



NAPMW BOARD OF DIRECTORS MEETING
January 13, 2016
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Kelly Hendricks National President
Nikki Bell National President Elect-EXCUSED
Judy Alderson..... National Treasurer
Windee Falla National Secretary
Cathy Kantrowitz, CME National Vice President
Laurel Knight National Vice President

Parliamentarian and Administrators Present

Frances Reinhardt, GML, Past National President Parliamentarian
Vince Valvo, Agility Resources..... Executive Director

A. Roll Call and Quorum Confirmation: Following a roll call a quorum was confirmed by National Secretary Falla. With notice of the meeting having been duly given, President Hendricks called the meeting to order at 4:03 pm cst.

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman, PNP
Mary Ellen Heathcote, PNP, MML, CME, CMI
Candace Smith, PNP, CME, CMI
Maureen McKovich
Katheryn Farrell, National By-Law Committee Chair/Leadership & Procedures Chair
Jeanne Evans, CME National Finance & Budget Chair
Yolanda Martinez

C. Agenda Approval: The agenda was approved as amended

D. The December 9th minutes were accepted as presented.

E. Designation of Minutes Review Committee:

- I. National Secretary Windee Falla
- II. Parliamentarian Frances Reinhardt, PNP
- III. NVP Cathy Kantrowitz

II. **Financial Reports:**

A. **Monthly Financial Reports:** As presented. Expenses are being paid out of Bank of America account. Funds in the amount of \$24,000 were transferred from Wells Fargo to Bank of America as part of the transition to consolidate all funds to Bank of America.

III. **ADMINISTRATIVE TEAM REPORTS**

A. **Agility Resources: Report accepted as presented.**

Agility has been busy working on transitioning Blue Pay to Bank Of America instead of Wells Fargo. They have created user groups for locals that the local president can manage. Conference speakers are being confirmed and a day of continuing education has been added. Online nomination pages are being created for National Board positions. A mass marketing email will be started soon to secure additional sponsorships for the National Conference. A page for the website will be created to direct new local extensions on what to do to become a new association.

IV. WORKS IN PROGRESS | UNFINISHED BUSINESS

Nothing at this time.

V. NEW BUSINESS:

A. Nothing at this time.

VI. COMMITTEE REPORTS:

A. Bylaws and Operating Procedures: As presented

B. Education: Additional opportunity to work with HUD for more webinars.

C. Potential Extensions: Report Accepted as Presented.

D. Financial Administrator: Report Accepted as Presented

E. Membership: Report Accepted as Presented. Contest ends on January 31st.

F. Education Conference: Conference budget is part of the National Budget. Sponsorship is at \$16,000. Currently, 25 are enrolled.

G. Credentials: Nothing at this time.

H. Ethics: Nothing at this time.

I. Internal Audit: Four locals have submitted for review and have been distributed to committee for review.

J. Leadership Programs: Report Accepted as Presented.

K. Services and Resources: Nothing at this time.

L. National Archives: Nothing at this time.

M. Nominating: As presented.

N. Marketing & Publicity: Nothing at this time.

O. Institute Mortgage Lending: Committee Chair McKovich has requested consideration for a CMI course to be offered at the National Conference.

P. Technology and Communication Administrator: Report Accepted as Presented.

Q. Awards: Forms will soon be posted to National Website.

R. Partners in Progress: Nothing at this time.

- VII. Corporate Member-One interested company REMN and has been invoiced.
- VIII. **ANNOUNCEMENTS:**
A. Next board meeting will be February 10, 2016 at 4:00 cst
B. In person planning session January 15th-17th in St. Louis, MO.
- IX. **RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 4:41 pm cst.
- X. **RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to General session at 5:11 pm cst
- XI. **ADJOURNMENT:** President Hendricks adjourned the meeting at 5:12 pm cst.

Windee Falla
NAPMW National Secretary