

TLA Board of Directors Meeting Minutes
 Madison Branch
 Nashville Public Library
 Madison, Tennessee
 August 26, 2017

Meeting was called to order at 10:34 a.m.				
President Jeffie Nicholson welcomed everyone and invited those present to introduce themselves; Executive Director Annelle Huggins announced the names of those in attendance online via Go-To-Meeting.				
Minutes from the June 9th Board of Directors meeting were approved.				
Annelle presented the Executive Director and Financial Reports; for the financial reports, she included a 5-year financial history and called our attention to several items:				
<ul style="list-style-type: none"> • Decline in membership dues revenue; this revenue does not cover our expenses; • Special events income (mostly from the annual conference) fluctuates, but sustains the organization; • Savings account balances include scholarship funds and support for the Cheney and Taylor awards; • CDs support one year of operating expenses (as a fail-safe), along with maintenance of a \$50k balance in the checking account at the end of the fiscal year; • TLA no longer prepares an annual budget due to a declining stable income; • We now have a “request funds as you need them” approach which requires a written statement of the amount required and a description of what the funds will be used for; submit via email to Annelle for review by the Executive Committee; turnaround is usually 48-72 hours; • Questions: (1) Is the operating budget separate from conference budget? No, it is all in the same checking account. (2) If someone wants to make a request do they need to do so by a certain date? No, requests are accepted throughout the year. 				
Question: Do we record the meeting so we can refer back to it? Yes, Annelle can do that.				
#	STANDING COMMITTEES	Report “IN”	No Report	Information/Action Item:
1	Advisory Committee on State Documents	X		Action Item = See Bylaws and Procedures below
2	Archives & History	X		
3	ByLaws / Procedures	X		Action Item: Manual of Procedures changes for: •Scholarship Committee = new information, not a change; adding the responsibilities of the committee and the procedures they follow that Annelle and former co-chairs Christina and Amy Dye Reeves formalized; Chuck Sherrill called for a vote and all were in favor; approved; •Advisory Committee on State Documents = propose changing the composition of the committee from 5 members to 6 members in order for all state depositories to be represented, as well as specifying ex officio members; Jeffie called for a vote and all were in favor; approved; •Honors and Awards Committee •Public Libraries Tennsco Award = to be incorporated under the Honors & Awards Committee; Annelle added

				that nothing will change regarding the nominations and determining the winner, but she will now invoice Tensco and write the check; •School Libraries Meredith Award =revised text includes change in description of award and removal of eligibility requirement that nominee be a member of another professional library organization; •TN History Book Award = change to expand description of fourth non-voting Committee member to serve as Book Award Coordinator and revised application; Jeffie called for a vote on all of the awards changes and all were in favor; approved;
4	Career Services		X	
5	Conference Planning	X		
6	Development	X		
7	Finance	X		
8	Honors / Awards	X		Action Items: See Bylaws and Procedures above
9	TN History Book Award		X	
10	Volunteer State Book Award	X		
11	Intellectual Freedom	X		
12	Legislation	X		
13	Legislative Monitor		Xx	
14	Federal LAN		X	
15	Membership	X		
16	Nominating	X		
17	Public Relations	X		
18	Publications Advisory	X		
19	Scholarship	X		
20	Staff Development	X		
21	Strategic Planning	X		
	Leadership (Ad Hoc)		X	
	SECTIONS			
22	College/University Libraries (CULS)	X		
23	Public Libraries	X		
24	School Libraries	X		Action Items: See Bylaws and Procedures above
25	Special Libraries	X		
26	Trustee/Friends		X	
	ROUNDTABLES			
27	Children/Young Adults		X	
28	Government Documents		X	
29	Leadership		X	
30	Library Instruction	X		

