

**BYLAWS
OF THE
YOUNG LAWYERS DIVISION
OF THE
MARICOPA COUNTY BAR ASSOCIATION**

ARTICLE I

NAME

This organization shall be known as the Young Lawyers Division (“YLD”) of the Maricopa County Bar Association (“MCBA”).

ARTICLE II

PURPOSES

- (a) To encourage, promote, and stimulate the interest of newer lawyers in the activities and objectives of the MCBA, the YLD, the Young Lawyers Division of the State Bar of Arizona, and the American Bar Association Young Lawyers Division.
- (b) To encourage, promote, and provide activities which will be of assistance to newer lawyers in the practice of law, as well the improvement of the overall quality of their lives.
- (c) To encourage, promote, and provide opportunities for participation in activities directed at improving the administration of justice and the legal profession.

- (d) To encourage, promote, and provide activities through which lawyers may provide assistance to the general public and thereby enhance the general welfare of the community.
- (e) To encourage, promote, and provide opportunities for involvement and participation in bar activities by minorities, women, law students, and persons not historically represented in the activities of the MCBA.
- (f) To promote interest in the law as a profession to minorities, women, and those not historically represented in the legal profession.
- (g) To encourage, promote, and provide opportunities for interaction and cooperation between newer lawyers and the general bar membership, the judiciary, minorities, women, law students, persons not historically represented in the legal profession, community and business leaders, and the general public.
- (h) To make reports and recommendations to the Board of Directors of the MCBA on matters of importance to newer lawyers, the legal profession, and the general public.

ARTICLE III

MEMBERSHIP

Section 1 - Eligibility. All members of the MCBA who are thirty-six (36) years of age or less or who have been licensed to practice law for five (5) years or less shall be members of the YLD.

Section 2 - Termination. Membership in the YLD shall terminate automatically at the end of the calendar year within which a member attains thirty-six years of age or has been licensed to practice law for five years, whichever is later.

ARTICLE IV

OFFICERS AND DUTIES

Section 1 - Officers. The officers of the YLD shall be the President, President-Elect, Secretary, and Treasurer, who shall be elected annually by the Executive Board by majority vote from among the members thereof. In order to be eligible for election to as an Officer, he or she must be eligible for membership in the YLD as provided in Article III hereof for the entire period of his or her term.

Section 2 - Duties of President. The President shall preside at all meetings of the YLD or of the Executive Board and shall have such other executive powers and perform such other executive duties as are consistent with these Bylaws and with the Bylaws of the MCBA. The President shall have the authority to appoint members of the Section to standing and special committees and to designate the chair of those committees. The President

serves as a voting member of the MCBA Board of Directors and shall report to said Board on the activities and work of the YLD.

Section 3 - Duties of President-Elect. The President-Elect shall have all the powers and authority and perform all of the functions and duties of the President in the President's absence or should the President be unable for any reason to exercise such powers and functions or to perform such duties. The President-Elect shall automatically succeed to the office of President upon the conclusion of the term of the President.

Section 4 - Duties of Treasurer. The Treasurer shall be responsible for presenting the financial reports of the YLD to the Executive Board or the YLD membership. In conjunction with the financial staff of the MCBA, the Treasurer shall be responsible for developing of the YLD's annual budget, for requesting any disbursements to made from YLD-designated funds, and for assuring that the Section is operating in compliance with the financial procedures and guidelines as may be established by the MCBA.

Section 5 - Duties of Secretary. The Secretary shall be responsible for taking minutes of each meeting of the YLD or Executive Board and for issuing any correspondence, records, or notices as may be requested by the Executive Board.

Section 6 - Term. The term of office of each of the officers shall commence on the first day of the calendar year and shall end on the last day of the calendar year.

Section 7 – Vacancy. Whenever any vacancy shall occur in any office by death, resignation, or otherwise, the same may be filled by the Executive Board by a majority vote.

Section 8 – Removal. Any officer may be removed by action of a two-thirds (2/3) majority of the members of the Executive Board.

ARTICLE V

EXECUTIVE BOARD

Section 1 – Membership. The Executive Board of the YLD shall consist of twelve (12) Directors, plus the Officers set forth in Article IV above. The Directors shall serve terms of three years each and may be re-elected upon the expiration of their terms provided they meet the eligibility requirements set forth in Section 5 below. The Immediate Past President shall serve as an *ex officio* voting member of the Executive Board.

