

**Missouri Joint Municipal Electric
Utility Commission
(MJMEUC)
Request for Statement of
Qualifications & Experience
Professional Engineering Services
For Additional Generation Resource
at Laddonia POET Ethanol Facility**

**Missouri Joint Municipal Electric Utility Commission
Request for Statement of Qualifications**

December 5, 2017

<i>1. Introduction.....</i>	<i>1</i>
<i>2. MJMEUC Description.....</i>	<i>1</i>
<i>3. RFQ Schedule.....</i>	<i>1</i>
<i>4. Scope of Services.....</i>	<i>2</i>
<i>5. Proposer's Requirements.....</i>	<i>2</i>
<i>6. Right of Rejection.....</i>	<i>3</i>
<i>7. Interpretations and Addenda.....</i>	<i>3</i>
<i>8. Errors, Modifications or Withdrawal of Proposal.....</i>	<i>4</i>
<i>9. Public Records and Confidentiality.....</i>	<i>4</i>
<i>10. Disqualification of Proposals.....</i>	<i>4</i>
<i>11. Evaluation Process.....</i>	<i>4</i>
<i>12. Statement of Qualifications Requirements.....</i>	<i>5</i>
<i>13. Collusion.....</i>	<i>5</i>

1. Introduction

The Missouri Joint Municipal Electric Utility Commission (MJMEUC) is issuing this Request for Qualifications (“RFQ”) as an invitation to qualified companies to submit statements of qualifications for providing Professional Engineering Services for a generation resource addition at the Laddonia POET Facility.

The deadline for receipt of qualifications by MJMEUC is 4:00 PM C.S.T., Wednesday, January 24, 2018.

2. MJMEUC Description

Organized in 1979, the MJMEUC is a joint action agency specifically authorized by state law to obtain sufficient and economical electrical power and energy for the benefit of member municipalities and their residents. MJMEUC provides full power purchase requirements to members and arranges purchases for members in need of supplemental power. In 1989, MJMEUC expanded to allow rural electric cooperatives, as well as out-of-state municipalities, to participate in MJMEUC’s power supply programs and projects through an advisory membership status.

MJMEUC also has several long-term commitments for power purchase contracts and operating costs of jointly owned power generating facilities for the use of two power pools and partial supply needs for several individual municipalities. Within MJMEUC there are two full requirement power pools, the Missouri Public Energy Pool #1 (MoPEP) and the Mid-Missouri Municipal Power Energy Pool (MMMPEP).

3. RFQ Schedule

MJMEUC’s timetable for this RFQ process is shown below. The dates shown are only estimates and may be modified at any time by MJMEUC. MJMEUC reserves the right to waive any or all of the following deadlines, and may, in its sole discretion, accept RFQs received after these deadlines.

RFQ Available for Distribution	December 5, 2017
Notice of Intent Interest Form	December 19, 2017
Questions	January 10, 2018 4:00 PM C.S.T.
Statement of Qualifications Due Date	January 24, 2018 4:00 PM C.S.T.
Publish Short-List/Commence Negotiation	January 31, 2018
Interview Short List	February 6-7, 2018
Final Recommendation to MJMEUC Board	March 8, 2018

4. Scope of Services

The professional engineering services requested in this RFQ are to provide specific engineering services for the design, procurement and installation of a new combustion turbine to be located next to the existing combustion turbine (CHP) at the Laddonia POET Ethanol Facility. This will most likely be a modified EPC contract since MJMEUC intends to purchase the combustion turbine and have the engineer perform the balance of plant EPC.

5. Proposer's Requirements

MJMEUC is requesting a **“Notice of Intent Interest Form” due on December 19, 2017** and **ten (10)** copies of a “Statement of Qualifications”, plainly marked “Qualifications for Professional Engineering Services” to be mailed, or sent by overnight delivery, or hand delivered to the attention of: Mike Siefert, MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY COMMISSION, 1808 I-70 Drive S.W., Columbia, Missouri, 65203 by no later than **4:00 PM C.S.T., Wednesday, January 24, 2018**. The “Statement of Qualifications” will be accepted only from corporations or partnerships possessing a certification of qualification issued by the Board of Professional Engineers (“BPE”) pursuant to Missouri law. Each “Statement of Qualifications” shall, at a minimum, include the following:

- Name of the firm and its BPE certification number.
- Principal business address and telephone number.
- List of projects, with references, and telephone numbers where services similar to that requested herein were provided.
- Statement of the firm’s capability, including staffing by technical discipline.
- Resume’ of principal personnel and description of their proposed involvement in MJMEUC’s described work.
- Approach to proposed work including utilization of staff and other resources.
- List of any other organization(s) to be utilized to provide requested services including appropriate qualifying information.
- Location of Office where majority of work will be performed and identification of the Consultant’s intended project manager/professional contact person and primary liaison with MJMEUC.

