

Job Description	Eligible Candidates	Internship Start Date	Internship End Date	Remuneration	Room and Board Details
<p>The NODA Intern will be supervised by the Program Director of Orientation and Activities in working with the New Student Orientation Program (NSOP) team on various responsibilities related directly to NSOP. This position will primarily focus on the planning and implementation of first-year community building initiative, Barnard Constellations. The Intern will work closely with various offices and departments at Barnard College in the planning process. This position will have oversight in the planning and summer training process of Barnard Constellation Leaders (CLs).</p> <p>DUTIES & RESPONSIBILITIES:</p> <p>1) Put together the training schedule for Constellation Leaders.</p> <p>2) Plan various programming aspects and logistics of Barnard Constellations, primarily for activities that will take place during the week of the New Student Orientation Program. This position will work closely with various offices and departments on campus to ensure a smooth and successful program (Events Management, Catering, Facilities, Career Development, Dean of Studies, and various other areas), as well as off-campus vendors.</p> <p>3) Plan annual Block Party, which happens on the first day of classes.</p> <p>4) Help with other aspects of NSOP, as needed.</p>	Current Graduate Student	06/04/2012	08/10/2012	\$4,500 Stipend	A private apartment on campus will be provided.
<p>The intern will provide assistance with the coordination and implementation of Summer Orientation for new students and parents. This will entail working with the Assistant Director of Orientation and Leader Programs and the Assistant Dean of Students to execute the following duties and responsibilities:</p> <p>Coordinate advising and academic sessions and with faculty and students, respond to day-to-day inquiries via oral and written communication with new students, parents, and other constituents, work with New Student Orientation Leaders and other student leaders to plan and organize small group activities and social event, interface with a cross-section of staff such as Admissions, Financial Aid, Housing, Student Activities, and the Registrar, reserve space and facilities for Orientation sessions, assist with the facilitation of training for New Student Orientation Leaders and other student leaders, help manage and allocate funding for programming, schedule and attend planning meetings with key stakeholders as needed; and other duties as assigned</p>	Current Graduate Student	5/1/2012	07/30/2012	No remuneration offered	Single room with meal plan.
<p>The Graduate Intern for New Student Programs works with the Drahmman Academic Advising and Learning Resources staff on projects and programs related to freshmen student and parent orientation. Specifically, the intern will play a key role in the training and supervision of the Orientation Leaders, designing and implementing a two-week summer training program that includes an overnight off-site retreat. In addition, the interns will assist with the coordination and implementation of the July Orientation sessions, revise and update publications distributed by the New Student Programs, and provide support, as needed, to the Dean of Academic Support Services. Interns will work closely with the Dean of Academic Support Services, and student staff to provide a cohesive, supportive, and inviting experience for all new students and families.</p>	Current Graduate Student	05/21/2012	08/03/2012	\$10.00/hour.	At a minimum, a basic residence hall room and private bath will be provided for the duration of the internship. Meals are provided during sessions. Due to a limited on-campus meal service during the summer, it is impossible to offer complete board. Parking, recreation center access, computer access, and a campus e-mail address are added benefits.
<p>Work with office staff to coordinate orientation and summer swarm programs; Work closely with student orientation staff; Serve as a role model and mentor to student staff and incoming students; Assist in the development of student staff training for orientation assistants; Create and maintain an orientation supply inventory for summer swarm; Observe and help facilitate parents' orientation programs; Serve as an on-site manager for summer swarm programs; Serve as an on-site resource and first responder in residence halls during overnight programs; Work with coordinator of student activities to facilitate First Night in the Student Center program; Assist in coordinating fall student leadership training; Conduct research on best practices in orientation program assessment methods and make recommendations for summer swarm program; Coordinate volunteers for fall orientation program; Research and meet with staff from other functional areas as appropriate; Perform other duties as required</p>	Current Graduate Student	06/11/2012	08/06/2012	0.00	One private room provided in residence hall (used for orientation program). Room includes standard residence hall furniture and micro-fridge (combined refrigerator/freezer/microwave unit). Room will have a private bathroom. Spouse/partner, children or pets are not permitted.
<p>Primary responsibilities will be assisting in the planning and implementation of the Summer Bridge Peer Counseling program. The UCR Summer Bridge program is attended by approximately 300+ incoming freshmen students. The Summer Bridge Peer Counseling program works to help incoming freshmen with their transition into a 4 year research institution. The NODA Intern will provide guidance for the Peer Counseling program which organizes campus activities for the Summer Bridge students (welcome event, ropes course, botanical gardens tour, summer bbq, etc.) and also works to provide students with small group support. Revisions to the previous years program, based on the 2011 assessment should be implemented, and a 2012 assessment should be provided.</p>	Current Graduate Student	07/23/2012	09/14/2012	\$1,941 monthly	UCR Housing Services will supply a Residence Hall room, beginning July 23, 2012 with meal allowance of 3 meals per day.

<p>The NODA intern will be a member of the Orientation professional staff and will assist with: Planning and implementing a 2 day pre summer program (June) and the fall new student orientation (August 24 - 29th). Major responsibilities include; working with the associate dean of students and a team of 3 orientation student directors throughout the summer to plan the new student (first year, international, transfer, commuter and non traditional) orientation program. Develop marketing and communication materials for students including the Orientation Guide, Orientation FaceBook page, weekly updates for students and web based video instruction. Assist in the development of orientation materials, student check in and welcome week activities. Collaborate with faculty and staff across the college in the planning process. Supervise the orientation council, which consists of 15 student leaders and returns to campus in early August, and support them as they finalize and facilitate the orientation program. Attend the leadership retreat (early August) which includes RAs, Orientation Council, Student Organization executive board members and SGA</p>	Current Graduate Student	5/21/2012	8/29/2012	\$2,000	The selected intern will be provided with an apartment in college residences. Accommodation for a spouse/partner may be possible. Meals will be provided during leadership retreat and during orientation programs.
<p>New Student Programs is responsible for the development, planning, and implementation of programs that aid new students and their families in their transition to the university and contribute to student success and retention. The NSP Graduate Assistant reports to the assistant director of New Student Programs and assists in the supervision for up to fifteen orientation leaders and four coordinators. The GA is responsible for projects including Eagle Summit Evening Activity planning and implementation, staff training, program assessment, newsletter, and Welcome Week planning. The GA will participate in weekly coordinator meetings and trainings. The GA will be encouraged to meet professionals in all areas of student affairs at American University in order to learn more about the institution and the field.</p>	Current Graduate Student	05/16/12	08/24/12	\$12.50 Hourly	While the orientation programs are not in session, GA can choose to live on- or off-campus. Housing is required in one of American University's on-campus apartment buildings during Sessions Graduate Assistant will receive a single room in an apartment, with shared kitchen and bath. Meals provided during orientation sessions.
<p>Conduct research and evaluations, develop an orientation manual, serve on orientation planning committees, assist in the implementation of programs, assist in student leader training and supervision, work with budget planning and management, attend orientation staff meetings, work on project individually and with the team, work with outside vendors, will assist with facility organization, will communicate with incoming students and their parents, will work with staff in other divisions/departments and there will be other duties as needed. An intern will also be responsible for assisting in the planning of Weekend of Welcome which occurs after the internship has ended.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	5/15/2012	8/15/2012	\$1500 per summer	The NODA Intern would be housed in a campus apartment or other residence hall as available for the summer. Apartment will come mostly furnished. The intern will receive some additional funds for food on an institutional ID card.
<p>Transition & Retention Assist in the planning and implementation of new student orientation, and parent orientation programs including the recruitment, selection, and training of the Student Directors for Orientation and the Orientation Team Create First-Year E-News and Family Forum newsletters to all new first-year Barry students and their families. Assist with identification of first-year students for Peer Mentor program and with data collection and analysis relevant to transition and retention efforts of Division of Student Affairs Plan and Implement many aspects of the Peer Mentor program including co-supervision of Peer Mentors. Create and maintain student resource information on Barry University Student Web.</p> <p>Leadership Development Assist in the planning and implementation of leadership programs and services coordinated by Center. Generate and distribute a quarterly newsletter to all student leaders and student organizations. Create promotional materials for various department sponsored programs and events.</p> <p>Family Outreach Assist in the planning and implementation of Family Involvement Program. Create and maintain Barry University Family Involvement Program Resource web page.</p>	Current Graduate Student	05/21/2012	07/15/2012	Free housing and meal plan for duration of the internship	Single Room in a Residence Hall
<p>Will assist and support efforts to build an online video and informative orientation program for incoming students.</p> <p>Will also assist with the development and implementation of two campuses orientation programs scheduled for August 2012. Efforts will also include the coordination of faculty and staff facilitators</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	6/4/12	8/30/12	\$15 per hr 25hrs per week	None
<p>The New Student Orientation Graduate Intern will provide significant assistance with the implementation of the college's first mandatory new student orientation program. The program will include three-hour sessions several times each week at two campus locations. The intern will assist with the hands-on delivery of these programs including communication with students and families, check-in processes, informational presentations, working with peer leaders, and assessment. Full programs will begin taking place in April and will continue through mid-July with "Express" programs in late July and August. The program will serve approximately 1500 diverse community college students. The intern will have the opportunity to meet and interact throughout the summer with student services and instructional staff and will have input and impact on the current program as well as future planning.</p>	Current Graduate Student	5/21/12	8/10/12	\$2500 summer	This position is best suited to someone who lives in the Denver area and can commute. CCA cannot provide housing or meals.
