

**Indiana Library Federation**  
Board of Directors Meeting  
Tuesday, February 10, 2015, 12:30 p.m.  
Indianapolis, IN

**Attendance:** President Beverly Gard, Marcia Au (past president), Susan Akers, Jim Cline, Jason Hatton, Emily Ellis, Ruth Szpunar, Stephanie Davis, Kathy Burnette, Kelly Ehinger, Jake Speer, Heather McNabb, Gigi Shook, Robyn Young

**Phone:** LeeAnn Biggs, Michelle Houser, Kevin Petsche, Laurel Setser, Josh Holman

**Absent:** Susie Highley

President Gard called the meeting to order at 12:30 p.m.

**Approval of Agenda:** On a motion by Kelly Ehinger and a second by Marcia Au, the agenda was approved as distributed.

**Approval of Minutes:** On a motion by Jim Cline and a second by Ruth Szpunar, the minutes of September 2014 were approved as written. (all in favor)

**Correspondence** - Susan Akers reported she received a letter from Dortha Marsh with \$1000 and that library director Mary Eckerle wrote a thank you for being out visiting libraries.

#### **ILF Office Reports**

- **Treasurer's Report** - Kevin Petsche reviewed the Statement of Activity with budget comparisons and explained the funds so that new members were up to date. We are in very good shape and have received 90% of our expected revenues while our expenditures are in check. Gigi Shook asked for clarification on the location of the mileage reimbursement forms. The forms are on the ILF website under "Resources." Board members can be reimbursed for mileage for up to 6 meetings that are attended in person. Kevin covered the other financial statements. The Treasurer's report was approved on motion by Stephanie Davis with a second by Gigi Shook. (all in favor)
- **Director's Report** - Susan Akers mentioned that each library association is considered a "chapter" by ALA. 22 chapter members (states) went to the ALA Midwinter in Chicago. Indiana is one of the top states in terms of membership numbers and top five in terms of financial investments and solvency.
  - Members were reminded to pick up their leadership notebooks if they haven't already.
  - Susan requested 8-10 suggestions the board can work on for networking advocacy supporting ILF
  - The new dues structures decreased dues for many libraries. The hope is that we get new libraries to join. There was a question on the number of trustees we had on the membership docket since they don't total 7 per library. Susan will confirm and report correct number.
  - Resignation - LeeAnn Biggs has decided to resign due to her teaching schedule and ILF's board meeting time. President Gard thanked LeeAnn for her time on the board.

#### **Discussion Items**

- **ILHB Recommendations by ILTA** - A recommendation for Tom Neuffer, Porter County was hand delivered to the Governor's office. Tom comes highly recommended by Jim Cline and his employer is very supportive of the time needed for this position. John Meyers made the suggestion.
- **Family Literacy and Bicentennial Project** - waiting for details on what role ILF will play in the upcoming events. See the September minutes for information.

#### **Action Items**

- **Distribution of Advocates' Reports** - Some members are not receiving the various advocacy reports and/or action items (the "Friday report"). Beverly Gard led a discussion on how to make sure all members and nonmembers receive information that will help with library advocacy. It was discussed how best to make

sure members receive information whether relying on library directors, ILF representatives, or the ILF database or some combination. It was decided and approved on a motion by Jim Cline with a second by Kelly Ehinger that ILF will send out email alerts to all. (all in favor)

- **Appointment of Nominating Committee for 2015** - Marcia Au requested that evaluation of the subcommittee should be ongoing with a specific review annually. President Beverly Gard will appoint members and wants recommendations by April. Michelle Houser (AISLE) will serve on the committee. The nominating committee develops the roster for vacancies on the ILF board among other duties.
- **Approval of "Indiana Libraries" editor Greg Youngen** - seconded by Kelly Ehinger.
- **Approval of Annual Conference Refund Policy** - The board discussed a refund policy for annual conference fees. On a motion by Emily Ellis with a second by Ruth Szpunar the updated policy passed. (all in favor)
- **Approval of Two People to travel to DC's Legislative Day using Rainy Day Fund** - Susan Akers asked for and received approval of funding from the rainy day fund. Discussion ensued and it was agreed that \$1500 per person would cover today's costs as compared to \$1000/per person in the past.
- **Approval of Policy for Staff to Use 1 Hr/Mo Volunteering** - Susan Akers requested approval for staff to take paid time of one hour per month off for volunteer service. No action was taken.
- **Approval of IPLA Officers for 2015** - Susan Akers presented the following for approval: Kelly Ehinger - President, Edra Waterman - 1st Vice President, June Kruer - 2nd Vice President, Emily Bunyan - Secretary-Treasurer, Nick Schenkel - Past President. On a motion from Marcia Au and a second by Heather McNabb the appointments were approved. (all in favor)

#### **Association Reports**

- **IPLA** - Kelly Ehinger reported on the election of officers, how the IPLA wants to disseminate information.
- **AISLE** - Met and discussed proposed budget; approved Rosie Committee, updated guidelines; Ben Moore will start the standards Crosswalk process meeting; EDcamp will be June 12 at Raymond Park Middle School in Indianapolis; AISLE will partner with ISTE to advertise ISTE's Make It Happen Award, and the ReadAloud presentation was held February 28.
- **IALA** - Ruth Szpunar reported IALA met in January and went over the ACRL webinars to increase attendance on April 7. IALA will host webinar Beyond Worksheets: Using Instructional Technology for Student Instruction. Carrie Donovan will present. IALA still needs a vice chair.
- **ILTA** - Beverly Gard reported they are looking for a replacement for LeeAnn Biggs and she would welcome recommendations.

**ALA Councilor's Report** - Jason Hatton is the new councilor. Please reference his report handout.

#### **Ex-Officio Member Report - Indiana State Library**

- Jake Speer - ISL has been busy answering questions about INSPIRE and its usage. There is an RFP out because the state library is looking for a better search engine and interface. The Public Library Standards update has been completed and sent for review. Beverly Gard extends the ILF board's compliments to Jake and his staff on their timeliness and depth of information provided to help with the fight to save INSPIRE.
- IHLB - Laurel Setser - no report.

#### **Announcements**

Old Business - none

- Beverly Gard gave a legislative update. Gard and Setser testified before the House Ways and Means committee regarding a binding review for public library and also advocated for INSPIRE.
- Kelly Ehinger made a positive comment on the increase of public library members.
- Next board meeting will be April 14, 2015 a 12:30 pm.

The meeting adjourned at 2:26 p.m.

Respectfully submitted by Kathy M Burnette, Secretary