- Evidence of general liability insurance, professional liability insurance including errors and omissions coverage, and workers' compensation insurance.
- Current volume of work.
- Website address and any other information material, which may prove helpful in the evaluation of the qualifications

6. Right of Rejection

This RFQ is not an offer establishing any contractual rights. This solicitation is solely an invitation to submit qualifications.

MJMEUC reserves the right to:

- Reject any and all packages of qualifications received in response to this RFQ;
- Reject any qualifications package for failure to extend validity date if requested;
- Waive any requirement in this RFQ;
- Not disclose the reason for rejecting a qualification;
- Request clarifications from proposers at any time.

7. Interpretations and Addenda

All questions regarding interpretation of this RFQ, technical or otherwise, must be submitted in writing (via facsimile, expedited delivery, hand delivery, or US mail) or by e-mail to the following:

By Fax: Mr. Mike Siefert
(573) 445-0680

By E-Mail: msiefert@mpua.org

By Mail or Courier: Mr. Mike Siefert
Electric Production Engineer
Missouri Joint Municipal Electric Utility Commission
1808 I-70 Drive S.W.
Columbia, Missouri 65203

Only written or e-mailed responses provided by MJMEUC to proposer's questions will be considered official. A verbal response by MJMEUC will not be considered an official response. Written responses to questions and requests for interpretations will be provided to the proposer posing the question or making the request unless the question and answer are applicable to the RFQ process in general in which case, at MJMEUC's discretion, the question and answer may be provided to all interested parties. All written questions must be received by MJMEUC on or before **4:00 PM C.S.T., January 10, 2018**. Inquiries after this date may not receive responses. All addenda issued in connection with this RFQ will be sent by facsimile and/or mail to all companies that submitted a Notice of Intent to Propose Form in a timely manner.

8. Errors, Modifications or Withdrawal of Qualifications

Each proposer should carefully review the information provided in the RFQ prior to submitting a response. Submittal packages may be withdrawn by giving written notice (no Internet notices) to MJMEUC prior to the proposed Due Date.

9. Public Records and Confidentiality

Documents submitted pursuant to this RFQ will be subject to the Missouri Sunshine Law, (§§ 610.010, *et.seq.*, RSMo). Information clearly marked as confidential and proprietary will be kept confidential by MJMEUC, unless otherwise provided by law. MJMEUC will notify the proposer if a request is made for such information, and the denial is challenged, so that the proposer may take any action it deems necessary to defend the challenge. The proposer shall be the entity responsible for defending against the Missouri Sunshine Law disclosures for any records claimed by the proposer to be confidential and proprietary.

However, MJMEUC reserves the right to disclose any information contained in any proposal to third parties for the sole purpose of assisting in the proposal evaluation process.

10. Disqualification of Proposals

A Statement of Qualifications may be disqualified at any point if bribery, conflict of interest, or interference in the evaluation process is determined, at MJMEUC's sole discretion, to be involved with the proposal.

11. Evaluation Process

MJMEUC shall select one firm deemed to be the most highly qualified to perform the required Professional Engineering Services. Beginning with the first ranked firm, MJMEUC will then undertake to negotiate with that firm or firms a contract for the Engineering Services at a level of compensation that MJMEUC determines, in its sole discretion, is fair, competitive, and reasonable. Selected firms may be required to make a

presentation to MJMEUC (staff and/or members and/or others) for the purpose of ranking firms.

12. Statement of Qualifications Requirements

MJMEUC will only request, accept, and consider qualifications for the compensation to be paid for the Engineering Services during competitive negotiations describe in the paragraph above. Qualification packages are due **4:00 PM C.S.T., Wednesday, January 24, 2018**. All packages should be sent via overnight, regular mail or hand-delivered to the name and address listed in Section 7. Proposers must provide MJMEUC with **ten (10)** bound packages.

13. Collusion

By offering a submission pursuant to this RFQ, the proposer certifies that they have not divulged, discussed or compared its proposal with other proposers and has not colluded with any other proposers or parties to this qualifications package whatsoever.

**MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY
COMMISSION**

Request for Statement of Qualifications

Notice of Intent of Interest Form

Due: December 19, 2017

Date: _____

Proposer Name: _____
Title: _____
Company Name: _____
Address: _____
Telephone: _____
Fax: _____
E-Mail: _____

Respondent Qualifications: Describe similar projects developed by proposer.

(Attach additional sheets as needed)

Proposer's Signature: _____
(Duly Authorized)

Return To: Mr. Mike Siefert
Missouri Joint Municipal Electric Utility Commission
1808 I-70 Drive S.W.
Columbia, Missouri, 65203
Email: msiefert@mpua.org
(Fax) 573-445-0680