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## NECPA Additional Block Out Day Fee Form

The purpose of this form is to notify the NECPA Commission that your program would like additional block out days during the NECPA verification visit scheduling process. Each additional block out day is subject to a \$75 fee.

### Program Information

Program Name:		
NECPA Site Number:		
Address:		
City, State, Zip Code:		
Director:		
Phone Number:		Fax Number:
Email Address:		
<b>Additional Block Out Day(s)*</b>	1.	2.
	3.	4.
		5.

NECPA Payment Schedule	Quantity Per Order	Price Per Order	Number of Orders (1 day = 1 order)	Subtotal
Additional Block Out Day Fee	1	\$75.00		
<b>Subtotal</b>				
<b>Handling Fee (10% of Subtotal)</b>				
<b>Fees are non-refundable.</b>				<b>Total</b>
*Block out dates are any days that your program would not be available for a verification visit.				
**As of June 1, 2012 program cancellations, changes to block out dates, requests to place program on hold, and/or refusal of dates are subject to additional fees prior to verification visit confirmation. Fees are non-refundable and are subject to change without prior notice.				

### Payment Information

<input type="checkbox"/> Check	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> PO/Invoice
Card/Check No.:			Expiration:
Name on Card (Please Print):			
Signature:			
Billing Address:			

Name (Please Print)

Signature

Date

For more information on NECPA news, policies, procedures, amendments and updates, please visit [www.necpa.net](http://www.necpa.net).