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COLORADO LEAGUE *of*  
CHARTER SCHOOLS  
*focus on achievement*

## NEW SCHOOL NEWS

### April 2016



#### Welcome

Dear New School Developers,

The decision to start a charter public school is a monumental one and indicates a commitment to taking the time necessary to research, build support, assemble a team and ultimately design a school that meets a need in your community. When asked what the most critical element is in developing a successful school, we have learned that it always comes back to TIME!

*It typically takes 18 months to three years to bring a school from theory to reality.*

The first phase alone, if done well, is very time consuming as you research charter school law and best practice, visit other schools, learn about the state accountability system, garner support in the community and build a team with a diverse set of skills. To learn more about the many steps involved in charter school development, please visit the [Start a Charter Colorado Flowchart](#) to gain quick access to many of the resources necessary to start a school.

No matter what phase of development you are in; this monthly newsletter will offer you critical resources, helpful tips and information about important events and trainings so that your school can have a solid foundation with a high likelihood of success.

If you haven't scheduled a face to face meeting with us yet, please do so at your convenience!

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#### Phases of New School Development

#### PHASES OF NEW SCHOOL DEVELOPMENT IN COLORADO

#### Table of Contents

[Welcome](#)

[Phases of New School Development](#)

[In the Planning Phase? This Training is for You!](#)

[Critical Training for the Spring 2016 Cohort of Approved Charter Schools](#)

[New School Development Survey](#)

[Tips for Schools](#)

[New School Development Webinar Series](#)

[Resources of the Month](#)

[Mark Your Calendar](#)

[Information from CDE Schools of Choice](#)

[In Every Issue](#)

<b>PLANNING PHASE: TYPICALLY 12 MONTHS (PLUS OR MINUS)</b>	EARLY EXPLORATION AND ESTABLISHING NEED/SUPPORT	COMMUNITY OUTREACH AND ESTABLISHING A FOUNDING TEAM	APPLICATION DEVELOPMENT AND ONGOING COMMUNITY OUTREACH
<b>STARTUP PHASE: ALSO KNOWN AS "YEAR-0". RANGES FROM 6-14 MONTHS DEPENDING ON AUTHORIZER</b>	APPLICATION APPROVAL AND CONTRACT NEGOTIATIONS WITH AUTHORIZER	PROCUREMENT OF: SCHOOL LEADER; FACILITY; INSURANCE; MATERIALS; BOARD AND STAFF TRAINING; ETC.	ONGOING DEVELOPMENT OF: ACADEMIC PROGRAM; POLICIES; HANDBOOKS; STUDENT RECRUITMENT; INTERNAL SYSTEMS; ETC.
<b>IMPLEMENTATION PHASE: OPENING THROUGH 3 TO 5 YRS. UNTIL A SCHOOL REACHES MATURITY (FULL ENROLLMENT)</b>	EXECUTING ALL OF THE PIECES THAT ARE IN THE APPLICATION AND AGREEMENTS MADE IN THE CONTRACT	GROWING THE SCHOOL TO CAPACITY; ESTABLISHING THE SCHOOL CULTURE; SCHOOL ACCOUNTABILITY	ONGOING PROFESSIONAL DEVELOPMENT FOR THE STAFF AND TRAINING FOR THE BOARD; ONGOING DEVELOPMENT OF ACADEMIC PROGRAM

## Contact Us

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[New School  
Resources and  
Links](#)  
[Planning Grant  
Information  
and Links](#)

## In the Planning Phase? This Training is for You!

### Charter School Boot Camp

*Hosted by the Colorado League of Charter Schools & CDE Schools of Choice Unit*

**Date:** Thursday, April 7 - Friday, April 8

**Time:** 8:30 AM - 4:00 PM

**Location:** Colorado School Districts Self Insurance Pool, 6857 S. Spruce Street, Centennial

**Cost:** \$35 per person, per day (fee includes coffee, lunch and materials)

**Description:** As school accountability continues to rise in Colorado, there is a growing need to ensure charter planning teams are truly prepared to open and operate a school before they receive a charter or apply for the CCSP grant. Plan on joining this critical training designed to support planning teams, at all stages of application writing, in gaining a clear picture of the realities of opening and operating a school, as well as, supporting teams in finding the gaps within their plan and team. This two-day workshop looks at various aspects of developing a charter school application, calling on expert presenters and providing supplemental resources to assist the charter school development team. The Colorado League of Charter Schools works closely with the Colorado Department of Education's Schools of Choice unit through the organization and facilitation of the Charter School Boot Camp.