<p>We offer 17 New Student Orientation sessions throughout the duration of the 2012 NODA Internship. The types of Orientation programs include Freshman Orientation, Transfer & Non-Traditional Student Orientation, Summer Bridge Orientation, Dual Enrollment Orientation, Online Orientation, and the Dalton State satellite campus Orientation in Ellijay, Georgia. The NODA Intern will work with all aspects of each of these programs, helping with the development, planning, logistics, and execution of all Orientation sessions. The NODA Intern will be treated as a critical member of the Office of Student Life Staff and will have the opportunity to connect with staff, faculty, and administration around campus. Additionally, the NODA Intern will have opportunities to supervise and train about 15 student Orientation staff members, present information at Orientation sessions, and create and analyze program assessments. Additional professional development opportunities with Orientation will be provided in specific areas of interest of the NODA Intern.</p>	Current Graduate Student	05/14/2012	08/10/2012	\$800.00 per Month	The NODA Intern will be provided with a two bedroom, one bath, air-conditioned, fully furnished apartment inon-campus housing,

<p>The NODA graduate intern will gain hands-on experience in orientation program coordination and management, development and presentation of workshops, staff supervision, and program assessment. Major projects for the graduate intern include: facilitation of student staff training, design of programs for staff development and team recognition, supervision of student staff, coordination and management of program logistics, development and presentation of informational sessions for students and parents, coordination of orientation evaluation process, assistance with the creation of college life programming element within freshman and transfer orientation, and supervision and emergency/crisis response during overnight Premiere DePaul programs.</p>	Current Graduate Student	05/29/2012	08/10/2012	3200.00 per summer	Summer housing includes a single room with private bath in a university residence hall. All meals during orientation programs are included, as well as during staff development days, and an additional meal expense allocation is provided.
<p>Serve on the Orientation Planning Committee and assist with the implementation of a comprehensive undergraduate orientation program: working with first year, transfer, international and parent programs. Assist in the facilitation of five two-day summer overnight orientation program for first year students and three one-day transfer programs. Serve as the emergency contact for the overnight experience. Assist in the training and supervision of the Summer Torch/Orientation Leaders. Develop a training program and manual for the Fall Torch/Orientation Leaders. Work with the Orientation Committee of the development of the Fall Welcome Weekend program. The intern reports to the Associate Dean of Students.</p>	Current Graduate Student	05/14/2012	08/03/2012	800	Room will be provided in a traditional residence hall. Meals will be provided during the SOAR programs and partial meals available during the summer.
<p>This position will be heavy behind-the-scenes preparation for our five-day New Student Orientation (NSO) program. This internship will focus greatly on coordinating our Day of Service program, a day-long service project for the entire first-year class, held during the NSO program. Depending on the flexibility in one's schedule, if the intern is able to be on campus August 22-26, he/she will play an instrumental role assisting with the facilitation of all logistics of the NSO program for undergraduate first-year, transfer students, and families.</p> <p>Position duties include assisting in the planning of Orientation Leader training activities to ensure sessions are interactive, educational, creative and fun; collaborating on the development of NSO promotional materials and publications; coordinating program logistics and supervising student staff.</p> <p>This intern will also greatly assist with logistics and planning of Welcome Week and Reunion/Family Weekend - a newly combined event for our university in 2012.</p> <p>Special projects as assigned.</p>	Current Graduate Student	06/04/2012	08/26/2012	\$3,000 for the summer	On campus housing with bed, dresser, desk, chair, internet and cable hook-up. Laundry facilities in the building as well as a kitchen.
<p>This internship will be based on entrepreneurial project design and management. The NODA intern experience will be defined by the needs of the New Student & Family Program office and the unique skill set a successful candidate will provide. The NODA intern will also have the opportunity to experience the orientation programs of other local universities. The NODA intern may be asked to work on various aspects of the orientation program; and gain exposure to parent and family programs. Will welcome additional requests for candidate to further enhance professional development.</p>	Current Graduate Student	05/21/2012	08/27/2012	\$3000 (summer)	Residential accommodations are on central campus of Duke University. The successful intern will receive a single bedroom apartment complete with private bathroom, kitchen and living room.
<p>As a result of this experience, the intern can expect to gain skills in program planning, risk management, budget management, student leader training, workshop facilitation, assessment, office management, collaboration, alumni outreach, and student development. Elon runs a fall Orientation program held four days before classes begin. Essential responsibilities and duties include: Facilitate the development of parent/family handbook; create and design quarterly parent/family newsletters; maintain and update New Student Programs website; assist in development of student leader training; assist with training of FSE (First Year Summer Experience) facilitators; maintain participant registration database for FSE; manage central office as needed; other duties as assigned.</p>	Current Graduate Student	6/4/2012	8/3/2012	\$3,000 per summer	Intern will be housed on campus in a 4-bedroom flat with other Student Affairs Summer Staff and will have his/her own room. Flat includes kitchen with full refrigerator, stove, oven, and a furnished common room. Intern room furnished with bed, desk, and closet. A partial food stipend will be provided for the summer.
<p>This individual will assist the professional staff of Eagle View Orientation (EVO) with the preparation, facilitation, and evaluation of our Orientation Leader Summer Training program, and in the preparation for particular elements of our two-day orientation program for first-year students. These things include working with Housing and Residence Life staff to share policies and expectations with all live-in staff, determining all evening job duties for the EVO student staff, and to prepare for the process of residence hall room assignment, key distribution/return, and luggage storage/return during each EVO program.</p> <p>This individual will work all 2-day EVO programs for freshmen as a Central (professional) Staff member, assisting in the supervision of Orientation Leaders during 2-day EVO programs while performing his/her specific job duties. The primary focus of this position during the EVO program itself is on the oversight and supervision of the evening activities included in the EVO program, as well as the overnight experience for students in our Residence Halls. This includes serving as our liaison with Campus Recreation staff regarding evening activities, and with Housing and Residence Life staff regarding room assignment, key distribution/return, and luggage storage/return.</p> <p>In addition, this individual will facilitate floor rounds during two-day orientation programs, be on duty to assess individuals who enter the residence hall after curfew, and address any policy violations that occur in residence by working with the appropriate staff members in Residence Life and the university community.</p> <p>Finally, this individual will assist the professional staff with the facilitation of our one-day programs for transfer students, and be involved in our annual staff retreat, Admissions Calling Project, and other duties as assigned throughout the period of the internship.</p>	Current Graduate Student	05/07/2012	08/10/2012	\$9.50 per hour	This individual will be housed free of charge in the residence hall used for Eagle View Orientation. Meals are provided during all two-day EVO programs (breakfast, lunch, dinner on day one; breakfast and lunch on day two).

<p>This individual will assist the professional staff of Eagle View Orientation (EVO) and First Year Advising(FYA) with the preparation, delivery, and evaluation of our Orientation Leader Summer Training program, and in the preparation for particular elements of our two-day orientation program for first-year students. This includes assisting FYA in preparing to work with students during the EVO process who are a part of one or more of the following populations of students who have unique advising-related needs: college-advised students, honors students, student athletes, students admitted to The Bower School of Music, students who are remedial admission status, and Dual Enrollment students.</p> <p>This individual will work all 2-day EVO programs for freshmen as a Central (professional) Staff member, assisting in the supervision of Orientation Leaders during 2-day EVO programs while performing his/her specific job duties. The primary focus of this position during the EVO program itself is on serving as a liaison to the academic colleges/schools and to a number of key academic departments to assist in the process of student advising/registration during 2-day EVO programs. This individual will work with FYA to determine those students directly advised by their academic college, and work with EVO to arrange for their advising and course registration. In addition, this individual will assist the EVO staff in ensuring that other special populations attend special program elements created to meet their unique needs.</p> <p>Finally, this individual will assist the professional staff with the facilitation of our one-day programs for transfer students, and be involved in our annual staff retreat, Admissions Calling Project, and other duties as assigned throughout the period of the internship.</p>	Current Graduate Student	05/07/2012	08/10/2012	\$9.50 per hour	This individual will be housed free of charge in the residence hall used for Eagle View Orientation. Meals are provided during all two-day EVO programs (breakfast, lunch, dinner on day one; breakfast, lunch on day two).