31	Library Technology		X	
32	New Members	X		
33	Reference/Information Services	X		
34	Technical Services		X	
	AFFILIATES			
35	Chattanooga Area Library Assoc.		X	
36	Boone Tree Library Assoc.		X	
37	East TN Library Association		X	
38	Friends of TN Libraries		X	
39	Memphis Area Library Council		X	
40	Mid-State Library Association		X	
41	ALA/TLA Student Chapter		X	
42	UTSIS Alumni Chapter		X	
43	TN Assoc. of School Librarians	X		
44	TENN-SHARE	X		
45	TN Health Sciences Library Assoc.		X	
46	West TN Acad. Library Consortia	X		
	REPRESENTATIVES			
47	ALA	X		
48	SELA	X		
49	State Library		X	
	SPECIAL COMMITTEES			
50	Parliamentarian		X	
51	TLA/TASL Joint		X	
52	Task Force Reorganization	X		

DISCUSSIONS:

Honors and Awards Committee: (1) Representing the Honors and Awards Committee and the School Libraries Section, respectively, Jill Rael and Erika Long requested clarification on the wording in the Procedures Manual regarding meals; Erika noted that it should be clearly stated that if you are receiving an award, you will receive your meal complimentary; Erika made the motion that we include that language and Anne Whitver seconded; all were in favor; approved; (2) Jill also brought up the question of whether an individual or group win could win the same award more than once, and if so, if there is a set time period before a previous winner could be nominated again; Annelle said for those awards given by specific committees and sections, it would be up to them to change the policy on that; Jill said she would look into it.

Related Questions:

(1) Could we open the voting on awards to the full TLA membership? Annelle said yes, but if voting for officers in our last election is any indication, they won't vote.

(2) What will happen with the Intellectual Freedom Award if Parnassus Books doesn't fund it? It is likely that Parnassus will continue to fund the award if we get a nominee but, if not, TLA could sponsor it again.

TASL: Is willing to give TLA a free booth at their conference next month; Erika is taking advantage of this; she reached out to Jeffie and she agreed to come to talk about membership; Erika is also interested in having people share information regarding collaborations with school librarians in different areas like public and academic libraries; anyone who would like to come is more than welcome; TLA will be there Friday, September 29th at the Murfreesboro Embassy Suites; Annelle said she would send some TLA items to Erika for giveaways at the booth.

Ruth Kinnersley reported for the Task Force on Re-structuring that they are working through the recommendations they received and will have the information complete soon; the final discussion on the restructuring will be at the December board meeting; please send any additional changes to her, Heather Lanier, or Richard Groves.

Jeffie brought two discussion items from members: (1) she was asked about us issuing a statement of support for the Virginia Library Association after the events in Charlottesville; it was noted that ALA's statement was beautifully written; a statement from us would be appropriate since there is a white supremacy group in Knoxville on UT's campus; Annelle suggested that we can say that we are in support of ALA's statement and link to it; Annelle made the motion and President-Elect Heather Lanier seconded; all were in favor; approved; Jeffie will craft it and send it to the Executive Board for approval; then Public Relations Committee Co-chair Sharon Parente will be sure it gets out and send it as press release; (2) the other query Jeffie had was from a member regarding TLA support of the ALA Emerging Leaders Program; she thinks we have someone for 2017 but she hasn't approached us for support; Annelle suggested that we investigate what is required of a chapter that supports an Emerging Leader and then we can proceed from there.

Heather had an email discussion about finding a description of the Diversity Committee; she has the one from Illinois as an example; Jeffie noted that Tennessee Chapter Councilor Courtney Fuson's report from ALA includes their information on equity, diversity, and inclusion; Courtney said that she would also share that information on the listserv.

ANNOUNCEMENTS:

From Annelle: The next meeting on December 9th will be via Go-To-Meeting; there are only 24 seats available, so we will have group locations in Nashville, Knoxville, and Memphis, among others; this is an important meeting because the updated bylaws draft will be presented and it has to be voted on by the full membership in order to be implemented on July 1st 2018; she hopes to have the draft ready for us to review by the first of November.

The meeting was adjourned at 11:34 a.m.

