



NAPMW BOARD OF DIRECTORS MEETING  
December 14, 2016  
GENERAL SESSION MINUTES

**I. CALL TO ORDER**

**National Board Members Present**

Kelly Hendricks ..... National President  
Cathy Kantrowitz, CME ..... National President Elect  
Judy Alderson..... National Treasurer  
Glenda Mooney ..... National Secretary  
Laurel Knight ..... National Vice President Absent  
Susan Kerr ..... National Vice President

**Parliamentarian and Administrators Present**

Frances Reinhardt, GML, Past National President      Parliamentarian  
Vince Valvo, Agility Resources      Executive Director

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Kelly Hendricks. With notice of the meeting having been duly given, President Hendricks called meeting to order at 16:01 CST

**B. Welcome and Acknowledgement of Guests**

**Guests**

Announced on the call by President Hendricks and email noticed received by National Secretary by December 22, 2016  
Christine Pollard PNP

**C. Agenda Approval:** The agenda filed as presented

**D. The November 15, 2016 General Work Session Minutes:** Minutes were amended and shall be filed.

**The November 17, 2016 General Meeting Minutes:** Minutes will be filed as presented

**E. Designation of Minutes Review Committee:**

- I.** National Secretary Glenda Mooney
- II.** National Treasurer Judy Alderson
- III.** National President Elect Cathy Kantrowitz

**II. Financial Reports**

**A. Monthly Financial Reports:** report filed as presented

**III. ADMINISTRATIVE TEAM REPORTS**

**A. Agility Resources:** No report at this time

**IV. WORKS IN PROGRESS | UNFINISHED BUSINESS:**

**A. Operating Procedure Update:** Waiting on follow up from attorney.

**B. Distribution of Region Funds:** Treasure and Secretary reports have been updated and sent to the National Board. President Hendricks request NVPs to reach out to each Local President to let them know where they stand and the penalties for when not up to date with requirements as in the Regions Funds Distribution Plan (see attached). NVP Kerr requested the amounts in each Region account. President Hendricks will send out to the National Board updated funds available to each Region.

**V. New Business:** None

**VI. COMMITTEE REPORTS:**

**A. Bylaws and Operating Procedures:** Bylaws passed

**B. Extensions:** No report

**C. Finance:** Treasure Handbook is updated

**D. Ethics:** No report

**E. Internal Audit:** No report

**F. Leadership Programs:** No report

**G. Nominating:** As presented

**H. Institute of Mortgage Lending:** Chair is Open NVP to address on their monthly call

**I. 3RRR Ad Hoc:** Progress on the website and updated material

**VII. OTHER BUSINESS:** None at this time

**VIII. ANNOUNCEMENTS:**

**A.** National Board Meeting Wednesday January 11<sup>th</sup>, 2017 at 16:00 CST

**IX. RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 16:16 CST.

**X. RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to general session at 15:38 CST.

**XI. ADJOURNMENT:** Having no other business, President Hendricks adjourned the meeting at 15:40 MST.

**Glenda Mooney**  
NAPMW National Secretary