<p>The Panther Camp NODA Intern will be a member of the Orientation & Commuter Student Services professional staff. Specific focus will be on FIU's Panther Camp program. Panther Camp is a three-day leadership, involvement and traditions camp for incoming new students. The Panther Camp NODA Intern will assist with the following:</p> <ol style="list-style-type: none"> 1. Planning and implementing 4 three-day extended orientation sessions (Panther Camp) 2. Co-Supervision of 30 student leaders (Panther Camp Facilitators) and 6 Panther Camp Executive Board Members 3. Oversee aspects of Panther Camp Planning Days 4. Coordinate training sessions for Facilitators and Executive Board on topics related to the extended orientation experience 5. Facilitate orientation sessions focused on Panther Camp for incoming students and parents/guests 6. Planning and staffing programming during the overnight component of the freshman orientation program 7. Advising camp committees/programming sessions 8. Facilitating sessions during camp 9. Creating assessment tools for camp participants 10. Representing Panther Camp at university activities and recruitment opportunities 11. Additional tasks during freshman and transfer orientation sessions throughout the summer on both FIU campuses 	Current Graduate Student	05/14/2012	08/10/2011	\$3000/summer	
<p>The NODA intern will be a member of the Orientation professional staff and will assist with the:</p> <ol style="list-style-type: none"> 1. Planning and implementation of 18 two-day freshman orientation sessions and 13 one-day transfer sessions 2. Supervision of up to 37 student Orientation leaders (Peer Advisors) and supervision of up to 3 returning Peer Advisor Coordinators including trainings and evaluations 3. Coordination of Orientation job assignments for Peer Advisors 4. Facilitation of orientation programs including presentations, resource fairs, check-in/material distribution, and student registration. 5. Additional tasks during freshman and transfer orientation sessions throughout the summer on both FIU campuses 	Current Graduate Student	05/14/2012	08/10/2012	\$3000/summer	The intern will be provided a single room in a university residence hall throughout the summer. Meals will be provided during Orientation sessions.
<p>The successful Intern candidate will join FSU's Office of New Student & Family Programs (Assistant Dean/Director, Associate Director, Program Associate, 2 Graduate Assistants, 5 Undergraduate Office Assistance, 40 Orientation Leaders) in the facilitation of 22 two-day overnight freshmen/fic sessions and several single-day transfer sessions. FSU's Office of New Student & Family Programs provides orientation programming to approx. 18,000 new students and family members during a 8 week period (May - July) each summer. The Graduate Intern will be involved in the intensive training of student leaders prior to the start of orientation, the on-going coaching of leaders in their individual and team duties, orientation check-in for the entire program, night programming and on-call responsibilities, direct customer service/problem solving experience, supervision of clerical staff, assist in the collection of evaluation data, and have the opportunity to directly present during the orientation program. The Graduate Intern should be motivated to work and learn in a team setting, highly organized, flexible with priorities and deadlines, customer service focused, and interested in further developing student supervision skills. This position has a high level of contact with internal and external University constituents.</p>	Current Graduate Student	05/07/2011	06/30/2011	\$10.00 per hour	This position will be provided residence hall housing in a private double-occupancy room (not sharing, only assigned to intern) setting and have access to a private bathroom. The intern will live in the residence hall being used for overnight orientation guests (students only) and have evening programming, supervision, and on-call duties. The intern will be provided meals during the program and have access to a kitchen, recreation facilities, and wireless Internet.

<p>Responsibilities include:</p> <p>Assist in all facets of planning, preparation and execution of SOAR; Maintain contact with summer student SOAR leaders; Manage SOAR-related correspondence with student attendees; Contact accepted students who have not registered for SOAR and help them with that process; Supervise day-of-SOAR operations; Coordinate sending, receiving, and tabulating of SOAR evaluations; Participate in discussions about evaluating and improving SOAR after each session; Assist in web design and in the development and editing of SOAR publications; Potential to shadow Directors of other offices in our division as time, interest, and scheduling permit; Be a part of the Student Life team, attending staff meetings, division-wide professional development opportunities, and participating in the day-to-day life of our office; Assist with other projects as needed.</p>	Current Graduate Student	05/15/2011	07/31/2011	\$3600/summer	We do not have residence halls, so we cannot provide housing. However, we are close to Athens, GA, where many of their College Administration students may be looking to sublet as they move away for their own internships. We will work to connect you with these students.
<p>The Office of Orientation and Family Programs and Services (OFPS) NODA interns serve as an integral part of the professional staff for the summer. The NODA interns will gain exposure to freshmen/transfer/family Orientation planning and development, student leadership development and training, assessment, and developing campus partnerships with faculty and other departments. The NODA interns will have the opportunity to assist in the development of student leader training, coordinate and execute Orientation program components, develop and further family programs and Orientation, assist with the development of the skit program, coordinate the Patriot Leader competency assessment and reflection circles, manage the Orientation evaluation process, research and begin development of Family Weekend 2012, and provide general advisement and supervision to the OFPS Student Leader Team. In order to inform their practice, the NODA interns will also develop their own learning outcomes and goals for the summer to provide concrete experiences in their areas of interest.</p>	Current Graduate Student	05/14/2012	08/03/2012	\$3,750/summer	The NODA interns will share an on-campus apartment with one another or a Mason intern(s). Each intern will have a private room within the apartment. The apartment comes with a full kitchen and common living space. There are laundry facilities and additional common room space on each floor. Meals will be provided during Orientation programs and periodically throughout training. Each intern will also receive a \$250 declining balance meal plan.
<p>The internship will provide the successful candidate with a variety of experiences not only in orientation, but also in other areas of student life at a small, private, urban institution. The primary responsibilities for the internship will be:</p> <p>Serve as the primary supervisor of four-five student Orientation Coordinators; Assist with the planning and implementation of the fall Group Leader training program for student volunteers; Serve on the Residential Life Professional Staff on-call rotation; Assist with the implementation of the summer orientation sessions on June 18-19 and July 16-17; Assist with the planning of the Freshmen Leadership; Coordinate projects for new student arrival with the Association of College and University Housing Officers International (ACUHO-I) intern; Meet with members of the Division of Student Life at Jacksonville University as well as other professional development opportunities in the region; Serve on Orientation, Student Life, and other University committees; Fill other interests expressed by the Intern</p>	Current Graduate Student	06/11/2012	08/27/2012	\$2750/summer	Accommodations include a furnished apartment with a full kitchen, private bedroom, and semi-private bathroom. The common space could be shared with up to three other graduate students. A meal plan consisting of 15 meals per week that can be used when dining facilities are in operation.
<p>POSITION PURPOSE: The Orientation and First-Year Initiatives Interns will play an integral role in the planning and implementation of summer orientation programs, along with planning for fall welcome programs. Interns will work directly with the Director of Orientation and First-Year Initiatives to provide training, supervision, and evaluation for Summer Orientation student staff members.</p> <p>DUTIES AND RESPONSIBILITIES: Program Development and Management Assist with preparation, management, and logistical support of summer orientation programs. Coordinate registration, confirmation, and check-in processes for orientation participants. Serve as the host and primary contact for participants during student and family orientation. Facilitate key components of student and family orientation. Serve as an administrator on duty in the residence halls while orientation is in session. Support the planning of Welcome Week, and develop key programs for fall. Collaborate with staff to implement program assessment.</p> <p>Student Leader Training and Supervision Work with the Director to develop and facilitate training for Summer Orientation staff. Provide ongoing resources, feedback and training to support staff development throughout the summer. Create and implement advanced student leader training for orientation leaders in preparation for the academic year FYE program.</p> <p>Prepare components of fall training for first-year experience peer mentors.</p>	Current Graduate Student	05/21/2012	08/10/2012	\$2500 per summer	Accommodations include a furnished one-bedroom apartment in an on-campus residence hall with all utilities, high-speed internet connection, and cable.

<p>The NODA Intern will work closely with Student Activities, Residence Life, and Admissions to assist with the overall planning and implementation of the summer and fall new student orientations, family orientation, and transfer/adult orientation programs. This position will assist/coordinate the following areas: train and supervise the Orientation Leaders, assign overnight housing in conjunction with Residence Life, revise and distribute various orientation related publications, plan Fall Welcome Week activities, and other duties as assigned. This position will work cooperatively with Student Life staff to provide a rich balance of programs and services that enhance students leadership skills and encourage personal growth, all while pulling in fresh concepts/ideas. Additional opportunities based on interests of candidate. It is also our goal to provide our NODA Intern opportunities for personal growth and an enjoyable experience.</p>	Current Graduate Student	05/09/2012	08/27/2012	\$2,500 per summer	On-campus furnished housing will be provided, along with on-campus meals when offered.