Section 2 – Duties. The Executive Board shall supervise and direct the affairs and determine the policies of the YLD, subject to and in accordance with these Bylaws and the Articles and Bylaws of the MCBA.

Section 3 – Meetings. The Executive Board may act at a meeting duly called or by a poll of each member of the Executive Board. A majority of the members of the Executive Board shall constitute the quorum required to transact business. Meetings shall be called by the President or may be called by a majority of the Executive Board, and notice of such meetings shall be given to members of the Executive Board not less than two days prior to such meeting.

A poll of the members of the Executive Board shall generally be conducted by the President via electronic mail but may be conducted by telephone or regular mail.

Section 4 - Election of Executive Board. Four members of the Executive Board shall be elected each year by a plurality vote of the members of the YLD by written ballot mailed to all YLD members on or before sixty days prior to the end of the calendar year with such ballots to be returned twenty-five days after mailing. The ballot shall provide that each voter may cast one vote for one or more candidates up to the number of Executive Board members to be elected. Any tie vote shall be resolved by coin toss or high card draw. In the event that the number of qualified nominees equals the number of Executive Board members to be elected, no ballots shall be mailed, and those nominees shall be deemed elected.

Section 5 - Eligibility for Election. In order to be eligible for election to the Executive Board, a YLD member must be eligible for membership in the YLD as provided in Article III hereof for the entire period of his or her term.

Section 6 - Nomination Process. All YLD members shall be notified of the opportunity to become applicants for the Executive Board no later than 120 days prior to the end of the fiscal year and shall indicate their interest in running to the YLD's MCBA staff liaison not later than ninety days prior to the end of the fiscal year. In addition, the Executive Board may recruit candidates

who are the best qualified for a seat on the Executive Board and who reflect the diversity of the Section membership.

Section 7 - Non-voting, Ex Officio Members. The President may appoint non-voting, *ex officio* members to the Executive Board. Such appointments shall be utilized to encourage and promote diversity and fair representation on the Executive Board.

Section 8 - Vacancy. Whenever any vacancy shall occur on the Executive Board by death, resignation, or otherwise, the same may be filled by the Executive Board by a majority vote. The President shall propose a nominee to fill such vacancy for consideration by the Executive Board.

Section 9 - Removal. Should a member of the Executive Board accumulate three unexcused absences from meetings of the Executive Board in a calendar year, that person is automatically removed from the Executive Board. The determination of what constitutes an excused or unexcused absence shall be made by the President. Any member of the Executive Board may be removed by action of a two-thirds (2/3) majority of members of the Executive Board.

ARTICLE VI

COMMITTEES

Section 1 - Standing Committees. There shall be such standing committees of the YLD as may be authorized by the Executive Board. The standing committee chairs shall be selected by the President and approved by

the Executive Board. The standing committee members shall be selected by its chair and approved by the President.

Section 2 - Other Committees. The President shall have the power, without the need for Executive Board approval, to appoint such other committees as are necessary for furthering the objectives of the Section.

ARTICLE VII

MEETINGS OF MEMBERS

Section 1 - Meetings. The YLD may hold meetings of the general membership at such dates, times, and places as determined by the Executive Board.

Section 2 - Notices. Notice of the time, place, and purpose of all meetings shall be given to all members of the YLD at least five days prior thereto.

Section 3 - Quorum. Fifteen members shall constitute a quorum for the transaction of business at any meeting of the general membership of the YLD.

Section 4 - Procedure. All meetings of the Section shall be conducted in accordance with rules of order established by the President.

ARTICLE VIII

AMENDMENTS TO BYLAWS

These Bylaws may be amended by the Executive Board by a two-thirds vote of the members present at a meeting duly called at which a quorum is present or by a two-thirds vote of the members of the Executive Board polled

pursuant to Article V, Section 3 of these Bylaws. Alternatively, these Bylaws may be amended by the general membership of the Section at a meeting called for such purpose.

The Board of Directors of the MCBA shall have the power to reject, amend, or approve all or any portion of the Bylaws of the YLD, and such Bylaws shall not be effective until approved by the Board of Directors of the MCBA.

Revised and Approved by Executive Board on _____

Approved by the MCBA Board of Directors on _____