

PLD Meeting

February 28, 2014 at 2:30 pm

Present: Katie Polley, Stephanie Hall, Delane James, Nick Dimassis, Laura Randolph

1. PLD Meetings: Logistics and Attendance (of more members?)
 - a. Maybe not a goal this year to promote our meetings to the membership. Possibly something to do in the future. Problems with the format being confusing. Possibly use webinar with chat box if we decide to expand in future.
2. PLD Day Planning: MLA Conference meeting Feb 28; PLD budget; "Community Engagement" theme?; survey of PLD/MLA members; etc.
 - a. MLA Conference planning committee needs the info so that they can promote accordingly. More discussion needed.
 - b. Initial planning meeting will be set up with MLA President and MLA Conference Committee Chair. Nick, Stephanie and Katie want to go; Delane and Laura will go if schedule allows.
3. PLD External (FaceBook, etc.) and Internal (Wiki, Listserv, etc.) Communication
 - a. Discussion of the best way to communicate with the membership
 - b. Listserv vs. Facebook vs. Tumblr-type blog vs. space on MLA website.
 - c. What is MLA currently working on for communication and how would our communications fit into their plan.
 - d. Katie (and maybe Laura) is interested in being involved in communications
 - e. Nick will check to see if any PLD members are already involved with the MLA Communications Committee
4. PLD Job Descriptions/Operating Manual/Training of new PLD Board members
 - a. Discussion of using the wiki to house these types of documents
 - b. Have Laura get in touch with MLA to further discuss since this goes along with some of what they are working towards also.
5. MLA Board Update: see MLA materials forwarded.
6. Goals:
 - PLD Day
 - Communications
 - Division Organization
7. Meetings scheduled for third Wednesday of the month for the year.

Summary from last meeting:

Wiki

- Discussed some ideas for use, posted documents, PLD updates, etc.
- Discussion of who will be in charge of the wiki
 - Chair-Elect, Chair, Past Chair, and Secretary should be involved. More? Admins can add more members as determined necessary.

Moving Forward

Who does what?

- Job descriptions for the different offices. Discrepancy in Bylaws, doesn't mention Past Chair, even though Chair-Elect is stated as a three-year term.
- Some discussion of roles of Roles of Past Chair vs. Chair. Who sets up the meetings?

Meetings in 2014

- Discussion about opening some or all of the monthly meetings to the PLD membership. Maybe something to do for 2014? GoToMeeting you can have 20 attending, GoToWebinar up to 100.
- MLA is going to use Management HQ instead of Ampere! starting in January 2014 and may have different tools for online meetings.
 - Will wait to schedule 2014 meetings to see if there will be different tools used.
- Try to keep the meetings on Wednesday afternoons?
 - Meetings the week before the MLA Board meetings has been beneficial

PLD Day update

- Meeting with MLA Leadership and they were supportive of the idea
- Shift from fundraising to community engagement with a thread of fundraising in the programming
- Pre-conference this fall, then paired with ARLD Day next spring.
- Committee would meet with the MLA Conference Planning committee in February.
- Survey in January about PLD Day 2014
 - Get some more info from the membership about preferences.