



NAPMW BOARD OF DIRECTORS MEETING
June 10, 2015
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Kelly Hendricks National President
Nikki Bell National President Elect
Judy Alderson..... National Treasurer
Windee Falla National Secretary
Cathy Kantrowitz, CME National Vice President
Laurel Knight National Vice President

Parliamentarian and Administrators Present

Frances Reinhardt, GML, Past National President Parliamentarian
Vince Valvo, Agility Resources Executive Director

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed by President Kelly Hendricks. With notice of the meeting having been duly given, President Hendricks called meeting to order at 4:00pm central time.

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman, PNP
Lucy Collier, PNP
Candace Smith, PNP, CMI, CME
Mary Ellen Heathcote, PNP, MML CME CMI
Maureen McKovich, PNP
Alexandra Radford, Atlanta
Christina Stalling, Atlanta
Lauren Layman, OKC
Katheryn Farrell, National By-Law Committee Chair/Leadership & Procedures Chair
Christine Pollard, PNP (entered call at 4:10 p.m.)
Jeanne Evans

C. Agenda Approval: The agenda was approved.

D. The May 17th General Session Minutes: Minutes were approved and shall be filed as amended.

E. Designation of Minutes Review Committee:

- I. National Secretary Windee Falla
- II. President Elect Nikki Bell
- III. NVP Cathy Kantrowitz, CME

II. **Parliamentary Procedures and Board Protocol:** Frances Reinhardt explained board call protocol and reminded everyone to SPEAK UP.

III. **Financial Reports:**

- A. **Monthly Financial Reports:** Treasurer Alderson reported Wells Fargo account balance of \$44,338.49 and Bank of America – National account at \$21,881.94.
- B. **Year End Reporting:** Either NVP or National Treasurer should be added to each local bank card by the end of June 2015. Treasurer Alderson is following up on year end reports
- C. **Status of Bank Accounts**
 - I. National Accounts-New Account opened
 - II. Region Accounts-Western Region possible new account at Bank of America
 - III. Local Accounts-NVP or National Treasurer to be added to local accounts

IV. **ADMINISTRATIVE TEAM REPORTS**

- A. **Agility Resources:** National Administrator Vince Valvo stated that the region pages have been modified and working on New Scribe to transition web page over the next 4-5 weeks. Reporting side to transition. Newsletter template should be available by 06/15/2015.

V. **WORKS IN PROGRESS | UNFINISHED BUSINESS**

- A. **2015 Conference:** Mary Ellen Heathcote stated conference was a success. Profit of \$12,263.65 with no other disbursements pending as of the date of call. Waiting on survey results regarding conference.
- B. **Ultimate Mortgage Expo:** June 22nd-Membership booth and meet and greet for any NAPMW local or attendee that used NAPMW code to register. Local attendees to register by 06/12/2015. The APMW foundation will have Maureen McKovich in attendance.

VI. **NEW BUSINESS:**

- A. Region Social Media Accounts
Motion by National President Elect Nikki Bell: “I move that all social media sites for Regions be terminated according to the hosting company’s policies during the time the Regions are on suspension. All social media post will come from National or Locals.”
Motion Seconded. Motion Carried.

VII. **COMMITTEE REPORTS:**

- A. **Bylaws and Operating Procedures:** President Hendricks discussed Katheryn Farrell will be working on review being completed by the end of the month. Katheryn submitted the AIB for June and July. No membership summaries were pulled. Katheryn will work with Vince to pull. Christine Pollard, PNP will help review Bylaws as well. Bylaws and Operating Procedures are being reviewed by attorney at this time.
- B. **Education: Report Accepted as Presented**
- C. **Potential Extensions:** Will be followed up on in July- **Report Accepted as Presented.**
- D. **Financial Administrator: Report Accepted as Presented**
- E. **Membership:** Jill Kinsman, PNP – Current memberships 676 members. Working on division of duties. **Report Accepted as Presented**

- F. **Education Conference:** New dates amended to April 18th 2016 rates for hotel were reduced to \$40 per night and \$63 per night. **Report Accepted as Presented**
 - G. **Credentials:** Nothing to report.
 - H. **Ethics:** Nothing to report.
 - I. **Internal Audit:** Nothing to report.
 - J. **Leadership Programs: Report Accept as Presented**
 - K. **Services and Resources:** Nothing to report.
 - L. **National Archives:** Nothing to report.
 - M. **Nominating:** Nothing to report.
 - N. **Marketing & Publicity: Report Accepted as Presented**
 - O. **IML: Report Accepted as Amended** including the following motion
Motion by IML Committee Chair Maureen McKovich, PNP GML “I move that all Institute of Mortgage Lending programs, with the exception of the Certified Mortgage Instructors students in process, be suspended pending further review and action by the National Board, no later than April 2016. All previously earned designations shall remain valid during this period.”
Motion Seconded. Motion Carried.
 - P. **Technology and Communication Administrator: Report Accepted as Presented**
 - Q. **Awards:** Nothing to report.
 - R. **Partners in Progress:** No Report
 - S. **Corporate Membership Ad Hoc:** No Report
- VIII. **OTHER BUSINESS: None at this time.**
- IX. **ANNOUNCEMENTS:**
- A. Local President call on Thursday, June 11th at 5:00 cst
 - B. Next board meeting will be July 8th at 4:00 cst
 - C. Jill Kinsman, PNP requested photos from National Conference.
- X. **RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 4:51 pm cst.
- XI. **RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to general session at 5:33 pm cst
- XII. **ADJOURNMENT:** Having no other business, President Hendricks adjourned the meeting at 5:33pm cst.

Windee Falla

NAPMW National Secretary