submitted to:

**CLSA Scholarship
Office of the Executive Coordinator
415 Michigan Avenue, NE
Suite 101
Washington, DC 20017-4502**