

## Copyright and Scholarly Communications Manager Ball State University

Ball State University is looking to fill a full-time professional position as Copyright and Scholarly Communications Manager.

**Major responsibilities:** Manages copyright and scholarly communications activities through the University Libraries' Copyright and Scholarly Communications Office. Provides instructional, training, and consultative services and resources related to intellectual property, fair use, scholarly publishing, and author's rights and works in conjunction with the Ball State University Office of General Counsel to interpret and assure compliance with U.S. Copyright Law and standardized intellectual property guidelines.

**Minimum qualifications:** ALA-accredited MLS/MLIS/MIS degree or ABA-accredited J.D., or equivalent combination of relevant academic preparation and experience. Demonstrated knowledge of current issues and best practices in copyright law as it pertains to the legal use of intellectual property and the acquisition and use of library materials; knowledge of scholarly communications matters in libraries, higher education, and scholarly publishing; knowledge of digital and institutional repositories development and electronic database technologies. Working knowledge of basic Microsoft Office applications; effective oral and written communication skills; ability to work collaboratively and collegially; ability to work occasional evenings and/or weekends.

**Preferred qualifications:** Additional advanced degrees. Academic library experience securing copyright clearance; experience with implementation of scholarly communication and/or digital scholarship programming.

Candidates for searches must have current authorization to be employed in the U.S. without employer sponsorship.

Apply on-line at <http://bsu.peopleadmin.com/postings/6001>. Include the following documents with your application: Resume, cover letter and copies of Master's transcripts. Review of applications will begin immediately and applications will be accepted through April 9, 2017. (Original/Official transcripts will be required at time of hire.)

Ball State University is located in Muncie, Indiana, on an attractive campus 45 miles northeast of Indianapolis. Approximately 22,000 graduate and undergraduate students enroll in one of eight academic colleges that offer 190 undergraduate programs. We offer more than 140 master's, doctoral, certificate, and specialist degrees, with many of them ranking among the best in the nation.

Ball State aspires to be the model of the most student-centered and community-engaged of the 21st century public research universities, transforming entrepreneurial learners into impactful leaders – committed to improving the quality of life for all. The university offers an excellent benefits package.

EEO/AA Employer/Veterans/Disabled