Join us as we dive into all of the critical elements of writing a charter application

and developing a new charter school. Topics include:

- **Mission, Vision, Belief Statements and School Culture**
- **Goals, Objectives and Target Setting**
- **Academic Program Development**
- **Staff Development**
- **Governance**
- **Organizational Structure**
- **Student and Parent Policies and Handbooks**
- **Students with Specific Needs**
- **School Safety**
- **Waivers to State Statute and District Policies**
- **Budgeting Process, Staffing Model, Schedule and Budget Alignment**
- **Transportation**
- **School Lunch**
- **Colorado Charter School Program Start Up Grant**
- **Facilities**
- **Employee Policies and Benefits**

Also, you will hear from three panels:

1. **Vendor Panel** - We have invited a panel of trusted vendors who offer products and services you will need to know about as you develop your budget. These vendors all have experience with - and understand - charter schools.
2. **Authorizer Panel** - As a founding team of a charter school it is critical to understand what charter school authorizers are looking for and how best to work with them. Our panel of authorizers will share their insights and perspectives with you.
3. **Founder Panel** - Hear from founders who have written exemplar applications and/or run successful schools. Learn from their mistakes and get important tips and advice from your peers who have recently gone through the application and school start up process.

**Registration:** [Click here to register](#). **Pre-Registration Deadline:** Friday, April 1 (walk-ins are welcome).

## Critical Training for the Spring 2016 Cohort of Approved Charter Schools

### Onboarding Your Charter School

*Hosted by the Colorado League of Charter Schools*

**Date:** Monday, July 18

**Time:** 8:30 AM - 5:00 PM

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue, Denver **Cost:** Special new school pricing! \$75 per person. Groups of 3 or more use promo code GROUP20 at checkout for \$20 off each ticket.

**Audience:** This training is recommended for planning teams (anyone involved in the Startup Phase of your school). Special group discounts apply for schools with three or more attendees. You may be eligible for planning grants to cover the cost of this training (contact [Lori Ventimiglia](#)).

**Description:** Naturally, the first thing you will do when you learn your charter school application has been approved is celebrate. The next thing you should do? [Sign-Up](#) for Onboarding Your Charter School!

This training will assist you as you navigate through the complexities of the Startup Phase; presenting a clear path forward as your school moves from theory to reality. With a combination of sessions AND personalized team meetings with various League staff across all of the critical areas of year-0, Onboarding is designed to help you effectively identify next steps and understand how to implement them across the following critical areas of school start-up:

- Qualified and Competent Leadership
- Qualified and Competent School Leadership

- Sound Operational Practices
- Functional Governing Boards
- Effective Academics and Instruction
- Robust Performance Management Plan
- Clear, Mission-Driven School Culture

**Registration:** [Click here to register](#). **Deadline:** Monday, July 11.

## New School Development Satisfaction Survey

### New School Development Satisfaction Survey

It is our top priority to meet the needs of the new school developers we work with. If you have used our services and haven't completed this survey yet, we urge you to do so (it's a brief 10 minute survey). Please share with us what we are doing right and what we could be doing better. [Click here to complete the survey](#).

## Tips for Schools

### Tip for Schools in the Planning Phase: Understanding Charter School Finance

When beginning to develop the budget, school founders should contact the Chief Financial Officer of the local school district in which they intend to apply to obtain the most accurate and up-to-date information on key sources of income or designations of charter schools' revenue, including:

- The Per Pupil Revenue (PPR) the district receives for each student;
- Any authorizer required services such as Special Education;
- Any mill levy, Title or other funds the charter is entitled to receive

Colorado public school finance calculations are based on multiple factors that affect funding formulas in each district. Complete descriptions of these areas are given in more detail in the [Colorado Charter School Financial Management Guide](#).

