In recent years, an increasing percentage of hospices have exceeded their aggregate CAP; similarly, a growing percent of hospices are ending their CAP year close to the CAP threshold. A provision of the recently-enacted IMPACT Act will slow the annual rate of growth of the aggregate CAP, potentially placing more hospices at risk for a CAP liability. The Centers for Medicare & Medicaid Services (CMS) has mandated that hospices, beginning with the 2014 CAP year (Nov. 1, 2013 through Oct. 31, 2014) calculate and self-report their hospice aggregate CAP status and submit payment of any associated liability within 5 months of the close of the CAP year. As part of the final rule, CMS indicated that it would be providing a pro-forma spreadsheet for calculation of the cap and instructions on how to calculate the cap. CMS has not yet released the spreadsheet or instructions, but there are steps that hospices should take now to be ready for this obligation.

Given these changes, it is prudent that every hospice program more closely monitor its aggregate CAP status throughout the course of the year. Accuracy and appropriate timing of the CAP calculation play a critical role in minimizing interim payments, as does knowledge of a hospice’s options related to Extended Repayment Schedules (ERS). This session will provide attendees with general knowledge and skills to effectively monitor their aggregate CAP, and manage CAP reporting as well as any associated CAP liabilities.

Program Objectives:
- Outline the rationale behind closer scrutiny of aggregate CAP liability and the policy goals related to more timely self-reporting;
- Explain the need to monitor CAP status throughout the year;
- Describe how to effectively monitor and compute the hospice's aggregate CAP status;
- Secure the information necessary to prepare the annual CAP self-determination and to make this submission;
- Project the final CAP liability and make request for ERS.

Faculty: William T. (Ted) Cuppett, BS, CPA, is Managing Partner with The Health Group, LLC, in Morgantown, WV, an organization that provides an array of financial and other consulting services to healthcare providers. For ten years Ted served as home health/hospice niche leader for Dixon Hughes PLLC, one of the twenty largest CPA firms in the United States. Ted has served healthcare clients of all types since 1977, providing reimbursement consulting, merger/acquisitions assistance including acquisition due diligence, strategic planning, litigations support, and compliance consulting. He is the founding member of Cuppett & Associates, a certified public accounting firm focusing on accounting and financial reporting for healthcare providers. The presenter has declared no conflict of interest for this program and will present fairly and without bias.

Registration Fee: Member rate is $130.00 - Non-members $199.00. Indicate if you will be calling into the live webinar or purchasing the audio recording (fee is the same). The live webinar includes the opportunity to ask questions of the presenter. If you desire to purchase both the live webinar and the audio recording, pay the registration fee and an additional $30.

Continuing Education: The program planners have no conflict of interest in regard to this webinar. RNs and LPNs must participate in the entire presentation in order for contact hours to be awarded. To apply for nursing contact hours, please mail an evaluation form and send in a completed sign-in sheet, listing the individuals at your facility that participated and noting those requesting contact hours. Individuals requesting contact hours will receive a certificate of contact hours earned. Please make sure that you enter the Contact Person’s name in the Registration Form. All correspondence and site registration information will be sent to this person. No commercial support has been provided for this program.

The Home Care Association of Florida is an approved provider of continuing nursing education by the Florida Board of Nursing.
Hospice Cost Savings:
Finding Efficiencies and Effective Benchmarks
WEBINAR REGISTRATION FORM
February 10, 2015 (11:30a.m. – 1:00p.m. Eastern)

REGISTRATION INSTRUCTIONS:
1. Use a separate form for each registration. Photocopy of original is acceptable. Each registration is for one (1) phone connection only. **SHARING OF REGISTRATION OR FEES WITH OTHER AGENCIES AND/OR INDIVIDUALS IS PROHIBITED.**

2. **No registration will be accepted without payment in full** by either a credit card or business check (Personal checks cannot be accepted). Visa and MasterCard are acceptable forms of credit card payments. The webinar fee must be paid in full before the registrant will be allowed to participate in the program. A confirmation will be sent via email to verify site registration, as will the handouts, Internet link and 800 number for entering the webinar, and instructions for participation. If your Contact Person does not receive the E-mail confirmation two (2) business days prior to the webinar, please contact our office to verify your status.

3. **Faxed registrations will be accepted only with payment by a credit card (Visa, MasterCard, Discover, American Express).** Credit card information must be complete and contain the authorized signature. Send completed forms to 1363 East Lafayette Street, Suite A, Tallahassee, FL 32301, or Fax (850) 222-9251. Mail and/or faxed registrations represent your commitment to attend and cancellation policies will apply.

4. Please note our cancellation policy: If you cancel your registration prior to five business days before the program, you will receive a refund less 25% for administrative costs. All cancellations must be made in writing. No refunds for cancellations or exchanges within five business days of the program. If due to unforeseen circumstances we must cancel this event, registrants will receive a full refund.

Please complete the following information and mail or fax (a Visa, MasterCard, Discover or American Express must be used to provide payment at the time of faxing a registration) with payment to:

Home Care Association of Florida
1363 East Lafayette Street, Suite A
Tallahassee, FL 32301
Fax: (850) 222-9251, Ph: (850) 222-8967

Contact Person:
Agency:
Address:
City/State/Zip:
Phone:
Fax:

REGISTRATION FEE PER SITE/PHONE CONNECTION: Registration fees are for one (1) phone connection. For additional sites, please copy this registration form and send in with proper payment amount. Indicate if you will be calling into the live webinar or purchasing the audio recording (fee is the same). The live webinar includes the opportunity to ask questions of the presenter. Contact hours may be earned for listening to the audio recording up to 6 months following the live webinar. If you desire to purchase both the live webinar and the audio recording, pay the registration fee and an additional $30.

<table>
<thead>
<tr>
<th>Member</th>
<th>Non-Member</th>
<th>TOTAL AMOUNT ENCLOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>$130.00</td>
<td>$199.00</td>
<td></td>
</tr>
</tbody>
</table>

Live webinar or audio recording?  
☐ Live Webinar  
☐ Audio Recording

I wish to purchase the live webinar AND the audio recording  
☐ (Pay registration fee and an additional $30)

Payment Information:  
☐ Visa  
☐ MasterCard  
☐ Discover  
☐ American Express  
☐ Check

Name on Card: 
Card Number: 
Exp Date:  
Amount:  
Date:  
Signature:  
3-Digit Code: