



NAPMW BOARD OF DIRECTORS MEETING  
December 9, 2015  
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

**National Board Members Present**

Kelly Hendricks ..... National President  
Nikki Bell ..... National President Elect  
Judy Alderson..... National Treasurer  
Windee Falla ..... National Secretary  
Cathy Kantrowitz, CME ..... National Vice President  
Laurel Knight ..... National Vice President

**Parliamentarian and Administrators Present**

Frances Reinhardt, GML, Past National President ..... Parliamentarian  
Vince Valvo, Agility Resources..... Executive Director

**A. Roll Call and Quorum Confirmation:** Following a roll call a quorum was confirmed by National Secretary Falla. With notice of the meeting having been duly given, President Hendricks called the meeting to order at 4:01 pm cst.

**B. Welcome and Acknowledgement of Guests**

**Guests**

Jill Kinsman, PNP  
Mary Ellen Heathcote, PNP, MML, CME, CMI  
Christine Pollard, PNP  
Laurie Abshier, PNP  
Katheryn Farrell, National By-Law Committee Chair/Leadership & Procedures Chair  
Jeanne Evans, CME National Finance & Budget Chair  
Yolanda Martinez  
Glenda Mooney, Credentials Chair  
Colette Berrebi

**C. Agenda Approval:** The agenda was approved as amended

**D. The November 11th General Session Minutes:** Minutes were approved as amended.  
**The July 8<sup>th</sup> General Session Minutes:** Minutes were approved as amended.

**E. Designation of Minutes Review Committee:**

- I. National Secretary Windee Falla/Katheryn Ferrell
- II. Treasurer Judy Alderson
- III. NVP Laurel Knight

II. **Financial Reports:**

A. **Monthly Financial Reports:** As presented. Expenses are being paid out of Bank of America account. President Hendricks instructed Treasurer Alderson to transfer funds to Bank of America to close Wells Fargo Account.

III. **ADMINISTRATIVE TEAM REPORTS**

- A. **Agility Resources: Report accepted as presented.**  
Agility has been working to process the By-Law vote. Reported on the success of Mortgage Star Conference at this conference new members were recruited and was an opportunity to meet new speakers. Agility has secured \$16,000 in NAPMW annual conference sponsorships. Conference speakers are almost all confirmed. The website will be worked on to reflect upcoming conference.

IV. **WORKS IN PROGRESS | UNFINISHED BUSINESS**

- A. **Change of Address:** Parliamentarian Reinhardt has completed process. Forms reflecting this will be included with the December minutes.
- B. By-Law Changes-have been voted on and all passed. Operating Procedures will need to be updated to match the amended By-Law changes.

V. **NEW BUSINESS:**

- A. **Nothing at this time.**

VI. **COMMITTEE REPORTS:**

- A. **Bylaws and Operating Procedures: As presented**
- B. **Education: Results of HUD webinar to follow.**
- C. **Potential Extensions: Report Accepted as Presented.**
- D. **Financial Administrator: Report Accepted as Presented**
- E. **Membership: Report Accepted as Presented. New Orleans has the highest percentage of growth with 23%. The Columbia River is in second with 16%. New Orleans is in first with 7 new members. Atlanta and Oklahoma City are tied with 4 renewals. Paula Nirschl is in first with three referrals.**
- F. **Education Conference: Notice to next week to members for conference registration.**
- G. **Credentials: Nothing at this time.**
- H. **Ethics: Nothing at this time.**
- I. **Internal Audit: Committee for local audits has 5-6 members. Tulsa and St. Louis submitted. All local should have in by January 15, 2016.**
- J. **Leadership Programs: Report Accepted as Presented. LEAP is complete.**
- K. **Services and Resources: Nothing at this time.**
- L. **National Archives: Nothing at this time.**
- M. **Nominating: Nothing at this time.**

- N. **Marketing & Publicity: Nothing at this time.**
  - O. **Institute Mortgage Lending: Report Accepted as Presented.**
  - P. **Technology and Communication Administrator: Nothing at this time.**
  - Q. **Awards: Working on committee chair.**
  - R. **Partners in Progress: Report Accepted as Presented.**
  - S. **Corporate Membership Ad Hoc: Committee is dissolved as task is complete.**
- VII. **ANNOUNCEMENTS:**
- A. Next board meeting will be January 13, 2016 at 4:00 cst
  - B. In person planning session January 15<sup>th</sup>-17<sup>th</sup> in St. Louis, MO.
- VIII. **RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 4:30 pm cst.
- IX. **RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to General session at 5:04 pm cst
- X. **ADJOURNMENT:** President Hendricks adjourned the meeting at 5:05 pm cst.

**Windee Falla**  
**NAPMW National Secretary**