### Tips for Schools in the Startup AND Implementation Phase: Human Resources

Human Resources and Employment matters can be complex. Thus, charter schools should utilize available resources, including the Colorado League of Charter Schools, to understand their obligations as an employer. The Colorado League of Charter Schools is available to help with HR and Employment issues by reviewing employment manuals, offering sample policies and general guidance on state and federal regulations and laws. We also refer schools to attorneys and others who provide more specific guidance. For more information, please contact the Director of Policy & Legal Initiatives, [Jessica Johnson](#), at the Colorado League of Charter Schools at 303-989-5356 ext. 121.

### Facilities

Charter schools face unique and challenging needs related to facilities. [The National Charter School Resource Center](#) provides the charter school community with easy access to high-quality resources about the facilities planning process and financing options.

## Tips for Approved Schools

### Customized Governance Training

If your school is approved to open in 2016, don't forget to schedule your customized governance training. We recommend that this training occur shortly after you have your Head of School hired so that the board and school leader begin their relationship with a shared understanding of best practices in charter school governance.

The Colorado League of Charter Schools offers customized governance trainings designed to meet a school's unique needs around board development. Workshops

are held at your charter school or location of your choosing and are facilitated by a member of our cadre of experienced charter school professionals.

League trainings generally focus on the themes, but all workshops are customized via a pre-session survey and conference call to determine your school's unique needs, goals and key issues:

Best Practices in charter school governance training introduces basic roles, responsibilities and general practices essential to creating and/or operating an effective charter school board.

[Planning Grants](#) may be available for your governance training. Please check with [Lori Ventimiglia](#) to determine eligibility. There are half-day and full-day trainings available.

## New School Webinar Series

### New School Development Webinar Series

The Colorado League of Charter Schools is pleased to announce updates and new offerings in our free webinar series for new charter school developers. These 90-minute webinars are designed for people who are in the process of developing a charter school application; however, anyone is welcome to attend.

Each monthly webinar will focus on an area of critical importance to groups in the process of designing a school and writing a charter application. All you need is a computer and internet access to participate! Remember you can always access archived webinars [here](#).

### New Recorded Webinars:

#### ***Negotiating a Charter Contract***

This webinar will provide an overview of the importance of the charter contract in addressing issues of both autonomy and accountability. We will also cover the model contract language being used by many authorizers around the state, and information on the negotiation process.

**Date:** Tuesday, April 5

**Time:** 9:00 AM - 10:30 AM

**Location:** Webinar. Please use a valid email address when registering and the URL will be emailed to you before April 5.

**Cost:** Free

**Registration:** [Click here to register](#). **Deadline:** Monday, April 4.

#### **Live Webinars:**

**Tuesday, May 3 -- 9:00 AM - 10:30 AM**

#### **[Writing SMART Goals](#)**

### Recent New School Webinars You Might Have Missed:

[Facilities Financing: What You Need to Know](#)

[What you Need to Know About the State Assessment Transition, Accountability Timeline and the UIP for the 2015-16 School Year](#)

[Charter School Facilities Overview](#)

[Developing a Performance Management \(PM\) Strategy](#)

And stay tuned for our comprehensive, new Facilities Webinar Series!

## Resources of the Month

### Developing Schools Resource of the Month:

#### **Budget Template for Application Development**

If you are still in the application development stage, the Budget Template is a great tool that assists developers of charter schools in planning for and executing the development of charter schools, including but not limited to detailed financial analysis. First, check with your district/authorizer to see if they have their own budget template. If they do not, the League has a great Budget Template available that was developed by a trusted professional, Abstract Insights, LLC. It is available to new school developers upon signing of a license agreement. Please contact the [New School Development](#) department to request a license agreement and, upon having that signed and on file, we will send you the Budget Template.

## REMINDER: The Charter School Waiver Process has Changed

Charter school and district personnel who handle waiver requests should be aware that the State Board of Education approved a revised version of 1 CCR 301-35, RULES FOR THE ADMINISTRATION OF THE WAIVER OF STATUTE AND RULE at the December 9 state board meeting. Updated guidance and resources on the waiver process can be found on the [waiver webpage of CDE's website](#).