<p>Assist with the overall planning, preparation and implementation of three weekly 3-hour New Student Orientation programs and one weekly Family Orientation program; assist with the training, supervision and evaluation of 20 student SOAR Leaders; help new students learn the registration process; assist with the assessment and evaluation of programs and services and make recommendations for changes; help Student Life/Activities with the planning of Premiere Day and Welcome Week. Other duties can be determined based on the candidates interest in orientation, transition, retention, student activities and advising. The intern would have the opportunity to conduct interviews with other Student Affairs personnel in order to learn more about working at a community college, and to tour our five sister institutions in the Houston area. The college is closed on Fridays in the summer so the intern would have a four-day work week, Mondays-Thursdays. The intern will work closely with the Director of Outreach and Retention (a NODA member for 20 years) and the Program Manager for Student Life who is currently working on his doctoral degree.</p>	Current Graduate Student	06/04/2012	08/24/12	\$14.20 per hour / \$4,260 per summer	Although housing is not included we are paying a higher hourly rate to offset the cost of housing. Nice apartments were recently built next to campus and we can negotiate a summer rate for the intern. The overall payment for this position would be approximately \$4,260.
<p>The Discover Loyola NODA Internship at Loyola University Chicago provides an opportunity for a graduate student to assist in creating a welcoming environments that encourage student and community development in the spirit of Loyola University Chicagos Jesuit Heritage. The Discover Loyola Intern will participate in the day to day summer operations of the orientation programs serving the incoming freshmen, transfer students, and their parents and guests. The internship is designed to offer intentional development for a graduate professional to enhance their student development experience. The primary responsibilities include: assist with the supervision, training and evaluation of 50 orientation leaders; serve as the primary on-call crisis management contact during the orientation program in the residence hall; direct orientation leaders in student production during orientation program that highlights key transitional issues; develop and lead session during the transfer orientation program for students and their guests; facilitate professional development sessions for orientation leaders; meet with Assistant Director weekly and participate in weekly staff meetings.</p>	Current Graduate Student	05/14/2012	08/24/2012	9 per hour	Housing in University residence hall provided.
<p>The Macalester NODA intern will be an integral member of our Campus Programs staff which consists of a Director of Campus Life, an Associate Director, 2 Assistant Directors, a graduate assistant and 3 student Orientation Coordinators. Special projects to be determined based on the skills and interests of the successful candidate. The intern may be responsible for any/all of the following: - Provide support and assistance to the student Orientation Coordinators - Assist with the development of orientation leader training and compile training manual for staff - Assist in the development of outreach materials for Sophomore Year initiative programming - Update "First Six Weeks" web-based newsletters to serve as a supplement for incoming students' orientation experience - Attend Orientation staff meetings - Facilitate ongoing communication with incoming students and parents via email campaigns, web page, and FaceBook - Participate in the "on-call" duty rotation for summer residential areas.</p>	Current Graduate Student	05/21/2012	08/03/2012	\$3000 per summer	Shared residence (with ACUHO-I intern) consisting of individual bedroom with single bed, desk/chair and dresser, individual bathroom, shared kitchen. Meal plan consists of a stipend for meals in the Campus Center provided by Bon Appetit (please note that there are 1-2 short summer closures due to renovations and the dining facility is closed weekends when there is not a camp or conference in session.
<p>The NODA intern will be exposed to a wide variety of orientation experiences at a small, private Catholic university with a comprehensive orientation program for first-year and transfer students as well as first-year students' parents. The intern will assist with the training and supervision of the orientation leader and orientation office staff, including an overnight retreat; aid in the coordination of the orientation skits and resource fair; supervise various aspects of the 1.5 day orientation program; develop assessments of the orientation staff and program; assist in planning Fall Welcome activities; perform general administrative and office tasks. The intern will also complete a general report of their activities and provide feedback for improving the NODA intern position in future years.</p>	Current Graduate Student	05/14/2012	07/27/2012	\$332.50/week * 11 weeks = \$3657.50	Private bedroom in a University apartment; within easy walking distance to local restaurants and shops; university shuttle to DC Metro stop; easy driving distance to several grocery stores. Meals available in dining hall.

<p>NODA interns at Metro State will be working with the orientation team, to foster an emotional connect to the college and create a smooth and successful transition for new, transfer and adult students and their families. Metro State is offering 2 NODA internship experiences.</p> <p>In addition to specific nature of positions listed below, both NODA intern positions would have additional responsibilities. Both positions will offer the opportunity to supervise orientation student leaders in a variety of positions including scheduling, evaluations, both session and day-to-day operations, and leadership development. Both positions will facilitate orientation sessions for new, transfer, and adult students and family sessions. Further NODA interns will work closely with the Director and Assistant Director on the implementation of orientation sessions throughout the summer; daily office operations including service to students and families; and special projects. In addition, each intern will complete a professional development plan with the Assistant Director highlighting goals for the summer, areas of interest outside of orientation, and opportunities to further develop professional skills in and outside of an orientation experience.</p> <p>Position #1- Orientation Leader Training The NODA intern for Orientation Leader Training will primarily be responsible for the day-to-day operations of the office including ongoing student leader training, and student staff leadership development. This intern would be responsible for the creation of learning outcomes for student leadership position in the orientation office, hosting some morning staff meetings for sessions, create ongoing staff trainings throughout the summer and provide insight and guidance to the Assistant Director about staff development.</p> <p>Position #2- Orientation Assessment and Evaluation The NODA intern for Orientation Assessment and Evaluation will primarily work with the data collection and evaluation process of summer orientation sessions. This intern would have close interactions with student staff and would be responsible for completion of summer evaluations and make programmatic recommendations based on data gathered throughout the summer. Furthermore, this intern would create a summary of findings based on summer program evaluations to be used to communicate orientation assessment to campus partners and administration.</p>	Current Graduate Student	5/21/12	8/10/12	11.00 per hour	Housing is paid in full in addition to hourly rate for NODA Interns. Interns have a choice between two private housing facilities in Denver within walking distance of campus.
<p>The Summer Orientation Intern will work with the Orientation Office Manager and Assistant Director of New Student Programs to coordinate many of the "behind the scenes" aspects of New Student Orientation at Miami University.</p> <p>Summer Orientation at Miami is comprised of sixteen one-and-a-half-day sessions for students and family members. Sessions begin after Memorial Day and conclude by the end of June. Our work is centered around our Four Cs framework, which describes how the work of New Student Programs helps students become more Confident, Comfortable, Connected, and Curious, and engages parents and family as partners in that process. Approximately 3,400 domestic, first-year students and their guests attend one of the sixteen sessions; international students and transfer students are served by other orientation programs.</p> <p>The following responsibilities are core to the experience, but the office can also be flexible in creating an experience that best fits the skills and goals of the Intern.</p> <p>Core responsibilities for the Intern include: collaborating on the initial and ongoing training of the Summer Orientation Resource Guides (SORGs - a staff of approximately 6-7 undergraduate students who staff the Summer Orientation office); acting as a supervisor and mentor for the SORG staff; coordinating the Orientation check-in process; serving as a resource for new students and their families by responding to phone, email, and in-person inquiries; managing regular communication between the SORGs, Student Orientation Undergraduate Leaders (SOULs), and professional staff about individual student needs and accommodations at orientation; updating the SORG training manual; serving as the main Orientation Office contact in the absence of the Office Manager; create and implement a plan to engage students who arrive early for their orientation session; complete a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis of Miami's Summer Orientation from student and family perspectives; other duties and opportunities as agreed by the New Student Programs staff and the Intern. Please note that this position requires some evening and weekend work.</p> <p>Additional opportunities outside the Summer Orientation program (which concludes in late June) may include: conducting informational interviews with Student Affairs staff at Miami and/or other area institutions (e.g., in Cincinnati, Miamis regional campuses); participating in the annual New Student Programs summer site visit (for the purposes of benchmarking with another institution's orientation program); reviewing/analyzing Summer Orientation survey data.</p>	Current Graduate Student	05/07/2012	07/20/2012	\$2,000 stipend for the summer	The Intern will be provided with on-campus living arrangements (specific arrangements will be finalized in spring 2012). The Intern may share an apartment with other graduate level or professional staff (though the Intern will have his/her own bedroom). The on-campus apartment is air-conditioned and consists of a kitchen with refrigerator, living room area, furnished bedroom, and bathroom. Internet, water, electricity, and cable are included. Community washers and dryers are available within the building (\$2.25 per load to wash & dry). The Intern will be provided with a partial meal plan (in a declining balance format) to use during orientation sessions. The Intern will need to provide his/her own television, bed linens, towels, and toiletries.

