

# Minnesota Library Association

## Board Meeting Agenda

Friday, August 16, 2013

10:00 AM – 12:00 PM

MELSA

1619 Dayton Avenue, Suite 320

St. Paul, MN 55104-6276

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### 1. Call to Order

### 2. Welcome and Introduction

### 3. Adoption of Agenda

### 4. Approval of June 21, 2013 Minutes \*

### 5. Financial Report (Hulseberg)

- 5.1. June Monthly Reports \*
- 5.2. July Monthly Reports \*
- 5.3. Investment options update

### 6. Reports

- 6.1. President's Report (Mastel)
  - 6.1.1. Association Management RFP
- 6.2. Executive Director's Report (Steiger)
  - 6.2.1. Membership Report \*
  - 6.2.2. Client Scorecard \*
  - 6.2.3. Sign holder count update
- 6.3 Strategic Planning Recap \*\* (Urban/McGraw)
- 6.4 Legislative Report (Ranum)
  - 6.4.1. Legislative Forum
  - 6.4.1. Lobbyist Contract
- 6.5 ALA Chapter Relations Officer Report to ALA (Trapskin)
- 6.6 MLA Liaisons' Report (McGraw)
  - 6.6.1 St. Kate's
- 6.7 ARLD Report (Springer)
- 6.8 Intellectual Freedom Committee (Clark)
- 6.9 PLD Report (James)
- 6.10MLTA/MALF (Schotzko)

### 7 Discussion Items

- 7.1 General Liability Coverage \* (Steiger)
- 7.2 Website Update Check Request form (Hulseberg)
- 7.3 Bylaws Updates \* (Powers)
- 7.4 Policy Updates
  - 7.4.1 Conflict of Interest \* (Mastel)
  - 7.4.2 Financial Policies \* (Hulseberg)
    - 7.4.2.1 Reimbursement Policy (revised)
    - 7.4.2.2 Checking, Savings, Investment Policy (revised)

7.4.2.3 Disbursement Policy (new)

7.4.2.4 Audit Policy (revised to reflect Audit every two years)

7.5 Logo Update (Clark)

7.6 MILE (Morlock & Eubanks)

## 8 Adjournment

Next meeting: Friday, September 20, 2013 10:00am – 12:00pm, MELSA

*\* Materials distributed to board prior to meeting in board packet*

*\*\* Materials distributed to board under separate cover*

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### Board Meeting Round UP eBlast Schedule

April – Clark  
May – Springer  
June – Ranum

July – Dewey Urban  
August – Schotzko  
September – McGraw

October - Trapskin  
November – James  
December - Powers