## Mark Your Calendar

**MARK YOUR CALENDAR!** No matter what phase of school development you are in, there are critical professional development opportunities listed below for everyone. Please take some time to review the offerings and always know that you can visit the [League Calendar](#) for upcoming trainings. If you are not certain that a training pertains to you at your stage of school development, please feel free to contact the [New School Development](#) office to learn more.

### Lunch & Learn: Integrating Technology that WORKS with Compass Learning

*Hosted by the Colorado League of Charter Schools and Compass Learning*

**Date:** Thursday, March 31

**Time:** 11:30 AM - 1:30 PM

**Cost:** League Members: free; Non-members: \$25

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue, Denver, CO 80222

**Description:** Classes get bigger. Resources shrink. In this day and age, how do we make sure students receive instruction that's best for them-that meets their needs as curious individuals? How do we engage, nurture, and sustain that curiosity? Without a doubt, implementing technology in a meaningful way can be a challenge. The secret is finding the precise balance between face-to-face instruction and digital learning in an instructional plan that delivers what students need when they need it. Compass Learning® makes it easier with engaging, rigorous learning acceleration software that provides the right breadth and depth of content. We provide top-notch K-12 solutions for intervention, blended learning, and credit recovery.

In addition, Compass Learning integrates with some of your favorite assessment partners, such as NWEA MAP. Compass Learning works by automatically translating MAP assessment data into individualized learning paths aligned to students' RIT ranges at the sub-goal level. Each learning path contains Compass Learning reading/language arts or math instructional and practice activities specifically chosen to help students move from their current RIT ranges into the next. Research shows that students are 2.3 times more likely to grow academically when using NWEA MAP in conjunction with Compass Learning. Join us to see the impacts of high-quality instructional content on student achievement, engagement, and motivation!

This LNL is especially relevant for curriculum and instruction directors. For best results, bring your team.

**Registration:** [Click here to register](#). **Deadline:** Tuesday, March 29. Event is contingent on a minimum of 10 attendees.

### Chavez/Huerta Senior Scholarship Dinner

*Hosted by Chavez/Huerta K-12 Preparatory Academy*

**Date:** Saturday, April 2

**Time:** 5:00 PM - 10:00 PM

**Cost:** \$50 per person | \$1,000 corporate table (All proceeds go to our 2016 Graduates)

**Location:** Pueblo Convention Center, 320 Central Main St., Pueblo

**Description:**

Social Hour/Silent Auction Preview: 5:00 PM - 6:00 PM

Dinner/Dance: 6:00 PM - 10:00 PM

Keynote Speaker: Daniel Valdez, composer, musician, singer, and actor

Performances: "Song of Pueblo"

Seating is limited!

**Registration:** [Click here to register.](#)

### **FSCP Promising Practices Training**

*Hosted by the Colorado Department of Education Schools Improvement Planning Team*

**Date:** Tuesday, April 5

**Time:** 8:30 AM - 12:00 PM

**Location:** Douglas County School Administration, 620 Wilcox Street - Board Room, Castle Rock

**Meals:** Breakfast provided

**Cost:** Free

**Description:** The Colorado Department of Education, in collaboration with the State Advisory Council for Parent Involvement in Education (SACPIE), will be conducting trainings about promising practices in engaging all families as partners in education.

This event is free and open to all interested participants wanting to learn more strategies to implement family partnerships initiatives for student success.

Breakfast will be provided.

**Registration:** [Click here to register.](#)

Please contact Darcy Hutchins at Hutchins\_d@cde.state.co.us or 303-866-5921 to learn more.

### **Webinar: Negotiating a Charter Contract**

*Hosted by Colorado League of Charter Schools*

**Date:** Tuesday, April 5

**Time:** 9:00 AM - 10:30 AM

**Location:** Webinar. Please use a valid email address when registering and the URL will be emailed to you before April 5.

**Cost:** Free

**Description:** This webinar will provide an overview of the importance of the charter contract in addressing issues of both autonomy and accountability. We will also cover the model contract language being used by many authorizers around the state and information on the negotiation process.