<p>1.Create a comprehensive 5 day training for ~40 First Year Experience Mentors (FYEMs). 2.Develop a training manual to be given to each First Year Experience Mentor. 3. Assist with Orientation and Registration during the week of June 11-15, 2012 (tentative times). 4.Serve on the First Week planning committee. 5.Assist in developing the one day service project during First Week. 6.Organize the placement of the First Year Experience Mentors with appropriate First Year Seminar courses. 7. Assist with revamping the Parents Association. 8. Assist with working with other areas of the Office of Student Programs such as leadership, fraternity/sorority life, wellness, and University Center operations. 9.Other Duties as assigned</p>	Current Graduate Student	May 28, 2011	August 17, 2011	\$1,000 stipend plus \$500 board plan	The NODA intern will be living on campus in a private residence room with personal bathroom, and access to a kitchen. Intern will be provided with internet, cable, and phone line. S/he would need to bring a computer, tv, and phone if they desire to use these accommodations. Laundry facilities will be of no charge. Intern would need to bring bed linens.
<p>The New Student Orientation Intern will collaborate with administrators, faculty, staff, and students to plan, implement and assess all aspects of the six 2-day summer orientation sessions. Our new student orientation program will serve approximately 1,000 new students from July 9 through July 26, 2012. The New Student Orientation Intern will be responsible for the following: Co-facilitating orientation student staff training with the two Orientation Team Leaders (OTLs). Planning orientation student staff development activities. Co-supervising orientation student staff. Coordinating and de-briefing skits on common first-year transition challenges. Co-facilitating two orientation workshop sessions. Assisting with the assessment process for new student orientation. Participating in the Parent Programs. Overseeing evening programming as needed. Completing other duties as assigned.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	05/21/2012	08/03/12	\$9.75 per hour	One bedroom apartment (with kitchen) will be provided throughout internship. Meals will be provided during training and orientation programming, declining balance card will be provided for meals outside of programming dates.
<p>Graduate Interns (GIs) will be supervised by the Coordinator of Orientation & Family Programs. They will work with all members of the Center for Advising and Student Transitions staff, which includes: 8 Academic Advisors, 2 Program Assistants, 1 Assistant Director, 2 Associate Directors, an Executive Director, and approximately 20 undergraduate Peer Leaders (PLs). GIs will assist with coordinating New Student Orientation (NSO) for incoming first-year students and their families. The GIs will assist in the final planning stages of NSO and in the implementation and execution of all of the programs (family and student). Some of the job duties include but are not limited to: participating in summer training for the PLs, setting up logistical operations, skit facilitation, and course advisement and registration. GIs will act as a liaison between PLs and professional staff members and assist with supervision of PLs.</p> <p>GIs will partner with professional staff members to educate and support PLs who will discuss the following issues with first-year students: roommate conflict, sexual assault, diversity, campus resources, alcohol use/abuse, and transitional issues. GIs will also become familiar with Montclairs General Education curriculum as it pertains to first-year students and freshmen transfer students and assist as needed with course registration and selection.</p> <p>GIs will model and facilitate icebreakers and community builders for PLs staff. Each GI will be assigned a unique project area on which to focus for the summer. The three project areas are: Peer Leader Supervision, Learning Communities/Transfer Student Orientation, and the Family Orientation Program. While all GIs work with and gain skills in all three areas, each GI will have unique responsibilities respective to their particular project areas.</p> <p>Transfer Student Orientation/Learning Communities: This GI will work closely to assist with the coordination and implementation of the new Transfer Student Orientation model, which will be implemented July 2012. This GI will also assist our staff members with managing the coordination and registration of our students into their Learning Communities, which are clusters of courses for which our students pre-register prior to their scheduled Orientation. During the first year student orientation program, you work with students to enroll or deregister for their respective Learning Communities. Academic advising is an essential component of this process, but data entry is also a large factor.</p>	Current Graduate Student	06/04/2012	08/03/2012	2500.00	Partial meals are provided. Breakfast and lunch will be provided during training which occurs prior to the Orientation programs. Meals will be provided during the Orientation program. Housing arrangements will be determined by our office of Residential Education & Services. Housing will either be apartment-style or a residence hall room. Graduate Interns (GIs) will have individual rooms. If GIs are placed in an apartment, they will have individual rooms and share the common area of the apartment. It is preferable to have your own car on campus. More information will be provided at a later date.
<p>Graduate Interns (GIs) will be supervised by the Coordinator of Orientation & Family Programs. They will work with all members of the Center for Advising and Student Transitions staff, which includes: 8 Academic Advisors, 2 Program Assistants, 1 Assistant Director, 2 Associate Directors, an Executive Director, and approximately 20 undergraduate Peer Leaders (PLs). GIs will assist with coordinating New Student Orientation (NSO) for incoming first-year students and their families. The GIs will assist in the final planning stages of NSO and in the implementation and execution of all of the programs (family and student). Some of the job duties include but are not limited to: participating in summer training for the PLs, setting up logistical operations, skit facilitation, and course advisement and registration. GIs will act as a liaison between PLs and professional staff members and assist with supervision of PLs.</p> <p>GIs will partner with professional staff members to educate and support PLs who will discuss the following issues with first-year students: roommate conflict, sexual assault, diversity, campus resources, alcohol use/abuse, and transitional issues. GIs will also become familiar with Montclairs General Education curriculum as it pertains to first-year students and freshmen transfer students and assist as needed with course registration and selection.</p> <p>GIs will model and facilitate icebreakers and community builders for PLs staff. Each GI will be assigned a unique project area on which to focus for the summer. The three project areas are: Peer Leader Supervision, Learning Communities/Transfer Student Orientation, and the Family Orientation Program. While all GIs work with and gain skills in all three areas, each GI will have unique responsibilities respective to their particular project areas.</p> <p>Family Orientation: The GI will be responsible for the implementation and execution of the Family Orientation program, particularly in the absence of the Executive Director. This GI will also supervise the Family Peer Leaders and is responsible for motivating and recognizing their efforts, as well as providing personal and professional training and development.</p>	Current Graduate Student	06/04/2012	08/03/2012	2500.00/summer	Partial meals are provided. Breakfast and lunch will be provided during training which occurs prior to the Orientation programs. Meals will be provided during the Orientation program. Housing arrangements will be determined by our office of Residential Education & Services. Housing will either be apartment-style or a residence hall room. Graduate Interns (GIs) will have individual rooms. If GIs are placed in an apartment, they will have individual rooms and share the common area of the apartment. It is preferable to have your own car on campus. More information will be provided at a later date.

<p>This position will assist with the coordination of 4 one-day orientation sessions. In addition, you will help train and supervise approximately 30 orientation leaders.</p> <p>Co-present parent/family sessions during the program and assist with other breakout sessions.</p> <p>Work with Coordinator on planning fall programming/welcome events and new student program series.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	05/25/2012	07/15/2012	\$1000.00 per summer	Lodging will be in a private residence hall room with shared bath (suite style bath)
<p>The Orientation Intern is a member of the Office of Student Affairs Professional Staff and reports to the Assistant Dean of Students. Primary areas of responsibility include: student staff supervision, student staff training and development, departmental operations, and family programming. Also, this position will oversee all aspects of the family orientation program. Newberry College will host three family orientation programs in the summer of 2012. This position is a part-time, summer position and is required to live on campus to provide supervision of the orientation residence hall.</p>	Current Graduate Student	05/07/2012	08/17/2012	\$5000 per summer	<p>Room: This position is required to live on campus. Housing will be in suite style facility with private bathroom and access to free laundry.</p> <p>Board: \$500 to be used throughout the summer in on campus dining facility during non-orientation days.</p>
<p>The summer intern will assist with the overall planning and implementation of the Summer Orientation programs (3) in June. This includes training and supervision of the Orientation Committee, assistance in the revision and distribution of various publications, planning of fall Welcome Week activities, and other related duties as assigned. Additional opportunities are available based on the intern's specific interests.</p>	Current Graduate Student	05/15/2012	08/24/2012	at least \$2000 per Summer	Accommodations will be in college housing (residence hall) with a private bathroom and full kitchen. During orientation programs all meals will be provided.
<p>The Intern has the opportunity to assist with transfer & freshman orientation programs in late June and a Freshman Connection extended orientation off-campus overnight leadership development retreat in late August. Additional interests of the Intern such as publication/website creation/design/editing, supervision, social networking & marketing, conference & event services, budgeting, and/or assessment will be considered for possible additional competency development. Orientation duties include: assist with office coverage, including program registration and information referral phone calls; assist with Peer Referral and Orientation Staff (PROS) pre-session training; communicate with academic units and housing about student attendance information; prepare classrooms and other locations for orientation presentations; support PROS during orientation programming; serve on-call during the evenings of orientation programs. The intern will work as a member of an orientation staff team of two program directors, secretary, coordinator, 1-3 orientation assistants (student managers), and 27-34 PROS. Attendance and participation during the following training and program dates is required: Wednesday, June 13 through Friday, June 15; Monday, June 18 through Thursday, June 21; Sunday, June 24 through Thursday, June 28. Leadership programming duties include: assisting with planning our Freshman Connection extended orientation program; presenting at our summer leadership conference on Friday, July 20; and developing marketing and program materials for other Leadership Rowan experiences.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	5/14/2012	8/31/2012	\$9.50-10 per hour (\$608-\$640 biweekly, up to \$5,440/summer)	Meals provided during PROS training, orientation programs, and Freshman Connection extended orientation trip. \$750 in meal credits for on- or off-campus use (at preferred providers participating in our campus card program) will be provided. . Housing is provided in an air conditioned on-campus apartment-style residence hall through the last week of the internship, when housing is available as part of an off-campus extended orientation trip.
