

## **COMPONENT N.1.: TRANSPORTATION**

Dean's Institute for Learning Charter School will not provide transportation to school.

### **ALTERNATIVE TRANSPORTATION**

DIL will collaborate with the *Aurora Public Schools District* for SpEd and Homeless student's transportation needs. Aurora Public School has a nearby existing school bus pickup/drop off stop in our block.

### **SCHOOLPOOL**

If families need assistance getting their student to and from school, Way to Go can assist in signing up for the free service of Schoolpool.

### **CARPOOLING**

There may be times when families request information concerning carpooling. DIL will provide a resource list of families needing to carpool as well as those families that are available to carpool. However, DIL will not be responsible for students transported in private vehicles.

### **CITY TRANSPORTATION**

DIL is located one block from the Center Point Metro Bus line with a bus stop located adjacent to the school. Also the school is near the I-225 Rail Line which is a 10.5-mile light rail line within the city of Aurora that will provide key regional connections to the East and Southeast rail lines. This light rail will provide connections to major activity centers like the Aurora City Center, Anschutz Medical Campus and the Denver International Airport through a transfer at Peoria to the East Rail Line. These city transportation serves operate within the operating hours of the school and are assessable to families.

### **PRIVATE BUS COMPANY**

Dean's Institute for Learning Charter School recognizes that from time to time a need for transportation for class field trips may arrive. Therefore, DIL will contract with a Private Busing Company for transportation services. DIL Board will do due diligence in having the Bus Company to provide information , business references, insurance and documentation for meeting

all safety requirements for the vehicle, the individual's driving record and qualification. DIL's budget will reflect an estimated cost for the Transportation services.

All fieldtrips will be for the purpose of expanding learning, providing real life experiences tied directly to the curriculum. Parent/guardian volunteering on field trips will count towards their volunteer contact hours. Cost for field trips are cover through fundraising methods.

### **FIELD TRIP POLICY/PROCEDURE**

Parent/Guardian written permission/authorization is required for field trips. Field Trip Permission Slip must be completed by parents/guardian and submitted to the office 2 weeks in advance of the field trip. Staff is required to take school emergency kit and contact information for each student attending the field trip (leaving the school). A roll call to account for all children along with emergency medical treatment forms and information are part of the procedure of offsite field trips.

DIL staff to student ratio will be one staff 1to10 students. A designated Staff will be in charge of field trip. This Staff is trained in First Aid, CPR, Universal Precaution and Medical Administration. Medications and Medication Logs will accompany students with Medication needs. DIL staff will have an available cell phone for communication between staff and school while on the field trip.

### **WRITTEN EMERGENCY/ACCIDENT PROCEDURES**

The following is our procedure for handling unexpected situations or circumstances:

The School's staff is to stay with the children at all times during field trip emergencies

1. If trouble with the vehicle (flat tire, won't start, etc.), staff is to stay with the children. A second staff makes call the school and/or 911. Never put students or yourself at risk.
2. If smoke or fire is visible quickly evacuate the vehicle - Move children off the road to a safe area and follow the procedures listed in number 1 above.
3. If a child becomes ill, assist him/her in whatever way is necessary and call the school for further instructions.

4. If a child sustains a minor injury (scrape, surface cut), treat the wound with the medical supplies from the First Aid Kit and fill out an accident report.

## **Component N.2.: FOOD SERVICES**

Dean's Institute for Learning Charter School will contract services through Aurora Public Schools District when applicable to meet the needs of students qualifying for free and reduced meals. APS will provide the breakfast and lunch at no cost. Therefore the food service line item is \$0. However, we will be charged \$ 25.00 each day for the delivery of breakfast and lunch to our school. This cost is listed in our budget and includes a conservative, contingency amount to cover the cost of several lunches for a student, until the free and/or reduced form is completed and eligibility is determined. This contingency fund will also cover the cost of a child's lunch in the event a child does not provide a lunch for him/herself on a given day, as it is DIL's commitment to ensure each child has a healthy lunch every day.