

Indiana Library Federation
Board of Directors Meeting
Thursday, March 20, 2014, 2:00 p.m.
Indianapolis, IN

Attendance: Susan Akers, Marcia Au, Ruth Szpunar, LeeAnn Biggs, Heather McNabb, Kevin Petsche, Gigi Shook, Susie Highley, Wendy Knapp (ISL), Robin Crumrin, Beverly Gard, Amy Harshbarger, Shannon Borneman, Kelly Ehinger
Phone: Kathy Burnette, Laurel Setser (ILHB), Karen Evans, Jim Cline
Absent: Terry Rheinheimer, Renee Wozniak Anderson

President Marcia Au called the meeting to order at 2:03 p.m.

Approval of Agenda: no additions

Approval of Minutes: Motion to approve the February board meeting was made by Beverly Gard and seconded by Kelly Ehinger (all in favor)

Correspondence: none

ILF Office Reports

- **Treasurer's Report - Amy Harshbarger**

The financial statements were reviewed. The ILF is doing well financially and there are three more months to go. The trustee and institutional dues are several thousands of dollars higher than what is shown because there were 13 trustee library members and 21 institutional memberships sent in recently. The webinars are providing several hundred dollars per year in revenue.

- **Annual Conference Update - Shannon Borneman**

We reviewed the 2014 ILF Annual Conference budget. The location is going to be new this year, and there are some unknown variables. Attendees will not pay for parking and the rooms are much cheaper so attending will cost less this year. Shannon spent time at PLA giving information to exhibitors about the ILF conference to encourage more exhibitors. We are shopping for a new printing company and we aspire to use a spiral bound format this year. There will be wifi available for free this year. We are looking at about \$112,500 in revenue. Due to the location of the facility, the staff is looking into shuttle busses to take attendees downtown for dinner.

- **Director's Report and Legislative Committee Update - Susan Akers**

Susan is working on new brochures for directors about ILF services and asked that any change/comments be sent to her. We have more than 200 personal members as compared to this time last year due to PLA Conference. At the request of ALA, the ILF is promoting the Declaration for the Right to Libraries and we are encouraging people to go online, sign electronically, visit the link and/or have signing events. This will run through mid-April. Terry Rheinheimer has more information. An outreach by email was sent to library directors on March 10 to ask for thank you letters on their library's letterhead that would be given to Congressional representatives during the ILF's visit to Washington, DC on May 5-6. The LSTA grant information was provided by the Indiana State Library. Susan also provided an update of the 2013-14 General Assembly session.

Discussion Items

- **Strategic Plan Updates - Robin Crumrin**

Thanks to Kelly Ehinger and Heather McNabb for working on the Strategic Plan recently.

Charter #1 - Strategic Priority No. 2 (Enhance Access to Continuing Education) - The board should look at how much virtual and how much in-person time is needed for conferences. It was suggested that we transpose the first two bulleted points and investigate technologies (first) followed by possible implementation of technologies.

Charter #2 - Strategic Priority No. 2 - We recommend that "explore options to strengthen units" should be a board item for 2014-15 and that a subcommittee should be assigned to look closer at any changes to the trustees' association.

- **Nominating Committee Representatives Updates - Robin Crumrin**

Peg Harmon will serve for IPLA, Karen Evans will represent IALA and AISLE is meeting soon to discuss individuals for the vice president (2015) position. The ILF board vacancies will also include an At-large Director and an Assistant Treasurer.

- **New Library Membership Dues Structure** - Akers reported that early May is the target date to reach out to library directors. There will be communication via email, a letter and a brochure with it, and announcements in Focus. The Board was asked to review the new communication piece and provide feedback. There will be membership mailings to directors, with invoices, in September/October. New directors have already received an outreach to promote ILF in general, but a new brochure is being drafted.

- **ILTA: Status of Association** - Au stated the ILF bylaws include specific language as it related to the Indiana Library Trustee Association. We are looking at models so we don't lose engagement. We are looking at a national

model that can work both on a personal and foundational level. We are not meeting the standards for our bylaws as it is stated that the ILF board has representatives from all active associations. It is a possibility that ILTA could become a division instead of an association. Au stated they don't want to disband ILTA but that there are models to look at. For example, one model merges the Friends of the Libraries, library trustees, and foundation members into one organization. The program is called *United for Libraries*. This model emphasizes the different perspectives that these groups bring to the board. Marcia Au requested the appointment of a subcommittee to look further into the situation. She requested that each association appoint a representative to the subcommittee. We have Kelly Ehinger, Jim Cline, Beverly Gard and LeeAnn Biggs and need representatives from AISLE and IALA.

Action Items

- **Annual Conference Budget** - It was motioned by Beverly Gard and seconded by Susie Highly with one amendment: the \$1200 support from the insurance committee be removed. (all in favor)
- **Approval of Kristie Howe to Legislative Committee** - IPLA is recommending that we approve Kristi Howe, Director of Vigo County Library, to the legislative committee. It was moved by Robin Crumrin and seconded by Amy Harshbarger. (all in favor)

Association Reports

- **IPLA** - Ehinger reported the association will meet next week. They are working on ideas for annual conference sessions.
- **AISLE** - Highley reported that EdCamp Indy will be Friday, June 13, at Pike High School. Highley wanted clarification on what appeared to be changing membership numbers. Susan Akers explained that in the past the old membership person had accidentally counted current memberships with prospective renewals that we hadn't received yet. The 226 should be the actual number of members. The Young Hoosier Book Award committee met a few weeks ago and have about 40 books to review. AISLE is reinstating the Read-Aloud committee.
- **IALA** - Karen Evans stated they will meet next week hope to look at the financial reports and look into replacing board committee members. Ruth Szpunar stated they are hoping to get president of ACRL to come to the ILF conference.
- **ILTA** - no report.

ALA Councilor - Rheinheimer did not have a report. Akers had already mentioned the trip to Washington, DC.

Ex-Officio Member Report - Wendy Knapp stated the budget is "hot from the printer" and budget training will take place in spring.

Report from ILHB - Setser reported the search is on for a new Indiana State Library director. The Task Force on Standards will meet on April 7. They are designing a survey.

Discussion Items:

- Old Business - None.
- New Business - Akers met with a representative from PeopleConnect Institute and they discussed the availability of popular, archived webinars. The ILF can add the webinars to our *members only* section where they can be viewed for a small (\$10) fee. ILF could offer LEU credit for those webinars that were previously approved. Our new membership system will save about \$5,700 per year. Heather McNabb is on the Indiana State Library's professional development committee and believes that ILF should have someone on the committee also. This will help with any potential overlap. Susan Akers volunteered to serve on the committee.

Announcements:

- The next meeting is on May 15, 2014 at 2:00 p.m. at ILF office park, building 911, lower level

The meeting was adjourned at 3:50 pm
Submitted by Kathy M Burnette, Secretary