<p>The Orientation Interns will serve as an intergral member of the overall orientation staff and will report to the Assistant Director for First Year Experience and Student Conduct. The Orientation Interns will assist in the organizing, planning, implementing and evaluating of new student orientation as well as our parent and family program. The interns will be responsible for creating marketing materials such as brochures and newsletters to be distributed to incoming students and parents. The interns will additionally be responsible for the development and implementation of the summer training program for the orientation leader staff as well as some staff supervision.</p>	Current Graduate Student	06/04/2012	08/31/2012	\$11 per hour/20 hours a week	
<p>The NODA intern is responsible for the shared development, implementation, and supervision of an orientation experience that meets the needs of a diverse university community. Acknowledging and embracing the diversity of the student body, the NODA Intern will serve on the Orientation Planning Committee that works to create an environment that reflects mutual respect, inclusiveness, and the values of our Benedictine Tradition. The intern will contribute to the development, coordination, implementation, and evaluation of a comprehensive orientation program to include Summer Advising & Registration and Incipio Fall Orientation while maintaining records of their projects. Duties will include assisting with planning of the orientation schedule of activities; organization and delegation of duties to students, staff and faculty during the orientation program, and facilitate training for student orientation staff. The intern will coordinate communication and services between students, faculty, staff, and campus offices. Due to the adaptive nature of a comprehensive orientation program, the intern will complete additional tasks as assigned.</p>	Current Graduate Student	06/11/2012	09/01/2012	1500.00 per Summer	Private on-campus residence hall room with access to kitchen facilities. Meals will be provided during the orientation programs with an additional meal card provided for meals outside of the orientation dates.
<p>The Leap-In NODA Intern will contribute to the development, coordination, implementation, and evaluation of a pre-orientation LEAP-In Leadership and Traditions Camp (outdoor experimental learning opportunity). During the internship, he or she will assist in the planning of the LEAP-In schedule of activities; including organization and delegation of duties to students, staff, and faculty during the Program while coordinating communication and services between camp representatives, students, faculty, staff, campus offices, and outside agencies as required. The intern will maintain records, the online registration system, and assist with program assessment. The intern will be responsible for coordinating the development of the LEAP-In publications and web content, serve on the LEAP-In planning Committee, and complete additional tasks as assigned by the Assistant Director of Campus Life. Since this position works closely with the Orientation Intern, the Leap-In Intern will be assisting in a variety of supportive tasks during the orientation programs.</p>	Current Graduate Student	07/09/2012	09/01/2012	1000.00 per Summer	Private on-campus residence hall room with access to kitchen facilities. Meals will be provided during the orientation programs with an additional meal card provided for meals outside of the orientation dates.
<p>As a member of the New Student and Family Programs office the intern will be responsible for assisting the following: Oversight and management of day to day operations and planning and implementing New Student Orientation for new students and their families. Specifically the intern will assist Orientation leader retreats, trainings, activities; communication and collaboration with campus and community partners to assist with the logistical and programmatic coordination of orientation and Weekend of Welcome events.</p>	Current Graduate Student	5/25/2012	7/25/2012	\$2000.00	Furnished single room (bed, couch, desk, table, chair) with internet access, basic cable access, telephone service, private bathroom and small kitchen.

<p>The NODA intern will be a member of our professional orientation staff. As a professional staff member she/he will be expected to attend and work all orientation sessions. She/He will assist with the training of our Orientation leaders and facilitate some of the training sessions. She/He will assist with the planning, implementation, and evaluation of all orientation programs; including transfer, first year, and families. For every first year orientation program there is night time events that occur. The intern will be responsible for planning and supervising these events during the first-year orientation sessions. The NODA intern will also be responsible for all of the operations during Orientation and will oversee the student employee who is responsible for completing set-ups for this campus program.</p>	Current Graduate Student	05/23/2012	07/06/2012	\$1,750 stipend	The Intern will be in a shared furnished apartment with Residence Life graduate interns. This shared apartment will be determined on intern comfort levels either single gender or co-ed with private bedrooms, 2 bathrooms, full kitchen, and living room
<p>The Bearkat Orientation Intern will work directly in the Office of the Vice President for Enrollment Management as a paraprofessional staff member on the Bearkat Orientation Team. The intern will assist in planning, implementation, and evaluation of eight two-day, one-night freshman and parent orientation programs. The intern will also assist with one one-day and one two-day transfer orientation programs. In addition the intern will work with four Orientation Team Leaders to supervise a staff of approximately 25 Orientation Leaders. Supervision would include but not limited to mid-summer evaluations of the Orientation Team, facilitating orientation wrap-up sessions and meetings. Programming responsibilities include facilitating evening orientation activities, serving on emergency response team for any overnight orientation crisis, and direct customer service/problem solving for orientation. The intern will work to support the mission of Sam Houston State University and the New Student Orientation program. Responsibilities also include other duties as assigned.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	05/15/2012	08/15/2012	\$3,000.00/summer	Housing is provided in one of our apartment-style residence halls (Lone Star Hall). Private room with kitchen area (microwave and refrigerator included, no stove) and bathroom. This is the same hall that will be used for Orientation, moving to another residence hall for Orientation is not required. Orientation Leaders will also be living in the same residence hall. Housing can be seen online at: http://www.shsu.edu/~hou_www/facilities/new_hall/NewHall.html .
<p>The NODA Intern will work as part of the SJSU Orientation and Transition (OAT) Team to implement pieces of an overnight, mandatory frosh orientation program. This staff member will (a) oversee a specific long-term summer project focused on expanding resources for the first six weeks of school, (b) actively participate in customer service (c) assist with supervision of 30+ Orientation Leaders and 8 student Core Staff, (d) assist with Final Training for the Orientation staff, (e) act as on-call staff on a rotational basis, and (f) support and assist with day to day program operations. There will be opportunities to visit other areas colleges and tie this experience to your graduate work.</p>	Current Graduate Student	05/29/12	08/03/12	\$15 per hour	You will be placed in a room in the program residence hall. A common area kitchen is available for use.
<p>The New Student & Family Programs internship provides an opportunity for a graduate student to gain hands-on experience in orientation programs for first year students and families. Internship responsibilities include, but are not limited to: assisting in the training of the student Orientation Advisor (OA) staff, assist in planning and implementing the summer orientation program for first year students with concurrent family programs, involvement in the day-to-day responsibilities of planning and preparing for the programs, assisting in the review and assessment of summer orientation, assisting in planning fall Welcome Week, managing the database for summer orientation and coordinating our needs with the Conference and Event Services Office. The NODA intern will spend the evenings of the orientation sessions in the residence halls with new students and OAs. The NODA intern will report directly to the Director of New Student & Family Programs. Other office colleagues include an Office Coordinator, half-time program graduate assistant, 4 undergraduate Orientation Coordinators and the Commuter/Transfer Student Life staff.</p>	Current Graduate Student	05/30/2012	07/27/2012	\$2,000 per summer	Partial board plan and meals during orientation sessions. Room is a single room in a furnished apartment. May or may not have assigned apartment mate(s).
<p>New Student Orientation & Family Programs (within the Division of Student Affairs and Enrollment Management) hosts 8 two-day freshmen orientation session sand one 1-day transfer orientation, and concurrent parent orientation sessions. As part of the staff, the Intern will: Develop goals for internship experience; Assist with training, supervision, motivation, evaluation and recognition of student orientation leaders; Serve as a live-in professional staff member for overnight orientations and respond to emergencies within the residence halls; Assist with the planning, implementation, and evaluation of summer orientation programs; supervise evening/night programming for first year student orientation sessions; coordinate the assessment of the orientation programs and review and analyze data; Assist with coordinating check-in procedures; produce, coordinate and organize materials for the sessions; Perform other duties as assigned.</p>	Current Graduate Student	05/14/2012	07/14/2012	3000.00 per Summer	The Intern will be housed in an on-campus studio.
<p>Orientation at SDSU. The SDSU Orientation team consists of one student coordinator, 26 orientation leaders, a program coordinator and director. SDSU hosts seven two-day new student orientation sessions, and two one-day transfer/readmit student orientations sessions in the month of June. Orientation Leader summer training is the two weeks prior to the start of the sessions. Orientation sessions are also held three times in the month of July and twice in the month of August.</p> <p>Responsibilities and expectations. Graduate intern will have a number of duties to include the following: training, scheduling, evaluating and overall assistance in management of the OL team; co-facilitation of alcohol education program; staffing of information table during sessions; administrative duties in support of the orientation program; and some research and program evaluation components.</p> <p>Benefits. A stipend of \$1,200; on-campus accommodations; all meals during the orientation sessions, and some during OL summer training; access to state of the art wellness center; and free parking.</p>	Current Graduate Student	5/14/2012	7/16/2012	\$1,200	On campus residential hall. Meals during program, some during summer training.

