

SWON Libraries
Executive Board Meeting
February 10, 2017, 10am
SWON Libraries, Conference Room
10250 Alliance Road, First floor
Cincinnati, OH 45242

Mission: Strengthening our region's libraries by providing educational opportunities and by facilitating local collaboration and conversations between libraries of all types.

Meeting Minutes

Board Members in Attendance

Melanie Blau-McDonald, SWON Exec. Director
Jennifer Heffron, TriHealth, President, Good Samaritan College of Nursing
Cindy Sefton, Treasurer, Cincinnati State
Angela Payer, Kenton County Public Library
Chris Owens, Vice-President, Blanchester Public Library
Shawn Fry, Boone County Public Library
Travis Bautz, MidPointe Library System
Suzanne Dix, The Seven Hills School
Greg Edwards, Public Library of Cincinnati and Hamilton County
Tracy Varner, Hamilton Clermont Cooperative
John Stork, University of Cincinnati

Absent

Rachelle Miller, Troy-Miami Public Library

Call to order

Jennifer, President of the Executive Board, called the meeting to order at 10:00.

Presentation and Approval of the November 2016 minutes

Chris motion to approve the minutes, Angela second. Approved by consensus.

Presentation of the November, December & January Financial Statements Year-End

Greg motion to approve the financial statements, Cindy second. Approved by consensus.

Membership & Renewals

Melanie update of Germantown Public Library and Champaign County Public Library rejoining.

Programming Updates

- Summer Reading Program Workshop, theme Build a Better World, March 2, Wilmington Public Library
- Non-Fiction Read-In & Graphic Novels, March 22, Boone County PL
 - Strong attendance for the event
- Teen Reading Challenge 2017
- SWON self-produced webinars
 - Conversation Starters Webinar - Let's Talk about EBSCO Discovery Service, with Google Hang-Outs, free program. Over 1700 registered
 - Innovation Conversations: Supporting Digital Scholarship - OSUL's

Research Commons

- o SWON Webinar - Getting teens in your library: Tips and tricks on class visits and mastering outreach

Administration – SWON Director Hiring Process

Tracey motion to approve Melanie working one day a week (20%) while board evaluates future need, Cindy second. Approved by consensus.

Melanie to submit updated Executive Director Job Description by 17 Feb, 2017.

Jennifer, beginning March 1, Cassondra will receive a 5% salary, based upon a salary of \$42,000. Salary will be evaluated by the board on 7 April, 2017, Travis second. Approved by consensus.

Future decisions of who will do background check, references, verify degrees.

Collaborations

- OKI Fiscal Agent
- ALAO webinars
- RLS webinar sharing
- Take 5 Fiscal Agent

Consulting

- Dealing with Conflict, Tri-Health, all staff, Feb. 15
- Emerging Tech Program, Franklin-Springboro PL, Feb 9
- Makey-Makey program at the Cheviot Branch, PLCH, Feb. 23

Next Meeting: April 7 at 10am, SWON conference room.

Announcements

Adjournment: Cindy motion to adjourn, Travis second. Approved by consensus.