**Registration:** [Click here to register.](#) **Deadline:** Monday, April 4.

### **Lunch & Learn: Maximizing Your Human Capital through iSolved**

*Hosted by the Colorado League of Charter Schools and Infinisource*

**Date:** Wednesday, April 6

**Time:** 11:30 AM - 1:30 PM

**Cost:** League Members: free; Non-members: \$25

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue, Denver

**Description:** We are truly 100% cloud-based, a single database Human Capital management solution allowing you to transform the way you manage your most important asset...your people. Join this luncheon for an introduction to Infinisource and iSolved, a demo on iSolved and how it can help streamline the whole HR process and participation in a focus group Q & A session.

**Registration:** [Click here to register.](#) **Deadline:** Monday, April 4. Event is contingent on a minimum of 5 attendees.

### **Charter School Advocacy Day**

*Hosted by Colorado League of Charter Schools*

**Date:** Thursday, April 7

**Time:** 7:30 AM - 2:00 PM

**Location:** Wells Fargo Center, 1700 Lincoln Street, Denver & Colorado State Capitol Building

**Cost:** Free

**Description:** Join us for the Colorado League of Charter Schools' Charter School Advocacy Day taking place at the Colorado State Capitol on Thursday, April 7.

The Advocacy Day will replace the Charter School Rally we've held in the past in hopes of increasing direct contact with elected officials. During this all day event, you will learn about the legislative process, garner helpful tips about effective advocacy, understand current education bills that will impact charter public schools, and visit the Capitol to meet elected officials and share your own personal story about the importance of charter public schools and how they benefit our educational landscape.

In addition to parents and other charter advocates, we encourage staff and students to get involved in this day, too! After all, who makes a better advocate than the students currently attending charter public schools? We encourage middle school and high school teachers and a small group (10 maximum) of their students to participate. It promises to be an exciting day and a worthwhile civics lesson for all involved. Please contact Dan Schaller at [dschaller@coloradoleague.org](mailto:dschaller@coloradoleague.org) to learn more about this opportunity or [click here to sign-up today](#).

**Registration:** [Click here to register](#). **Deadline:** Friday, April 1.

### **Charter School Boot Camp**

*Hosted by Colorado League of Charter Schools & CDE Schools of Choice Unit*

**Date:** Thursday, April 7 - Friday April 8

**Time:** 8:30 AM - 4:00 PM

**Location:** Colorado School Districts Self Insurance Pool, 6857 S. Spruce Street, Centennial

**Cost:** \$35 per person, per day (fee includes coffee, lunch, and materials)

**Description:** As school accountability continues to rise in Colorado, there is a growing need to ensure charter planning teams are truly prepared to open and operate a school before they receive a charter or apply for the CCSP grant. Plan on joining this critical training which is designed to support planning teams, at all stages of application writing, in gaining a clear picture of the realities of opening and operating a school, as well as, supporting teams in finding the gaps within their plan and team. This two-day workshop looks at various aspects of developing a charter school application, calling on expert presenters and providing supplemental resources to assist the charter school development team. The Charter School Boot Camp will play a key role toward the following goals:

- Identify promising strategies to promote charter school growth.
- Improve knowledge of and ability to navigate the charter school development and application process.
- Provide foundational concepts toward improved charter school leader effectiveness.
- Identify strategies for improved authorizer relations, feedback and review in the application process through interaction with a panel of authorizer.
- Learn from others successes and failures through a dialogue with a panel of previous new school developers.

The Colorado League of Charter Schools works closely with the Colorado Department of Education's Schools of Choice unit throughout the organization and facilitation of the Charter School Boot Camp.

**Registration:** [Click here to register](#). **Deadline:** Friday, April 1.

### **PowerScheduler: Preparing your Master Schedule**

*Hosted by Colorado League of Charter Schools*

**Date:** Friday, April 15

**Time:** 9:00 AM - 3:30 PM

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Ave, Denver

**Cost:** League Members: \$75 for one person and \$25 for each additional attendee; Non-Members: \$125 for one person and \$25 each additional attendee.

