

ARLD Meeting Minutes

MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 11/20/2015 from 1:00 PM to 4:00 PM

Present:

Jayne Blodgett, Amanda Mills, Jenny Sippel, Michael DeNotto, Jonathan Carlson, Diana Symons, Jodi Grebinoski, Megan Kocher

Via Phone: Solveig Lund, Sara Stambaugh

Absent: None

1. Welcome New Members & Lunch! (until 2 PM)
 - a. Note to new members: we meet every month on the third Friday of the month, from 2-4 PM, in this location. There is also a call-in option for each meeting, if you can't make it in person.
 - b. Our ARLD [bylaws](#) provide an overview of the official responsibilities of each position
2. Additions to the agenda?
none
3. Review and approve the [September](#) minutes
approved
4. MLA Board Update (Amanda)
 - a. [Notes from 11-20-15 MLA Board Meeting](#)
5. ARLD Budget (Amanda)
 - a. **MLA Budget for 2016 (including the ARLD budget for next year) was approved at today's MLA Board Meeting.**
6. PBworks (Amanda & Jonathan)
 - a. **For new members: we have a [wiki](#) & you have been invited!**
 - b. Who should have access and for how long?
 - i. **Current members should have access. Departing members can be removed at the Communications Officer's discretion. Suggested 2 months after leaving a position.**
 - ii. **Leadership & Communications Officer has administrator rights; all other board members have editor rights**
7. Bylaws (Amanda)
 - a. Update: All [changes](#) proposed at business meeting were accepted. We still need -to make this official in our posted [bylaws](#).
 - i. **Amanda will communicate this with MLA via email.**

- b. Further discussion re - Chair-Elect position: Looking at this (and possibly other) bylaw changes for future, probably prior to ARLD 2016, so sent out to members by March 2016; should discuss in our February 2016 meeting.

- i. Amanda will put this on the December agenda for discussion with a goal to finalize changes by Feb 2016

8. [ACRL Free Webinar](#) (Jayne)

ACRL will pay for us to show 2 webinars per year as a group. Board is interested in doing this. Next questions: Which webinar? And when? And where? Discuss this more at the next meeting. Action item: board members should go out and look at list of webinars before the next meeting.

9. ARLD Day 2016:

- a. Discuss sponsors - November preliminary discussion, **December decision/action**

- i. Decision: We will continue to invite EBSCO to sponsor again. Jayne will ask for \$500 this time. If they say "no," we will revisit.

- b. Schedule

- i. will discuss schedule in December

- c. For future meetings:

- i. Improvements – Discuss methods for improvement based on 2015 evaluation feedback, esp re: quality of sessions. Review [evaluations](#) prior to relevant meeting (each question is on a separate tab.) **We will focus on improvements in January meeting.**

- ii. Select food - **Someone from Management HQ will work with us on this. We will decide this in February.**

10. ARLD Day 2017 Alternate Location

- a. What were the results of the survey given at our MLA 2015 ARLD meeting?

<https://drive.google.com/file/d/0B2r2-vUmDAcJOWpnRDdHRHZYRIk/view?usp=sharing>

Top candidates -- Arboretum, Science Museum, Como Park. Jayne will inquire about prices, food, tech, and tours

- b. Possible locations

- U of MN Continuing Education Conference Center: <http://cce.umn.edu/continuing-education-and-conference-center>
- Science Museum of Minnesota: <http://www.smm.org/rentals>
- TIES: <http://ties.k12.mn.us/who-we-are/connect-us/meeting-space-rentals>
- AComo Park Zoo and Conservatory: <http://www.comozooconservatory.org/host/venues/#/visitor-center>
- Oak Ridge Hotel : <https://www.facebook.com/OakRidgeHotel/>

11. Innovator Award discussion (Jayne)

- a. We will keep trying to give this out at ARLD Day with the MLA conference being the backup plan if there are not enough nominations.

12. How did the Dialogue go? Planning future dialogues. (Solveig)

- a. Went well. 18 attendees (incl. some from North Dakota), good discussion. Would be worth doing again.
- b. Would be good to keep 1 outstate (Oct.) and 1 in the Cities (Spring) / year.

- c. Science Librarian dialogue in Spring? (Jonathan)
 - i. Topic? Something science-y. Jonathan will check in with Julie Kelly and work with Megan & Solveig to organize.
 - ii. Plan for May.
 - iii. Interest tables at ARLD Day - science, distance learning, etc.
 - iv. Science librarians could start a new subunit
- 13. Volunteer and outreach/networking opportunities (Amanda)
 - a. Academic library tours?
 - b. Happy hours?
 - c. Library tours followed by happy hours (e.g. U of MN Caverns + Republic). Friday afternoons.
 - d. St. Kate's partnerships?
 - e. Everybody think more about this before the next meeting.
- 14. Communications Update (Jonathan)
 - a. MLA Communications committee hasn't met recently.
 - b. Jonathan will be adding new officers to ARLD members -- everyone needs to send him a headshot for that!
- 15. Membership Update - September/October? (Solveig)
 - a. No updates.
- 16. Legislative Update (Mike)
 - a. No updates
- 17. Intellectual Freedom
 - We currently have nobody from ARLD on this committee.
 - *Would any of the new members like to join?*

Megan Kocher is the chair elect of the IF committee--she will be our ARLD member rep on that committee.

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#