



# NFRC UPDATE

July 21, 2017

The National Fenestration Rating Council (NFRC) provides this twice-monthly newsletter to keep you informed of pending deadlines, volunteer opportunities, and NFRC news.

## Calendar and Deadlines

### July 2017

- July 21, 2017 -- **Schedule requests for the Fall 2017 Membership Meeting are due to staff liaisons.**
- July 26, 2017 -- Using the Certified Products Directory (CPD) webinar at 2:00 p.m. (EDT). This 30 minute session will show you how to navigate the CPD to help manufacturers in their day-to-day jobs by monitoring expiration dates, viewing or exporting entire product lines, and managing schedules and contact information. [More information may be found here.](#)

### August 2017

- August 2, 2017 -- Ballots for the Fall 2017 ballot cycle are due to NFRC staff liaisons.
- August 11, 2017 -- Fall 2017 ballot cycle opens.
- August 23, 2017 -- NFRC and the Independent Verification Program (IVP) Webinar at 2:00 p.m. (EDT). This 30 minute session will walk you through the steps of becoming ENERGY STAR® certified, and includes enrolling in the program, selecting your ENERGY STAR certified product lines and the testing process. [More information may be found here.](#)
- August 31, 2017 -- Fall 2017 ballot cycle closes.

### September 2017

- September 25-28, 2017 -- NFRC Fall Membership Meeting, San Diego, CA. [Details and registration are available now HERE.](#) **Please note that the meeting will begin Monday, September 25, at 3:30 p.m.** [Additional information on the schedule change may be found HERE.](#)



## NFRC Board of Directors Election

All NFRC Board members must be active members or have a significant relationship/representation with an active member. When up for re-election or vacated, seats on the board will be described as either “specified” or “unspecified.” This refers to

the required representation needed, per NFRC's By-laws, to ensure representation of industry and public interest groups.

These broad categories are:

1. Fenestration Industry Category
2. General Interest Category
3. Laboratory Category

For this election cycle, seats for the Fenestration Industry Category (2) and the General Interest Category (2) will be up for a vote by membership. Of these seats, two are "unspecified" so that anyone from that broad category may run for that seat; the remaining two seats require representation from specific factions within the industry – **Fenestration Industry, Residential, and General Interest, Federal, State or local government energy or building code official.**

More information on the membership categories and the open seats may be found [HERE](#).

To nominate someone for the board, [click here](#). Nominations will be accepted until August 11, 2017; elections will be from September 25 - October 27, 2017.

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## Prospective Leaders Network (PLN) Summer Series

NFRC is excited to announce its first ever PLN Summer Series

- Using the Certified Products Directory (CPD) – July 26, 2017 2:00 p.m. (EDT)
- NFRC and the Independent Verification Program (IVP) – August 23, 2017 2:00 p.m. (EDT)

For more information and to register, [click here](#).

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## NFRC Staff Spotlight

Stewart Nicholas serves as Manager, NFRC Software Applications. Before joining NFRC he provided oversight of the WDMA/NFRC Certification Program at Administrative Management Systems, Inc. (AMS, Inc.). Prior to his involvement with NFRC certification he served over 10 years as a uniformed member of the U.S. Army Signal Corps. In 2006 he was deployed to the nation of Afghanistan, with the U.S. Army's 10th Mountain Division, in support of Operation Enduring Freedom. Stewart is a graduate of SUNY Empire State College, where he studied Information Technology and Information Systems.

Contact Stewart (phone 240-821-9506 or email [snicholas@nfr.org](mailto:snicholas@nfr.org)) with any questions regarding the NFRC software applications, including the Certified Products Directory (CPD) and the Component Modeling Approach Software Tool (CMAST).

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## NFRC Meeting Information

### Dates through 2018

The following dates have been set for the NFRC's Spring and Fall meetings through 2018. The dates have been vetted thoroughly, are published early, and were reported to affiliated industry contacts to avoid potential conflict. Please mark your calendars with the following meeting dates through the fall of 2018:

**2017**

- Fall Membership Meeting -- September 25-28, 2017  
San Diego, California

**2018\***

- Spring Committee Meeting -- March 19-21, 2018  
St. Louis, Missouri
- Fall Membership Meeting -- October 8-11, 2018  
Albuquerque, New Mexico

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**Member Tips -- Dariush Arasteh Memorial Member of the Year Award**

Every year, this award recognizes the invaluable talents, achievements, and notable contributions that an NFRC member made to the fenestration industry in support of the mission of NFRC. The winner will be presented with an award at the 2017 Fall Membership Meeting (San Diego, CA, September 25-27, 2017) and will have up to \$1,500 of their next meeting expenses covered by NFRC.

For more information on the selection criteria and to submit your nomination, [please click here](#).

All nominations must be received by Friday, August 11, 2017.

~ [Jessica Finn](#), NFRC Meetings and Membership Manager

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**Volunteer Opportunities**

- The [ANS Standards Committee](#) is seeking members, particularly in the User and General Interest categories. This group is responsible for the adoption and revisions to ANSI/NFRC 100, ANSI/NFRC 200, and ANSI/NFRC 400, and to ensure the ANSI consensus process is followed. Additional information (including definitions of the member categories) and the applications for the committee may be found on the group page linked or you may contact [Robin Merrifield](#) at 240-821-9513.

Volunteer opportunities are always listed on the [NFRC community](#).

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**NFRC Billing Information**

NFRC offers the ability to pay invoices online. Once logged in, you will see all of the open invoices. This is a secure site and it is PCI Compliant. It will not process payments automatically. If you choose to pay by credit card, click here: [PAYMENT PORTAL](#).

Information on the NFRC billing and invoices may be found in a brief explanatory video, [located HERE](#).

If you have any questions regarding billing or the new portal, please contact us at [accounting@nfr.org](mailto:accounting@nfr.org).

NFRC envisions a future where every window, door, and skylight purchase decision is made using the NFRC label to evaluate energy performance.

Visit us at [www.nfrc.org](http://www.nfrc.org)

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