<p>Interns will assist in the design, implementation and assessment of programs and services that are based in the Office of New Student Orientation and Student Support. Assist in coordination of special Academic Advising, Registration and Orientation (AARO) or Mustang Corral sessions for first-year and transfer students. Serves as primary adviser for AARO Leaders or Mustang Corral Student Directors and help to train and evaluate the student staff. The interns also serve as on-call staff members during the AARO program. The intern is able to network with university administrators and other interns from across campus. Other duties will be determined based on the interest of the selected candidate and the needs of the Office of New Student Orientation and Student Support. This internship is approximately 37.5 hours a week from May 23rd August 3rd.</p>	Current Graduate Student	05/21/2012	08/19/2012	\$3,000 per Summer	<p>-Efficiency apartment on campus with kitchenette, private bath, cable/phone access, and ethernet connection -A stipend of \$3,000 is awarded per Summer -Apartment can accommodate a spouse/partner -A 21 meal/week meal plan is included as well as \$250 in Express Cash (usable on and near campus) -All meals are included at AARO program</p>
<p>The graduate intern is responsible for assisting the director in coordinating leadership training for the orientation team of 14 undergraduate Orientation Leaders and overseeing basic office tasks in relation to the summer orientation program.. The intern will help supervise the orientation staff, work directly with incoming students and their family members, as well as assist with the overall logistics of running an orientation program prior to, during, and after the summer sessions end.</p>	Current Graduate Student	05/29/2012	8/3/2012	\$2300 per summer	<p>The intern will stay on campus in a single furnished room with a shared bath and internet access. The room is in the same building where parents stay during each of the 2-day orientation sessions and will be in close proximity to where the Orientation Leaders are housed.</p>
<p>The NODA intern will share responsibility for training and supervising approximately 50 Orientation Leaders (OLs) alongside four professional staff members. This includes assisting in the implementation of three weeks of training, creating daily work schedules for OLs, evaluating OL performance throughout the summer, and planning both a mid-summer retreat and community building excursions.</p> <p>The NODA Intern will have the opportunity to assist in finalizing & implementing 15 one-day first-year orientation sessions and 12 half-day transfer student orientation sessions as well as the corresponding parent & family programs. During the summer, we will welcome approximately 2,600 first-year students and 1,200 transfer students to campus. The NODA interns primary responsibility will focus on the day to day implementation of the student portion of the program.</p> <p>As a member of the Student Orientation and Family Programs team, the NODA intern will work collaboratively with campus offices during orientation including Academic Advising, Undergraduate Colleges, Registrar, and Admissions as well as faculty from a variety of academic disciplines. Professional staff will also work with the NODA intern to determine other areas of interest.</p>	Current Graduate Student	05/19/2012	08/03/2012	\$4000 per summer	<p>The NODA Intern will be housed in a single room in the West Apartments. The apartment will be shared with summer interns from other departments or Stony Brook graduate students. Breakfast and lunch are provided during every orientation session. Some meals are also provided during training.</p>
<p>The Graduate Intern for New Student Orientation serves as an integral part of the Orientation Team to design, implement, and assess 5 two-day first-year orientation programs and 1 one-day transfer orientation program. (All programs also offer an early arrival option.) Specific responsibilities include staff supervision (shared with Family Orientation intern), community building initiatives, administrative work and the coordination of the early arrival program. Post orientation responsibilities include coordinating evaluation and assessment efforts for summer orientation, assessment and feedback on Orientation Leader performance, and planning for August Orientation Sessions.</p>	Current Graduate Student	05/14/2012	08/02/2012	\$3600.00 per Summer	<p>Housing accommodations in a premium location in downtown Boston are provided at no cost to the NODA Intern. Interns will be provided with a single room in a residence hall that is air conditioned and in close proximity to the Boston Common, as well as several T stops and various dining and retail establishments. Meals are provided during the orientation program. More information about housing for spouse/partner is available upon request.</p>
<p>The Graduate Intern for Family Orientation serves as an integral part of the Orientation Team to design, implement, and assess six family orientation programs for families of first-year students. The intern works closely with the Assistant Dean of Students and participates in upper level administration meetings. Specific responsibilities include onsite event management of the two-day family orientation programs, and the direct supervision of one undergraduate Orientation Leader. The Graduate Intern for Family Orientation also shares responsibilities with the New Student Orientation Intern in the supervision of the undergraduate orientation staff, and the coordination of the early arrival program. The intern will assist with evening student programming, and assist with one 1-day transfer orientation. Post orientation responsibilities include coordinating evaluation and assessment efforts for family orientation and assessment and feedback on Orientation Leader performance.</p>	Current Graduate Student	05/14/2012	08/02/2012	\$3600.00 per Summer	<p>Housing accommodations in a premium location in downtown Boston are provided at no cost to the NODA Intern. Interns will be provided with a single room in a residence hall that is air conditioned and in close proximity to the Boston Common, as well as several T stops and various dining and retail establishments. Meals are provided during the orientation program.</p>
<p>The Office of Orientation at Temple University invites applicants for the position of Orientation Intern. The Orientation Interns will: coordinate the early arrival sessions, serve as on-site managers for evening programming, coordinate the Parent Resource Fair, oversee check-in and check-out, assist with summer orientation leader training and supervision, and help with the implementation of the New Student and Parent Orientation programs. In addition, the interns will also: serve as live-in professional staff members, participate in on-call duty during overnight orientations, and perform essential office duties.</p>	Current Graduate Student	06/04/2012	08/08/2012	\$3,000 per summer (pre-tax)	<p>Interns will live in a suite style residence hall, with their own bedroom and sharing a bathroom with one other person. The suites are not equipped with kitchens, so meals will be provided in the dining hall during sessions and additional money will be provided for use at campus and nearby restaurants.</p>

<p>Orientation The intern will join Texas A&M University's Office of New Student Programs (Coordinator, 2 Assistant Coordinators, Office Associate, 2 Graduate Assistants, and nearly 100 orientation leaders) in the facilitation of 12 freshman & 4 transfer 2-day New Student Conference orientation sessions. All orientation programs also include family members.</p> <p>The intern will become acquainted with the philosophy of orientation programming at Texas A&M through their involvement in all aspects of summer orientation including: assisting with advising ~100 Orientation Leaders, assisting with conference check-in, staffing the conference Help Desk, serving as the staff member on-duty for evening activities and programs, participating in weekly staff meetings and developing a newsletter for incoming students.</p> <p>Residence Life The intern will serve as part of the Residence Education team within the Department of Residence Life (DRL). In this capacity, the intern will be responsible for supervising a staff of pre-selected Community Advisors that are part of DRL summer staff, attend weekly one-on-ones with supervisor, Residence Education team meetings, duty meetings, project specific meetings, and may sit on at least one DRL project team. The intern will also serve in the on-campus duty rotation providing crisis response and customer service to an on campus, summer population of approximately 5,000.</p> <p>Additional Responsibilities The intern will also be asked to keep a journal of his/her summer experience and submit a report at the end of the internship which we will use to improve the experience for future interns. In addition there may be an opportunity to develop projects or conduct research depending on interests as it relates to orientation.</p>	Current Graduate Student	05/22/2012	07/31/2012	\$2000.00 per summer	This is a live-in residence hall position and scheduled hall duty will be required. The nature and scope of the position requires night and weekend work on campus therefore; the intern will be housed in a residence hall apartment or a private two-room suite connected by a bathroom in conference residence hall. ResNet internet service (A&M is primarily a PC windows computer environment), and cable TV service provided. Will need to provide own computer, television, bed linens (twin extra long) and towels. Meal plan is approximately 10 meals/week for both summer sessions for the intern; meals can be used in dining centers or take-out and some may be used as guest meals. One additional meal is available during each conference. Parking pass will be provided.
<p>Position will be responsible for managing and supervising evening activities for freshman overnight sessions including first point of contact for OL staff. Will assist with the planning and implementing of Orientation Leader week long training. Texas State University has two freshman overnight sessions and one transfer/freshman one day session Monday-Friday with family orientation occurring concurrently. The position will have the opportunity to participate in all aspects of the Orientation Season including conducting a research project on family orientation programs of Texas State as well as comparable institutions and submit at the end of the orientation season. In addition, the NODA intern will be encouraged to meet other university representatives for professional development through the summer. The NODA intern will report to the Coordinator for New Student Orientation.</p>	Current Graduate Student	05/21/2011	8/31/2011	2,348 per month	Intern will be housed in a designated Residence Hall with two rooms and a bathroom.
