



NAPMW BOARD OF DIRECTORS MEETING  
July 10, 2017  
GENERAL SESSION MINUTES

**I. CALL TO ORDER**

**National Board Members Present**

Cathy Kantrowitz, CME ..... National President  
Laurel Knight-Keane ..... National President Elect  
Judy Alderson..... National Treasurer  
Glenda Mooney ..... National Secretary  
Rolanda Legg ..... National Vice President  
Susan Kerr ..... National Vice President

**Parliamentarian and Administrators Present**

Lynne Spark ..... Parliamentarian  
Vince Valvo, Agility Resources ..... Executive Director joined at 15:22 CDT

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 15:15pm EST

**B. Welcome and Acknowledgement of Guests**

**Guests**

Darla McNamara - Greater New Orleans	Nancy Viejo - Greater New Orleans
Vivien LaFevers - Anchorage	Robin Hart – Austin
Vicky Pitts – Gulf Shores	Dave Jackson – Phoenix
Jaclyn Weedon – San Joaquin Valley	Tobi Libbra – Gulf Coast
Ashley Benford – Gulf Coast	Lauren Layman – Oklahoma City
Brindy Bissett - Guest	

**C. Agenda Approval:** The agenda filed as presented

**D. The June 14, 2017 General Meeting Minutes:** Minutes will be filed as presented

**E. Designation of Minutes Review Committee:**

- I.** National Secretary Glenda Mooney
- II.** National Vice President Rolanda Legg
- III.** National Treasurer Judy Alderson

**II. Financial Reports**

**A. Monthly Financial Reports:** report filed as presented.

**III. ADMINISTRATIVE TEAM REPORTS**

**A. Agility Resources:**

About half of the locals have provided updated board information. This information is needed as soon as possible. All Locals need to forward to [NAPMW1@napmw.org](mailto:NAPMW1@napmw.org) board rosters, this will allow the website to be updated correctly. President Elect Knight-Kean request Agility to send

advance announcement email to each Local President on the Monday before monthly National Board meeting. Upcoming events, August Mortgage Connect with an estimated 1000 registered to attend and NAPMW will have a booth at the event. At both Ultimate Mortgage and Mortgage Connect attendees will receive an offer for a discounted membership with NAPMW. President Kantrowitz requested NVP Rolanda Legg information be added to the website.

**IV. COMMITTEE REPORTS:**

- A. Bylaws and Operating Procedures:** Gulf Coast and Charlotte locals have presented needed documents for review. The board rejected Olympia and The Columbia River. Best practice would be for Olympia to dissolve and members from Olympia transfer to The Columbia River. Bylaws and Operating Procedures templates for locals are on the website. Each local need to review their current Bylaws and Operating Procedures and amend accordingly to be in line with National NAPMW Bylaws and Operating Procedures. In addition, each local must read and sign the new Affiliate Agreement and send to their NVP. President Kantrowitz requested NVPS to cover this on their monthly call.
- B. Extensions:** President Elect Laurel Knight-Keane announced that Gulf Coast future President and 5 of their future members were in attendance at the APEX training. Along with Gulf Coast and Charlotte there are 10 plus other areas interested in forming local NAPMW. Next month the committee will present a revised extension handbook for the Board to review. President Elect Laurel Knight- Kean is excited to see the increased interest in growing our local base.
- C. Finance:** Nothing additional
- D. Ethics:** Chair is PNP Christine Pollard. No report
- E. Internal Audit:** No report
- F. Leadership Programs:** No report
- G. Nominating:** No report
- H. Conference Advisory:** Chair Lynne Sparks and the committee met in person in New Orleans at APEX. Items discussed and under advisement to the NAPMW Conference are First-timers meeting, more time for the local officer training, increase industry speakers and training, more exposure for trade show sponsors to membership during NAPMW Conference, network lunch, additional time for industry panel, website for NAPMW Conference available as early as possible for each year, flexible dates and times for the NAPMW Conference, and new location for 2019 NAPMW Conference. President Kantrowitz encouraged all members to share suggestions with the committee.

**V. WORKS IN PROGRESS | UNFINISHED BUSINESS:** None

**VI. New Business:**

- A. Merger – Olympia to The Columbia River:** No additional information see IV A.

**VII. ANNOUNCEMENTS:**

August Board of Directors Meeting Wednesday, August 9, 2017

**VIII. Adjournment:** President Kantrowitz adjourned Session at 15:46 CDT

Glenda Mooney  
NAPMW National Secretary