

**NONDISCLOSURE AGREEMENT: PRO BONO CLEMENCY PROGRAM**

To ensure the nondisclosure of sensitive information, and to preserve any confidentiality of records under New York State law, the recipient agrees that:

1. "Confidential information" includes all materials sent from the New York State Department of Corrections and Community Supervision regarding an individual seeking clemency, including but not limited to:

- Judgment and Commitment Order
- DOCCS Progress Reports
- Sentencing Documentation
- DOCCS Disciplinary Records
- DOCCS Inmate Education Records
- DOCCS Inmate Financial Information, Including Restitution Details
- Medical Records (Only if Necessary)

2. The Recipient will not disclose confidential information to anyone other than the Recipient's agents involved in helping the Recipient review a case and/or prepare a petition for executive clemency, unless required to do so by law.

So Agreed:

Recipient of confidential information: \_\_\_\_\_

Name (Print or Type): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_