



April 2014

Dear CASE Exhibitors and Vendors:

Welcome back to Beaver Run Resort and Breckenridge! We look forward to making your 45th CASE Education Leadership Convention experience a highlight of 2014.

IMPORTANT PARKING ANNOUNCEMENT!

The parking overflow onto the Peak 9 access road will not be available. If you are not a registered guest of Beaver Run Resort or the DoubleTree by Hilton whose vehicle displays a current, valid parking permit, you will most likely not be allowed to park at either property. (Some handicap and limited parking may be available, but to avoid being turned away, please park in the South Gondola parking lot.)

Parking for CASE attendees, exhibitors and vendors who are not registered hotel guests will be at the Gondola South Parking Lot in Breckenridge. Beaver Run will provide shuttle service from/to the Transfer Station located at the base of the Gondola. A map follows as page 2 in this document.

Please plan ahead and park in the Gondola South parking lot at least 30 minutes prior to your event start time. Beaver Run will run shuttles on July 23, 24, and 25 per the following schedule:

Shuttles will pick-up and drop-off at the Gondola Transfer Station each day on Wednesday, Thursday, and Friday at:

6:40 AM, 7:00 AM, 7:20 AM, 7:40 AM, 8:00 AM, 8:20 AM, 8:40 AM, 9:00 AM

Any other time, please call Beaver Run to schedule shuttle service: 1.970.453.6000.

Beaver Run shuttle service ends at midnight each day.

EXHIBITOR LOAD-IN: On Tuesday, July 22, 2014 Beaver Run will rope off the "Peak 17 Box". (That is the portion of the parking lot adjacent to the Beaver Run Conference Center.) This will allow us to provide a staging area for exhibitor and vendor load-in. For the remaining days of the Convention, the above guidelines will apply to all who are not registered guests of Beaver Run Resort or the DoubleTree by Hilton.

EXHIBITOR LOAD OUT: Exhibitor and vendors will be asked to break down and fully prepare their displays/booths for transport. Once your materials are fully prepared for departure from Beaver Run Resort, you may leave your materials under the supervision of a CASE team member at the loading dock area. You may then retrieve your vehicle from the Gondola South parking lot. Beaver Run Security will allow access to the Receiving/Loading Dock area for load-out as space becomes available.

We wish all CASE attendees, exhibitors, and vendors a safe journey.

