



**International Performing Arts for Youth (IPAY)  
Board of Directors**

**BOARD NOMINATION FORM**

Thank you for your interest in serving on the Board of Directors. At the end of this document you'll find the official nomination form. First, we'd like to make sure you have a full understanding of the expectations of IPAY Board Members. Please take a moment to read through this section thoroughly, and if you have any questions, feel free to contact IPAY President Ray Gargano at [RGargano@lutherburbankcenter.org](mailto:RGargano@lutherburbankcenter.org), or Boomer Stacey, IPAY Executive Director at [boomer@ipayweb.org](mailto:boomer@ipayweb.org).

**TIME, TRAVEL and EXPENSE COMMITMENTS:**

Nominees will be officially put up for election at the Annual General Membership Meeting and Luncheon during the Conference on Wednesday, January 24, 2018. If you are elected, the first Board meeting you would be expected to attend will occur on Sunday, January 28, 2018, following the conference.

Directors serve a minimum three-year term, and act as a representative of the Board and its mission. Directors may serve two terms consecutively.

Directors are expected to attend a minimum of two Board meetings annually. The Board meets during the Annual Conference (Showcase), and again in June. Attendance in person requires that either you or your organization assume overall responsibility for your travel, accommodations and out-of-pocket expenses associated with attending meetings. In addition, board members are expected to participate in periodically scheduled full board conference calls, as well as their respective committee calls.

Each Director is assigned to serve on at least one of the IPAY committees, with the potential of chairing a committee.

Board members can expect to spend up to 12 hours per month on average working on related business in support of the organization.

Board Members are also asked to support the organization through an annual financial contribution. Please note: while this is an 'ask' and not a requirement, this is an important aspect, as North American funders in particular look for Directors' financial commitment as a sign of the strength of the organization. This is taken very much into consideration when determining who receives funding. Frankly, the amount of the donation matters less than the act of support itself.

Last but not least, Board Members or their organizations are expected to maintain current membership in IPAY.

**By submitting your application, you agree to the above guidelines.  
Please complete the following.**

Name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Current employer, position and address:

\_\_\_\_\_

Area(s) of interest:   Programs and Services  
                                  Development  
                                  Governance and Human Resources  
                                  Membership and Communications

**Please provide answers to \*all\* of the following questions.**

- The IPAY Board is an active one, and much is asked of its members. Why is it of interest to you to serve?
- Based upon your indicated area(s) of interest, what skills, expertise, and possible connections do you bring to the Board that would help further IPAY's organizational goals?
- What do you consider to be IPAY's greatest organizational strengths?
- What do you consider to be IPAY's greatest challenges?
- Have you ever served in this capacity for any other professional organizations?
- What other professional affiliations do you maintain?
- Is there anything else you'd like to share with the Committee?

**Complete applications will include this completed form; a copy of your current resume; and at least one letter of reference from an IPAY member in support of your nomination. Incomplete applications will not be considered.**

**Please return nomination form, resume, and letter(s) of support by Friday, December 1, 2017 to:**

Board of Directors  
Ray Gargano, president  
**Via email: [rgargano@overture.org](mailto:rgargano@overture.org)**

For more information on IPAY and the Board, please visit:  
[www.ipayweb.org](http://www.ipayweb.org)

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