

IDAHO ENERGY & GREEN BUILDING CONFERENCE

RED LION DOWNTOWNER
OCTOBER 4-5, 2017
BOISE, IDAHO



EXHIBITOR/SPONSOR INFORMATION

The Exhibit Hall

We are excited to invite you to participate as an exhibitor at the Idaho Energy and Green Building Conference on October 4-5, 2017 at the Red Lion Downtowner in Boise, Idaho. This conference brings together forward-thinking professionals who share a passion for the latest trends related to energy efficiency, building codes and green building. The theme will be “Making the Business Case” for cutting edge technologies and building design, construction and operations. There will be multiple networking opportunities for sharing new ideas and connecting with like-minded colleagues. Suppliers will have one-on-one contact with decision makers, and CE credits will be available.

COST

- ➔ Early Bird Exhibitor: \$350
Late Exhibitor Registration: \$400

Deadline for Early Bird Exhibitor Registration is
Wednesday, September 6, 2017.

WHAT YOU GET

Please note: BOOTH SPACE IS LIMITED! This fee includes the following: Booth: 6’x30” Skirted Table; Two Chairs; Access to a 110-power outlet; and **Wireless Internet.** Contact Sheila Christensen at the AIC office at (208) 344-8594 if you have additional needs (i.e. a telephone line, 220-power, etc.)

Workshops: The special Exhibitor name badge allows exhibitors to attend all conference workshops but does not include meals. Please note: Exhibit personnel must wear conference identification badges while at the conference.

Meals: Each exhibit booth include all meals throughout the conference for one (1) individual. Additional tickets for meals may be purchased at the registration desk.

SHIPPING & HANDLING

Exhibit materials may be shipped prior to the conference, but **cannot arrive earlier than September 25, 2017.**

The shipping address is:

“AIC/Idaho Energy & Green Building Conference -
October 4-5 (Your Name)
Association of Idaho Cities
3100 S. Vista Ave, Ste 201
Boise, ID 83705

EXHIBITOR PASSPORT & OTHER DOOR PRIZES

To encourage exhibit viewing, gift card drawings will be held for attendees who submit an “Exhibitor Passport,” which must be signed by each exhibitor. The drawings for the Exhibitor Passports will take place during meals. Door prizes may be given from private drawings by any of the exhibitors. Winners will be announced during meals.

HOTEL ACCOMMODATIONS

The 2017 Idaho Energy and Green Building Conference will be held at the Red Lion Downtowner located at 1800 W. Fairview in Boise, Idaho. AIC has secured a room block for conference delegates at the Red Lion. Be sure to indicate you are part of the **Energy Conference Room Block** by **October 16** to receive the room rate listed below.

RED LION DOWNTOWNER BOISE
1800 W. FAIRVIEW
BOISE, ID 83705
\$91.00/NIGHT

TENTATIVE EXHIBITOR SCHEDULE

Wednesday, October 4

7:00 – 8:00 am Exhibitor set-up
8:00 am - 5:00 pm Exhibit Hall Open

Thursday, October 5

7:00 am – Noon Exhibit Hall Open
1:00 pm Exhibitor take-down

****Please Note: All exhibitors will need to take down their booths upon adjournment of the conference on Thursday, October 5th.**

REGISTER ONLINE

You’re just a click away from getting registered quickly with an assured confirmation of registration.

Go to www.idahocities.org/energyexhibitor

Get registered today!

Sponsorship Opportunities

Sponsorship Level and Benefits	Supporting Sponsorship \$5,000	Meal/ Keynote Sponsorship \$2,500	Break Sponsorship \$1,000	Session Sponsorship \$500	Exhibitor \$350 by Sept. 6th
<u>Title Recognition</u> Verbal recognition throughout the conference as well as premier printed signage.	X				
<u>Meal/Keynote Recognition</u> Verbal recognition at a meal/keynote session immediately prior to the presentation as well as prominent printed signage.	X	X			
<u>Break Recognition</u> Receive prominent printed signage recognition at a break	X	X	X		
<u>Session Recognition</u> Verbal recognition at the beginning and end of one technical session	X	X	X	X	
<u>Printed Program</u> Company logo featured in printed program	X	X	X	X	
<u>Exhibit Booth</u> One exhibit booth during the conference	X	X	X	X	X
<u>Printed Passport</u> Featured in printed exhibitor passport	X	X	X	X	X
<u>Conference Passes</u> Full pass(es) for all sessions of the conference	6	4	3	2	1

If you have questions regarding sponsorship, please call the AIC office at (208) 344-8594 and ask for Sheila Christensen or email schristensen@idahocities.org.

Idaho Energy Exhibitors/Sponsors

EXHIBITOR EARLY-BIRD DEADLINE: SEPTEMBER 6, 2017

REGISTER ONLINE:

www.idahocities.org/energyexhibitor

OR USE THIS FORM TO EMAIL TO: SCHRISTENSEN@IDAHOCITIES.ORG

EXHIBITOR REGISTRATION (PLEASE PRINT)

Name _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Briefly describe the services you provide: _____

Additional Namebadges Needed (Attach additional sheet if needed):

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

PAYMENT INFORMATION

1) Exhibitor Booth for October 4-5:

Early Bird Reg (By Sept 6): \$350

Late Reg (After Sept 6): \$400

2) Sponsorship Level:

Supporting: \$5000

Meal/Keynote: \$2,500

Break: \$1,000

Session: \$500

Exhibitor: \$350

3) Payment Method:

Check enclosed (payable to AIC)

Please invoice

Check in the mail

Visa V-code: _____

Mastercard

Card Number _____

Expiration Date _____

Billing Address of Card Holder (include Zip) _____

Signature _____

REFUNDS/CANCELLATION POLICY

Cancellations for conference exhibitor registration must be received no later than September 20, by 5 p.m. **Cancellations made after September 20, will incur a charge of 50% of the exhibitor fee.** We do understand that emergencies happen. For cancellations, please call Sheila Christensen at (208) 344-8594. No refunds will be given for early departure from the conference.

QUESTIONS?

If you have any questions email Sheila Christensen at schristensen@idahocities.org or call the AIC office at (208) 344-8594.