**Meals:** Please note that lunch is not provided but time is allotted and there are many options within walking distance.

**Description:** Get an in-depth look at the Load Only process in PowerScheduler. Attendees will:

- Learn how to build a master schedule (already prepared, but needs to be

entered into PowerSchool).

- Learn how to prepare Student and Teacher Information.
- Learn how to collect/enter Student Requests.
- Hear about available constraint options and how they affect the ability to load students.
- Hear about the actual Load process, various reports available, and follow up steps needed to finalize scheduling.

This will be a hands-on workshop that will allow attendees to follow each step in their own system and leave with the skills and tools needed to complete their school's scheduling process.

**Trainer:** Nyssa Strom, Student Information Coordinator, Victory Preparatory Academy

**Registration:** [Click here to register](#). Deadline: Monday, April 11.

### **Mentoring Workshop**

*Hosted by the Colorado League of Charter Schools*

**Date:** Saturday, April 16

**Time:** 9:00 AM - 3:00 PM

**Cost:** League Members: \$175 per person and \$100 per additional attendee; Non-members: \$250 per person and \$100 per additional attendee. Star Teachers use code STAR for fully discounted registration.

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue

**Description:** This professional development seminar will support mentor teachers' understanding of the learning needs of new teachers, their roles and responsibilities as instructional coaches, and provide strategies and resources to develop, scaffold, and apply mentoring practices.

**Registration:** [Click here to register](#). **Deadline:** Thursday, April 14.

### **STRIVE for College Annual Breakfast**

*Hosted by STRIVE Prep*

**Date:** Tuesday, April 19

**Time:** 7:30 AM - 9:00 AM

**Location:** Seawell Grand Ballroom, N. Speer Blvd., Denver

**Cost:** \$75 per person and \$650 for a table of 10

**Description:** Join us as we celebrate 10 years of student achievements and our first class of graduating seniors. The keynote speaker for this event is distinguished actor, producer, director and Latino activist, Edward James Olmos. Space is limited so register today!

**Registration:** [Click here to register](#).

Please contact Samantha Tobia at [stobia@striveprep.org](mailto:stobia@striveprep.org) or 720.772.4313 with questions.

### **GALS Luncheon 2016: On the Move**

*Hosted by Girls Athletic School - Denver*

**Date:** Tuesday, April 19

**Time:** 11:30 AM - 1:30 PM

**Location:** Ritz-Carlton Denver, 1881 Curtis Street, Denver

**Description:** This year, GALS Annual On the Move Luncheon will honor Community Leader, Rosemary Rodriguez. Lunch Co-Chairs are Warren Henson & Heidi Huisjen. All proceeds will be used to fund GALS, the first and only all girls school in the state of Colorado that currently serves grades 6 - 10 and in a few short years will graduate its pioneer class of 2018.

**Registration:** [Click here to learn more and to register](#).

### **Lunch & Learn: Leading With Data - Data Analysis Methods for Educational Leaders**

*Hosted by the Colorado League of Charter Schools and IlluminateEd*

**Date:** Thursday, April 28

**Time:** 11:30 AM - 1:30 PM

**Cost:** League Members: Free; Non-Members: \$25

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue, Denver

**Description:** Educational leaders are flooded with a myriad of data sets and test scores. These can include results from such measures as state assessments, progress monitoring, universal screening, computer-adaptive, common assessments, benchmarks, diagnostics and formative assessments. Do you have a schema for making sense of it all? In this session, you will learn how to formulate the essential questions that are foundational for effective data analyses and data-driven decision making. You will also learn how to use various data analytic methods and data visualizations to answer your essential questions through a systematic planning template.

**Registration:** [Click here to register](#). **Deadline:** Tuesday, April 26.

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### 2016 Early Childhood Education Design Conference

*Hosted by ECE Design Partners and Association for Learning Environments*

**Date:** Friday, April 29

**Time:** 7:00 AM - 6:00 PM

**Location:** Auraria Campus, Tivoli Turnhalle, 1600 10th Street, Denver

**Cost:** \$250 before April 8 | \$195 after April 8

**Description:** The 2016 Early Childhood Education Design Conference will continue its tradition of bringing together nationally recognized experts and thought leaders to highlight best practices and cutting edge research in designing, developing and managing high performance learning environments for early childhood education.

