

CAREER SERVICES STEERING

Committee consists of five members, including its Co-Chairs, and all are appointed by the Vice President/President-Elect by June 1st prior to his/her taking office as President. A member of the Conference Planning Committee is an ex-officio member.

Duties:

- Plan, coordinate, and carry out, with the assistance of volunteers, face-to-face career services activities and programs at the TLA Annual Conference.
- Plan, coordinate, and carry out, with the assistance of volunteers, face-to-face and virtual career services activities and programs outside the TLA Annual Conference for TLA members.
- Communicate career development opportunities to TLA membership.
- Contribute to the maintenance of the TLA website Job Board.
- The Chair(s) shall attend all TLA Board of Directors meetings and shall submit quarterly reports on activities and an annual evaluative written report to the membership at the final Board of Directors meeting for the fiscal year.