



PCC Application Form

This membership application applies to Parking Consultant Associate and Parking Consultant Supplier candidates. Please complete and save the form to your computer and then upload to your online membership application on WeAreParking.org.

Check one role:

Application for: PCC Associate PCC Supplier

Complete if applicable:

Last Name: _____ First Name: _____ MI: _____

Professional Designations (CPP, etc.): _____

Title: _____

Firm: _____

Firm Address: _____

Phone: (_____) - _____ Ext: _____ Fax: (_____) - _____

Email: _____ Firm Website: _____

List Category Numbers for all Parking Consulting Disciplines that apply to you (see page 3): _____

Do you spend at least 50% of your time in one or more of the 10 Parking Consulting Disciplines? Yes No

Years with firm: _____ In a few sentences describe the scope of your duties at the firm: _____

Home Address: _____

Home Phone: (_____) - _____ Cell: (_____) - _____

Personal Email: _____

Degree: _____

Who on the PCC is recommending you/suggested you apply for membership: _____

(Note: You can submit your application without a PCC recommendation. If no PCC recommendation is included and the PCC Chair supports your candidacy, he/she will add that to your application. This helps speed the nomination process, so you can apply to join the PCC.)

Please complete the following:

1. Do you have 5 Years' Experience as a Parking Consultant?
 Yes No
2. Do you agree to comply with PCC Professional Code of Conduct and Ethics? ([Read here](#)).
 Yes No

PCC Member Candidates: Are you willing to fulfill the governance, fiduciary and roles/responsibilities of a Council member consistent with the roles & responsibilities below?

Yes No

1. **Attend a minimum of one meeting in person each calendar year.** *(Members who reside outside of North America are exempt from this requirement.)*
2. **Vote on election of officers, acceptance of publications, and other PCC issues** *(Affiliate members are exempt.)*
3. **Serve on at least one (1) PCC committee.**
4. **Maintain membership dues.**
5. **Continue Council membership qualifications. Members are ethically bound to inform the Council of such changes in his or her professional status as it may affect their membership status, and shall certify each year that the original conditions of membership are still being met.**

National Parking Association
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Washington, DC 20036
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Upload completed form to your **online membership application** on WeAreParking.org. **Questions?** Email membership@weareparking.org



Completed Client Projects

Completed Client Project 1:

Project name: _____

Total number of parking spaces: _____

Date completed: _____

Owner: _____

Indicate Parking Consulting Disciplines: _____

My role in project: _____

Reference contact for this project:

Name: _____

Title: _____

Company: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ Zip: _____

Phone: _____

Email: _____

Does the PCC have permission to see a written reference or phone reference from this client? Yes No

Completed Client Project 2:

Project name: _____

Total number of parking spaces: _____

Date completed: _____

Owner: _____

Indicate Parking Consulting Disciplines: _____

My role in project: _____

Reference contact for this project:

Name: _____

Title: _____

Company: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ Zip: _____

Phone: _____

Email: _____

Does the PCC have permission to see a written reference or phone reference from this client? Yes No

Completed Client Project 3:

Project name: _____

Total number of parking spaces: _____

Date completed: _____

Owner: _____

Indicate Parking Consulting Disciplines: _____

My role in project: _____

Reference contact for this project:

Name: _____

Title: _____

Company: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ Zip: _____

Phone: _____

Email: _____

Does the PCC have permission to see a written reference or phone reference from this client? Yes No

Parking Consulting Disciplines

Category 1: Planning and Studies

This discipline includes determining the need for parking (on-street or off-street) and how best to address parking needs. The work often involves exploring options to best utilize existing parking assets; evaluating sites for new parking; determining preferred locations for new facilities; and calculating preliminary project economics for new parking projects. In addition, this discipline includes master planning for higher education and medical campuses; government entities; aviation centers; and other developments.

Category 2: Economic Feasibility

This discipline involves developing economic feasibility or market analysis for parking projects. It includes services related to bond issuance; development of complex financing strategies; purchase/leasing option analyses; air-rights developments; due diligence assignments, and similar economic analyses.

Category 3: Architectural Services

This discipline includes professional design services for parking facilities from preliminary studies, design documents, material selection, construction documents, contract bidding/negotiations, to construction administration. It also includes zoning, building code, and land use compliance for projects.

Category 4: Engineering Services

This discipline includes professional engineering of parking facilities including automated parking structures or components of a parking facility. Engineering services may also include construction administration, material testing, value engineering, maintenance planning, and post-construction observations.

Category 5: Restoration Engineering

This discipline concentrates on evaluating and restoring existing parking facilities. It includes redesign of existing facilities; visual condition assessments; structural analyses; material testing; life/cycle cost analyses; preparation of repair specifications and documents; and construction administration services during renovations/repairs.

Category 6: Functional Design & Graphics Programming

This discipline involves planning for the safe movement of people and vehicles within and adjacent to parking facilities. The work involves calculating parking geometrics (stall size, internal circulation, etc.); traffic impacts; ADA compliance; way finding; quantity and location of parking equipment; and connectivity to adjacent roadways, sidewalks, destinations, and/or other transportation modes.

Category 7: Safety and Security

This discipline involves planning for the reasonable safety of persons and property in and adjacent to parking facilities. Work includes evaluating lighting levels and fixtures; conducting safety and/or security audits; determining audio/video equipment, smoke/heat detectors, CO monitoring equipment, and related safety/security equipment and their use.

Category 8: Access & Revenue Control

This discipline involves work associated with vehicular ingress and egress as well as parking revenue collection, processing, and reconciliation. It includes matching the owner's requirements with available equipment; reviewing existing systems; preparation of equipment specifications; equipment bid reviews; equipment testing; and various types of audits of revenue generating activities for both off-street and on-street facilities.

Category 9: Operations

This discipline includes providing consulting assistance for the day-to-day operation of parking facilities or parking systems. It includes services such as determining appropriate organizational structure; staffing levels and scheduling; development of manuals and maintenance requirements; training employees; employee recruitment; performance analyses; examination of parking enforcement programs (ticket issuance, equipment, fines, collection, adjudication); evaluating in-house and outsource operation options; providing assistance in the selection of an operator; review and/or development of contract management agreements; and evaluation of service delivery.

Category 10: Expert Witness & Research Services

This discipline includes work performed at the request of the legal and/or educational professions. For the legal profession, work may involve providing expert witness testimony on parking-related subjects; offering oral or written opinions; supplying advice, analyses, depositions; and other similar services requested by a client. For the educational field, work essentially involves conducting independent research related to a specific parking project as part of an effort to enhance the parking profession.