

# **AACE Code Enforcement Administrator**

1. Successfully complete either the AACE/ICC Property Maintenance and Housing Inspector Exam (ID 64) or the AACE/ICC Zoning Inspector Exam (ID 75).

2. Successfully complete the Code Council Legal and Management modules (MG and MM). Obtain information about this exam on the certification website at [www.iccsafe.org](http://www.iccsafe.org) under the certification drop-down menu.

B. Register for and pass the Legal/Management exam.

3. Complete the application – this can be found in the current AACE Candidate Bulletin.

4. To maintain this certification, both certification categories must be renewed every three years. Information on renewals can be found in the current Renewal Bulletin and at [www.iccsafe.org](http://www.iccsafe.org) under the certification drop-down menu.

5. Certified Code Enforcement Administrators may use the initials “CCEA” on business cards following their name.