



General timeline for writing a CI

Step	Task	Time	Notes
1	Propose a question by emailing the project manager at ci@fpin.org	Start time	Spend time considering your question and surveying available evidence. This will be time well spent. This timeline starts when you propose the question.
2	Question reviewed (potentially revised) and will undergo duplicate checking by FPIN Medical Librarian	2 weeks	Question revisions may be requested and will take additional time
3	PREP form completed by author. Consider submitting the PREP form when proposing a question to ensure an answerable question (& skip this week delay).	1 Week	The PREP form will include your top 3 graded references
5	Journal approval	1 Week	
6	Project Manager requests a systematic literature search from an FPIN-approved Librarian	1 Month	Author & Librarian work together to refine search
7	Author team writes manuscript. You can start writing anytime that you want, but you cannot complete it without the librarian.	2 Months	
8	Peer Review recruitment and completion	6-8 Weeks	
9	Editorial review between Deputy Editor and Author team	2 Months	May require multiple reviews (2 weeks/review)
10	Final author team review/submit to the journal	1 Week	
	Total Months to Journal Submission	7-9 Months	ESTIMATE