

Board of Directors Meeting Minutes

January 25, 2017 – 2:00 PM (ET), 1:00 PM (CT), 12:00 PM (MT), 11:00 AM (PT) Teleconference

Call in information: 877-211-8231

Conference Pin: 5708460#

Rob French, Chair

Nigel Costolloe, Vice Chair

Carol Adkins, Treasurer

Steve Skodak, Secretary/Executive Director

Board members: Mark Adams, Joel Hamberg, Gina Koert, Mike Kelly, David Ryker, Daniel Ross, Kevin Sullivan and Tony Severino

Staff: Christina DeLurgio, Accounting Manager

Not Present: Craig Bunting

Call to order – Rob French, Chair

Review PDCA Antitrust Policy Statement

Approval of previous meeting minutes – Steve Skodak, Secretary

Action: motion to approve: Dave Ryker second: Dan Ross passed: Y

Will update the previous minutes to reflect Galveston instead of San Diego

Financial Report – Carol Adkins, Treasurer

Action: motion to approve: Carol Adkins second: Kevin Sullivan passed: Y

Chair Update – Rob French, Chair

Committee Updates

Governing Document Committee – Dave Ryker

- 1) H Forms for review – electronic vote in 14 days
 - a. These forms are uploaded to Shared Drive
 - b. These will go out to the members

- 2) Revised Bylaws and Policies are on the share drive

Long Range Planning for Certification & Accreditation Committee – Nigel Costolloe

- 1) Committee has been formed
- 2) Calendar is established and first meeting will be in the coming week

Operational Update – Steve Skodak, Secretary/Executive Director

- 1) Findapainter.com
 - a) Alpha test site now available for review:
<http://pdca.site-ym.com/search/custom.asp?id=4395> (currently on a secure page and requires membership login to access)
 - b) Manufacturing partners will review
- 2) SSPC
 - a) Met with key leadership to review possible areas of cooperation
 - i) They wish to work with us on entry level programs to encourage individuals to enter the trade – they work with NCCER
 - b) I will attend a portion of the SSPC Conference next week at the invitation of Bill Worms. Bill would like to introduce me to several key organizations they work with and to meet with their Department of Defense contacts to review the needs of the NavFac group.
 - c) They have set up a printing shop in-house and have offered capacity to PDCA for printing books at likely a lower cost than we receive now
 - d) They will facilitate introductions to their international network of trainers for us to explore options for those education vendors to implement PDCA painter certifications in their theater of operation
- 3) Expo
 - a) Board Meeting will start with breakfast at the hotel restaurant buffet at 7:30 AM
 - b) The tradeshow floor has been sold out for a couple weeks and adjustments were made to increase space to allow two more vendors
 - c) Many small changes this year to encourage the use of the conference app for smart phones and devices
 - d) Need to choose 2018 venue for Expo
 - i) Biloxi is more affordable for the attendees and has nightlife including casinos
 - ii) Galveston is more affordable for PDCA, Texas council indicates there is less night life in Galveston (see comparison on share drive)
Roll Call Vote: 2018 EXPO to be held in Galveston, TX
Galveston: Rob French, Nigel Costolloe, Dave Ryker, Dan Ross, Joel Hamberg, Gina Koert, Kevin Sullivan, Mike Kelly
Biloxi: Carol Adkins, Mark Adams

New Business

Carol Adkins relayed that the transition of Adkins Quality Painting has been completed and her son, Robert, will be the new General Manger. Upon her encouragement, he listened to the podcasts recorded by Education Manager, Chris Shanks, from Rick Holtz, on the transitioning process and Robert was very impressed with the quality of the podcast.

Adjourn

Motion: Carol Adkins

Second: Dave Ryker

Meeting Adjourned

Next meeting: February 22, 2017 – 8:30 AM (PT)

Breakfast buffet at hotel restaurant at 7:30 AM (PT)

Sheraton Marina – San Diego, California