

ARLD Meeting Minutes

MELSA Conference Room

1619 Dayton Ave.

St. Paul, Minnesota 55104

Meeting: Friday, 7/15/2016 from 2:00 PM to 4:00 PM

Present: Jonathan Carlson, Amanda Mills, Megan Kocher

Via Phone: Jodi Grebinoski, Solveig Lund, Michael DeNotto

Absent: Sara Stambaugh (approved), Jayne Blodgett (approved)

1. Review and approve the [June](#) minutes
 - a. **Approved.**
2. MLA Board Updates? (Amanda)
 - a. **MLA Board doesn't meet until 7/22/16**
3. ARLD Budget (Amanda)
 - a. **MLA Board doesn't meet until 7/22/16**
4. MLA Legislative Forum recap (Jonathan)
 - a. Tuesday, July 12 in St. Cloud.
 - b. **Jonathan was the only academic person there.**
 - c. **Could we encourage more input from ARLD members? Ask at MLA board meeting.**
 - d. **In the future, send out an email to encourage more academic participation ahead of time.**
5. MLA Conference, ARLD Poster Session - End of July, start asking for poster session submissions.
 - a. Amanda e-mailed MLA conference planners to confirm we have the session block for poster session right after the ARLD business meeting.
 - i. **Confirmed.**

- ii. 9/29 (Thursday) at 8:10am, Poster session at 8:50am (MLA Conference Schedule: <https://2016mlaannualconference.sched.org/>) (Poster session isn't on Sched yet?)
 - b. Jonathan will look for submission email from last year
 - i. Send to Tammy to send out on monday 7/25
 - ii. Submission deadline is August 17th
- 6. MLA Conference - lack of academic proposals (Amanda)
 - a. Amanda contacted MLA planners to make sure our suggestions from the last meeting were passed along.
 - i. Amanda will send to Amy Boese too, since she will be coordinating conference planning next year.
- 7. Bylaws Changes (Amanda)
 - a. Chair-Elect position: [bylaw](#) changes voted on at ARLD 2016
 - i. [Proposed Changes](#); [Slides from ARLD Day](#) - approved
 - 1. Amanda sent our approved bylaws changes to Tammy
- 8. ARLD Day 2017 (Amanda)
 - a. Review contract to be submitted to the MN Landscape Arboretum to reserve it for April 28, 2017.
 - i. Note the need to use their language when talking about the arboretum in communications.
 - ii. What about fees for microphones? (Exhibit A.4)
 - 1. Amanda will ask Tammy if 3 wireless handheld & 1 lapel mic are part of A/V cart.
- 9. 2017 ARLD Board Election updates (Solveig)
 - a. [Schedule](#)
 - b. [Call for nominations](#)
 - c. [Position descriptions](#): do not need to be updated unless we want to include information about the bylaw changes

- d. Nomination Committee (usually Past Chair and two people who are not running for re-election) - Jayne, Sara, Solveig → duties include helping with nomination form and recruiting nominees if needed. (Specifically chair-elect position)
10. Second ACRL [Free Webinar](#)
- a. November 16, 2016
 - b. Announce at MLA and send out invite at the beginning of October.
 - c. We will decide who will be the point person and who will host at our next meeting.
 - i. Hold somewhere in the Metro to maximize attendance -- decent/free parking at St. Kate's, Century College (contact Randi Madisen), Metro State
11. Future 2016 Dialogue updates (Solveig)
- a. Meeting Accessibility Needs in the Classroom; contact Jennifer Turner about hosting (jennifer.turner@mnsu.edu) - Solveig will reach out. (Updates?)
 - i. Jennifer can't do it until January 2017 at the earliest. Schedule one for Spring with her.
 - ii. Solveig will ask Kristen Mastel & Shannon Farrell to host one on outreach in the Fall (October or December)
12. Volunteer and outreach/networking opportunities updates
- a. Caverns + Republic happy hour, Friday, August 5 (Megan/Jodi)
 - i. Not sure we can get tour guides for August 5th.
 - ii. New date: August 26th - Megan will see if tour guides are available.
 - b. Other thoughts/ideas for future events?
 - i. Something after Dialogue? Tabled.
 - ii. Dine-Around at MLA conference (Jodi/Amanda)
 - 1. Doing late happy hours instead 8-10pm
 - 2. There will be a special happy hour at Pizza Luce
13. Communications Update (Jonathan)
- a. Nominations stuff was all proofread & sent out
14. Membership Update (Solveig)

- a. None.
15. Legislative Update (Mike)
- a. See #5
16. Intellectual Freedom (Megan)
- a. None
17. Change start time for August board meeting? (Jodi)
- a. Megan can reserve a video conference room on August 26th on the West Bank.
(308 Andersen Library)
 - b. Amanda will check with Jayne & Sara to see if that date will work for them.
18. Anything else?

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#