

Indiana Library Federation
Board of Directors Meeting
Thursday, July 17, 2014, 2:00 p.m.
Indianapolis, IN

Attendance: Susan Akers, Marcia Au, Jim Cline, Amy Harshbarger, Susan Smith, LeeAnn Biggs, Kathy M Burnette, Susie Highley, Gigi Shook, Kelly Ehinger, Ruth Szpunar, Beverly Gard

Phone: Heather McNabb, Terry Rheinheimer

Absent: Laurel Setser, Renee Wozniak Anderson, Karen Evans, Kevin Petsche, Robin Crumrin

President Marcia Au called to order at 2:04 pm.

Approval of Agenda: On a motion by Kelly Ehinger with a second by Amy Harshbarger, the agenda was approved with no additions. (all in favor)

Approval of Minutes: On a motion by Jim Cline with a second by Kelly Ehinger the minutes of May 2014 were approved. (all in favor)

Correspondence: Susan Akers received intent to serve letters from nominations for ILF Board prospective members. It was noted that Jason Hatton sent his in for ALA councilor.

ILF Office Reports

- **Year End Fiscal Report and Treasurer's Report** – Amy Harshbarger directed us to the Summary and Statement of Activity and Asset pages. Harshbarger went through each line item with the following highlights:
 - The General Fund expenses exceeded the budget by \$4,000 which will be offset by Rainy Day funds.
 - The issues with insurance money have been resolved and we will discuss at a later date.
 - ILF Annual Conf revenue fell short.
 - Membership revenue increased due to PLA.
 - Trustee and Institutional dues increased by \$18,000.
 - Revenue for conference and publications looks over budget due to Budget Committee deciding to put revenue in General Fund instead of Rainy Day Fund for easier access.
 - Marcia Au questioned bank and credit card charges which appear to be significantly over budget - Harshbarger noted this was due to changing to a new system.
 - Staff expenditures were due to staff changes.
 - Marcia Au and Susan Smith led a discussion on having a Rainy Day Budget going forward. The Budget Committee will address in the next year.
 - Susie Highley asked for confirmation that the Statement of Activities with Budget Comparison must be consulted in conjunction with the Statement of Net Assets to get the complete budgeting picture.
 - Sue Smith pointed out that the change in Net Assets matches the bottom line of the Statement of Activities with Budget Comparison.
 - Rainy day fund activity Budget committee will address the gain/loss practices in the next year
- The Treasurer's report was approved on a motion by Jim Cline with a second by Ruth Szpunar. (all in favor)
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- **Director's Report - Susan Akers** (see attached)
 - Wrote primer on Net Neutrality with Evan Davis for "Focus."
 - Meeting with Awards, Honors & Scholarship committee to recommend Ivy Tech students to be eligible for scholarships as of now the criteria appears exclusionary.
 - Will meet with Leadership Academy to talk about ILF and professional development.
 - An online calendar of ILF events/meetings is now on the ILF website (first page).

Discussion Items

- **Inactive Divisions** - Susan Akers led a discussion on taking a closer look at divisions that are inactive and streamlining them. Should they be combined? (Women in Libraries Division (WILD), 34 members, no officers - not a lot of activity, someone wanted to run and didn't have support. Should divisions be considered inactive if there is no leadership in a three-year period? ILF bylaws under Article 12 Section 3 state associations fail to be viable after 3 consecutive years of inactivity. Marcia Au stated we should look at all of these not just WILD. Beverly Gard

stated the board should look at all the inactive divisions and Susan stated she will bring information about each division and review reports they have filed in the past year. Kelly Ehinger suggested that steps should be taken to review all inactive divisions, check whether they meet annually, review their annual reports, and inform them of ILF bylaws.

- We viewed and discussed several new designs for the ILF logo.

Action Items

- Approval of ILF Board Roster and ALA Councilor Nominee - Marcia Au called the question and there was no discussion. (all in favor)
- Article VII: Board of Directors - Clean up language; President Au noted we need to remove the "Office of Learning Resources in IDOE and INCOLSA" and this will go on the ballot. Jim Cline moved and Gigi Shook seconded. (all in favor)

Association Reports

- **IPLA** - Kelly Ehinger - working on fall conference October 8. Several areas of human resources will be the topic. The IPLA ballot is mostly finished.
- **AISLE** - Susie Highley - 100 educators at Ed Camp. Went to ALA and approved Hoosier Family of Readers and Pacers (approved by AASL). Will meet August 23, 2014.
- **IALA** - Ruth Szpunar - June webinar at IUPUI Library had 10 people attend. IALA hosted at Ivy Tech Indianapolis. Next webinar: September 16, 2014 on "You're Doing it Wrong: 10 rules to Create Awesome Tutorials."
- **ILTA** - Beverly Gard - Stated that she needed to lock in names for a third trustee. Laurel Setser hadn't responded to Susan as of yet about an interested trustee. Marcia Au stated she would contact Laurel to get the process started.

ALA Councilor's Report

Terry Rheinheimer (submitted a written report) - discussed the *Librarians Matter* videos from ALA that showcase different aspects of early literacy, how libraries matter in their development. The videos are short and use MPAA ratings. Terry stated she will not run again as she is ending 12 years of representation. She thanked the ILF for the opportunity to represent Indiana. Marcia Au thanked Terry for her service and commended her work with the legislation these past years.

Ex-Officio Member Report

Indiana State Library - No Report.

ILHB Report

Laurel Setser submitted a written report.

Discussion Items

- Old Business - Strategic Plan (see handout) Susan Akers
 - Discussed new dues structure
 - Will analyze year to year membership
 - Volunteer form - Susan tries to plug them in within a week by contacting the appropriate leader within that division, district or committee.
- New Business -
 - Kelly Ehinger - Storybook Park dedication was completed with donations from the community. They've had many programs already.
 - Marcia Au received an invitation to attend an Ethics and Public Integrity Coalition meeting. Will provide a report to the board at September 18 meeting.

Announcements

- The next meeting is Thursday, September 18 at 2 pm in the ILF Office Park, 941 E. 86th St, Building 911, Suite 40, lower level.
- Future meeting is scheduled for December 2 at 11:30 am.

The meeting was adjourned at 3:45 pm.

Submitted by Kathy M. Burnette, Secretary