<p>The New Student Orientation (NSO) & Welcome Week (WW) program is a part of the Office for Campus and Community Involvement. Since Trinity University is a small campus, NSO/WW is a collaborative venture between Student Affairs, Academic Affairs, and many other departments. Our intern will be a critical member of the NSO/WW team by: editing and publishing the NSO Handbook; updating and expanding the First Year webpage; developing/presenting during Orientation Team training; helping fine tune the NSO, WW, and Parents' Orientation schedule; attending NSO Steering Committee meetings; attending all departmental outreach meetings for NSO; participating in all CCI staff meetings and Student Affairs divisional meetings. Since Trinity's NSO/WW program occurs in late August, an ideal candidate would be able to remain through the end of the program, allowing for the intern to provide assistance during NSO/WW and see his/her work to fruition.</p>	Current Graduate Student	06/18/2012	08/21/2012	\$3000/summer	Room will consist of a residence hall room with attached bathroom and nearby cooking facilities. Phone service, internet, and cable access are standard amenities in all residence halls. Intern will be required to move when students return for student staff training, but housing will be provided throughout his/her stay.
<p>The Orientation Graduate Intern will be an integral member in planning and implementation of the Orientation Leaders (approximately 28 students) team retreat and training (June 2012), supervise the student staff during First-Year, Parent & Family, and Transfer Student Orientation sessions, assist with the implementation of our orientation program, and work closely with new students and families to assist them during their orientation session. During the time that the intern will be working with us, we will have 3 transfer orientation programs (June 11, July 11, July 25) and 8 first-year student orientation programs (July 9 August 3). Our transfer orientation sessions are one-day programs and first-year student orientation sessions are two-day programs which include new students staying overnight in the residence halls.</p> <p>The intern will work closely with the Assistant Director, Director, and other Graduate Intern to implement all portions of the orientation programs including check-in, late night programming, and working closely with the student staff to assist them in their development and guidance through the orientation process. The intern office is located in the New Student Programs office along with the student and professional staff.</p>	Current Graduate Student	06/01/2012	08/09/2012	\$3000 per summer	Accommodations are a quad-size room with a private bathroom within the residence halls on north campus (Amherst, New York). Meals provided during orientation program.
<p>Primary responsibilities will be assisting in the planning and implementation of the Orientation program, Orientation Leader staff development, assisting with the supervision of approximately 20 Orientation Leaders and Student Assistant Coordinators. Other opportunities may include any of the following program aspects and will be shaped around the mutual needs and interests of the selected candidate and the Orientation program: assist in the implementation of Parent Spanish Speaker Orientation and Transfer Orientation, parents session development, assist in designing orientation-to-welcome week transition programs, and assist in development of post-orientation communications. Other limited projects within other student affairs departments may be possible with the understanding that the Orientation program will be the interns main focus.</p>	Current Graduate Student	05/18/2012	08/10/2012	\$1,600 per month	On campus housing and dining could be configured as part of the compensation package, if desired.

<p>Responsibilities include, but not limited to: supervising 32 Orientation Team (O-Team) members; coordinating early arrival activity for incoming students staying in the residence hall; assisting in the coordination, facilitation, and presenting at O-Team training; oversight of the diversity and social responsibility skit; facilitating and introducing speakers at the parent orientation program; and having fun while learning through this experience.</p>	Current Graduate Student	05/04/2012	07/25/2012	\$3,500 per Summer	The intern will live in university housing for the entire summer program and will have their own room. He/she will be living in the same hall as the orientation leaders and will supervise their daily activities. Meals will be provided during all orientation sessions and most of training prior to orientation.
<p>The NODA intern at the University of Houston will assist the Director and Manager of Orientation with the supervision and guidance of 11 student directors and 55 Orientation Team (O-Team) Leaders over the course of the summer. The intern will work with specific committees within O-Team, providing guidance and advisement to these student leaders. The intern will assist the Director and Manager of Orientation with administrative duties and assist in overseeing the day-to-day responsibilities associated with 8 two-day orientations for Freshmen and 9 one-day orientations for Transfer student over the course of the summer. This internship is not assisting in the planning and preparation of orientation but is actually assisting us in running orientation on our campus. This intern will also have the opportunity to assist in assessment related projects.</p>	Current Graduate Student, Post Bachelor's Degree - No Grad School Experience	5/14/2012	8/17/2012	\$2000.00 total for the summer	The NODA intern will reside in one of our on-campus residence halls. The NODA intern will also have meals during all orientations but will have to supply their own meals outside of orientation.
<p>Freshman Orientation: Specifically, this person would assist in the supervision of the Orientation Programming Assistants, 4 students who are responsible for the behind the scenes logistics. In addition, the intern will assist with training and supervision of the Orientation Leaders and serve as a member of the Orientation Leader Team. This team consists of the Associate Director of Freshman Orientation, 2 Orientation Coordinators, 28 Orientation Leaders, 4 Orientation Programming Assistants, and the Summer Orientation Intern. This applies to interns available to start in May.</p> <p>Transfer Orientation: The position will assist in the planning and implementation of Transfer Orientation program, training of the 7-8 Transfer Orientation Leaders</p> <p>Assessment: Assist in ongoing program assessment for Freshmen and Parent Orientation (summary of qualitative results)</p> <p>Welcome Week: The position will assist in the supervision, training, scheduling and evaluation of the Welcome Week Event Staff. The Event Staff is composed of approximately 12-20 returning student leaders who are responsible for staffing Welcome Week Headquarters, tracking attendance at Welcome Week events, and creating attendance reports. The intern will be responsible for overseeing the</p>	Current Graduate Student	05/20/2012	09/14/2012	\$3500	1 room with shared bath, in residence hall. If intern continues into fall semester they will be moved to off campus apartment. Room value \$2400, Board value \$900.
<p>The University of Mississippi hosts eleven two-day summer orientation sessions for first-time freshman and their parents and three one-day transfer sessions. Our intern will act as a summer graduate assistant working with professional staff members to assist in the training and supervision of 30 orientation leaders. During orientation sessions, our intern will supervise orientation leaders with staff members and facilitate a student panel for parents. Answers routine correspondence; provides information to faculty, staff, students, and visitors. Assists in office responsibilities, activities and distributes orientation materials. *Performs related or similar duties as required or assigned. Orientation staff members work an average of 60 hours per week during Orientation sessions.</p>	Current Graduate Student	05/14/2012	07/06/2012	10 dollars per hour	Intern will live on-campus in a single residence hall room with a private bathroom. Rooms are equipped with bedroom and desk furniture and are internet ready using Ethernet port or wireless. The room will be available for the duration of the internship. A meal stipend will be provided for the intern to cover those meals not covered during orientation.
<p>Summer Welcome is Mizzou's summer orientation, advisement, and registration program. There are 21 scheduled two-day freshmen sessions, four one-day transfer sessions, and one dual freshmen/transfer session. Thirty six Summer Welcome Leaders are responsible for assisting parents and students with their orientation experience.</p> <p>Responsibilities include but not limited to: supervising student staff (Summer Welcome Leaders), serving as a mentor/role model for the Summer Welcome leaders, managing front desk operations during orientation sessions, assisting students and parents by answering questions and problem solving, managing the program evaluation process, and managing social networking programs.</p>	Current Graduate Student	05/15/2012	07/13/2012	\$2,325	Intern will be housed in a recently remodeled on-campus residence hall room equipped with community bathrooms and internet access for the duration of the internship. Meals are provided during summer training and all orientation sessions.
<p>Assist in supervising and mentoring 30 Orientation Counselors. Assist with professional and personal development of Orientation Counselors. Assist with the implementation of both freshmen and transfer orientation programs. Facilitate portions of either/both the student and parent portions of the SOAR (Student Orientation, Advising and Registration) program. Other duties to be determined based on the interest of the selected candidate.</p>	Current Graduate Student	05/14/2012	08/04/2012	\$1800/month	Interns are provide their own room in an suite style room. Individuals are provided a \$400 meal stipend for use in on-campus dining facilities. Meals during orientation counselor training and during the orientation program are provided free. No accommodations are available for children, spouses, partners, pets, etc.

<p>The NODA Intern responsibilities will include but are not limited to: assisting with all aspects of student and family Orientation programs including check-in, break out sessions, and logistics, etc. The intern will be partially responsible for developing Welcome Leader training. The intern will aid in the preparations for Welcome Week in August and helping to revamp our extended Orientation Program, GateQuest. Experience in course registration by participating in a registration team. The intern will have the opportunity to attend month Student Life division meetings and learn more about areas outside of Orientation such as residence life, campus activities and leadership programming. The intern is encouraged to express their own professional development goals and interest through the internship experience in order to help tailor the experience.</p>	Current Graduate Student	06/04/12	08/03/12	\$2000 per summer	Studio or efficiency apartment in an on-campus facility based on availability.
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