

Sample Student Enrollment Verification
(Printed on School Letterhead - Completed and Signed by the Registrar)

Name _____

Date _____

STUDENT ENROLLMENT VERIFICATION

The above-named student is actively enrolled in human resources programs and is/was enrolled for the _____ semester for a total of _____ units. This constitutes Full Time / Half Time / Less Than Half Time enrollment for the semester beginning _____ and ending _____.

Yes No Is this individual enrolled in a professional human resource certificate program requiring a minimum of 24 semester or 36 quarter units?
or

Yes No Is this individual maintaining at least 12 semester or 9 quarter hours in a bachelor's degree-granting program with major emphasis in the human resource field?

Registrar's Signature

Date