**Registration:** [Click here to register](#).

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### Slice of Pi - Annual DSST Public Schools Fundraiser

*Hosted by Denver School of Science and Technology*

**Date:** Friday, April 29

**Time:** 5:30 PM - 8:30 PM

**Location:** DSST: Byers Middle School, 150 South Pearl Street, Denver

**Description:** Join DSST teachers, parents, community partners, and students at 5:30 on Friday, April 29th for a night of exciting student demonstrations, student and community speakers, food, drink, and live entertainment while helping us honor long-time supporter Mike Fries, CEO and President of Liberty Global.

**Registration:** [Click here to register and learn more](#).

For questions or information about sponsorship opportunities, please contact Denise Queen at [denise.queen@scienceandtech.org](mailto:denise.queen@scienceandtech.org) or 303.524.6363.

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### PowerSchool: Preparing for End of Year (EOY) Process

*Hosted by Colorado League of Charter Schools*

**Date:** Friday, April 29

**Time:** 9:30 AM - 3:30 PM

**Location:** Colorado League of Charter Schools Training Center, 4201 E. Yale Avenue, Denver

**Cost:** League Members: \$100 for one person and \$25 for each additional attendee; Non-Members: \$125 for one person and \$25 each additional attendee.

**Meals:** Please note a light breakfast and snacks will be provided but lunch is not provided. Time will be allotted and there are many options within walking distance.

**Prerequisites:** General PowerSchool navigation skills; Admin login access

**Audience:** Registrar, Secretary, PS System Admin, Submissions Coordinator

**Description:** The End of Year (EOY) process is used to close out the current school year and roll your students over to the grade level and school that each will be attending during the upcoming school year. This should take place after the school year is finished, and all final grades have been permanently stored. This session will cover the steps necessary to prepare for EOY, the reports to be printed before running EOY, and how to check settings for the new year after running the process. Participants will receive checklists to help them in the process.

**Trainer:** TC Travis, Director of Technology/District Assessment Coordinator, Wray School District

**Registration:** [Click here to register](#). **Deadline:** Monday, April 25.  
Event is contingent on a minimum of 10 attendees.

## Information from CDE Schools of Choice Office

Each month, this section will provide updates and resources from the Colorado Department of Education (CDE)'s Schools of Choice Office.

The Schools of Choice unit at CDE hosts an events page that should be checked frequently as there are always important and relevant workshops and seminars for developing schools that CDE Schools of Choice offers. [Click here](#) for the events page.

CDE's Schools of Choice Office provides a variety of Technical Assistance events for developing, new, and continuing charter schools. [Click here](#) to learn more about these offerings, see their schedule of events, and register for their trainings.

CDE's Schools of Choice Office puts out a twice-monthly "SOC Update" email and other important announcements through its Charter School ListServ. [Click here](#) to sign up.

## In Every Issue

The following information is included in each newsletter as they are valuable resources to keep on your radar.

### **Educating your Community**

Even 22 years into the life of charter schools in Colorado, it is amazing how many people don't really understand what charter schools are and that they are public schools. New and developing schools will find this video to be a great introduction at community meetings and other outreach efforts.



**What is a Charter School?**

Additionally, the following links will be useful for you to remain focused on the facts in your community:

[Charter School Facts](#)

[Charter School Infographics](#)

### **New School Development Resources**

Visit the League's [New School Development](#) page for sample model documents, upcoming events, information about grants and much. Check back frequently for updates!

**Website - CharterPublic.org**

The Colorado League of Charter Schools recently launched a public awareness campaign about charter public schools. Please check out the League's [campaign website](#) where the community can learn more about charter schools and find a charter school near them. We encourage you to take a look at this website and share it with your school community including prospective families.

Colorado League of Charter Schools, 2696 S. Colorado Blvd.,  
Suite 250, Denver, CO 80222

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Sent by [lventimiglia@coloradoleague.org](mailto:lventimiglia@coloradoleague.org) in collaboration with



Try it free today