Respectfully Submitted,
Christina Chester-Fangman
Recording Secretary, 2017-2018

ATTENDED:	Michael Hale	Allison Shepard	
Annelle Huggins	Meg Harrison	Chuck Sherrill	
Jeffie Nicholson	Dwight Hunter	Rebecca Tischler	
Heather Lanier	Cara Huweiler	Cindy Welch	
Christina Chester-Fangman	Matthew Jordan	Anne Whitver	
Gail Barton	Ruth Kinnersley		
Pat Bashir	Sue Knoche		
Ross Bowron	Kate Lewallen		
Brigitte Belleadeaux	J. Michael Lindsay		
Kristina Clement	Erika Long		
Rebeckah Coleman	Greg March		
Martha Earl	Jamie Osborn		
Sharon Kay Edwards	Sharon Parente		
Courtney Fuson	Anthony Prince		
Jodie Gambill	Jill Rael		
James Gill	Bess Robinson		
Dolores Greenwald	Purveen Rustomfram		

TLA OFFICERS & BOARD OF DIRECTORS, 2017-2018

Officers - Executive Committee	Name	Email
President	Jeffie Nicholson	jnicholson@williamson-tn.org
Vice-President / President-elect	Heather Lanier	heather.lanier@brentwoodtn.gov
Recording Secretary	Christina Chester-Fangman	chester-fangmanc@apsu.edu
Past President	Richard Groves	richardpgroves@gmail.com
Executive Director	Annelle R. Huggins	arhuggins1@comcast.net

Standing Committees		
Advisory Comm. / State Documents	Purveen Rustomfram	prstmfrm@memphis.edu
Archives & History	Brigitte Billeaudeau	brigittebilleaudeau@gmail.com
ByLaws / Procedures	Dwight Hunter	dwight.hunter@chattanooga.state.edu
	Ruth Kinnersley	rkinnersley@trevecca.edu
Parliamentarian	Cara Huweiler	cara.huweiler@yahoo.com
Career Services	Meredith Goins	meredith.goins@orau.org
	DeAnne Luck	deanne.luck@mtsu.edu
Conference Planning / 2018	Bess Robinson	merobnsn@memphis.edu
	Jamie Osborn	josborn@knoxlib.org
Conference Coordinator	Cathy Farley	director@wtclibrary.org
Development	Kelly Lee	klee7211@gmail.com
Finance	Chuck Sherrill	chuck.sherrill@tn.gov
	Annelle Huggins	arhuggins1@comcast.net
Honor / Awards	Cindy Welch	cwelch11@utk.edu
	Jillian Rael	Jill.Rael@tn.gov
TN History Book Award	Trent Hanner	trent.hanner@gmail.com
Volunteer State Book Award	Patricia Bashir	pat.bashir@nashville.gov
	Amy Dye-Reeves	amydyereeves@gmail.com
Intellectual Freedom	Karen White	kwhite55@utm.edu
	Meg Harrison	director@clintonpubliclibrary.org
Legislation	Kent Oliver	kent.oliver@nashville.gov
	Sharon Kay Edwards	sharonedwards405@gmail.com
Legislation Monitor	Sharon Kay Edwards	sharonedwards405@gmail.com
Federal LAN	Susan Earl	susan.earl@brentwoodtn.org
	Vivian Wynn	vwynn91@bellsouth.net
Membership	Rebeckah Coleman	rcoleman@clevelandlibrary.org
	Anna Leta Moss	anna.moss@lipscomb.edu
Nominating	Ross Bowron	bowronc@apsu.edu
Public Relations	Rebecca Tischler	rtischler@williamson-tn.org
	Sharon Parente	sharon.parente@mtsu.edu
Publications Advisory Board	Anthony Prince	aprince1@tnstate.edu
	Jennifer Newcome	newcomej@icx.net
Scholarship	James Gill	jgill@southcollegetn.edu
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Sections		
College / University	Ross Bowron	bowronc@apsu.edu
Public	Ari Baker	abaker@blounttn.org
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Special	J. Michael Lindsay	jmlindsay@mc.utmck.edu