



**97th Annual AATSP Conference
Denver Marriott City Center Hotel
Denver, Colorado
July 17-20, 2015**

Frequently Asked Questions about the AATSP Conference

Do you have questions about the 2015 AATSP Conference in Denver

- Click on one of the main topics below to go directly to the questions and answers related to that topic.
- Or scroll through the entire set of FAQs to learn more about the conference.

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GENERAL CONFERENCE INFORMATION

Is it necessary to be an AATSP member to attend the conference?

No, you do not need to be an AATSP member to attend the conference. However, AATSP members receive a discounted registration rate.

[Click here](#) to renew your membership or become an AATSP member

What is included in my conference registration?

- Approximately 250 sessions and special events
- General Opening Session
- President’s Welcome Reception
- Awards Banquet (availability of Awards Banquet tickets requested during on-site registration is not guaranteed)
- NOTE: Half day and full day professional development workshops are available for an extra fee

[Click here](#) to view our Program At A Glance, the general outline of the Conference

[Click here](#) to view the full 2015 Annual Conference Program

What are the benefits of attending the AATSP Conference?

- Stay current with curriculum, methodology and teaching strategies
- Stay current with research in literature, linguistics, applied linguistics, and cultural studies
- Stay current with cultural information
- Earn CEUs
- Earn graduate credit through New Mexico State University (NMSU)
- Network with your colleagues and peers

Can I buy an Awards Banquet ticket for a family member/guest?

Yes. Guest tickets are available for purchase online prior to June 10, 2015.

Is the AATSP Conference open to children?

No. The AATSP Conference is an **adult-only** event including all sessions, receptions, Awards Banquet and excursions.

Can I receive CEUs for conference participation?

- Attendees may obtain CEUs for participation in this conference
- To verify your attendance at conference sessions/workshops pick up an *AATSP Conference Workshop/Session Attendance Form* at the AATSP Conference Registration Desk prior to the conference opening
- Complete the form as you attend sessions and workshops
- Remember to have your form stamped at the beginning and end of each session/workshop you attend
- It is the responsibility of attendees to contact their district BEFORE the conference to determine necessary measures to fulfill their district professional development requirements and to receive approval for conference participation

CONFERENCE REGISTRATION

What does conference registration cost?

	Early Bird Registration Through April 1, 2015	Pre-registration April 2, 2015 – June 10, 2015	On-Site Registration After June 10, 2015
Non-Members	\$290	\$315	\$340
Members	\$175	\$200	\$225
Student Members	\$100	\$100	\$100
Life Members	\$0	\$0	\$25

How do I register for the conference?

- To insure that you receive the AATSP member rate you must sign in to the website at www.aatsp.org using your password and username
- You must select your conference registration type based on your Awards Banquet entrée selection (regular, vegetarian or not attending)

Can I register for the conference on-site?

- Yes, you can register on-site
- It is recommended that you take advantage of our on-line pre-registration rates available through June 10, 2015
- Please be aware that some conference events such as the Awards Banquet, workshops or excursions may sell out and may not be available on-site
- On-site conference registration will be located on Lower Level 2 of the Denver Marriott City Center Hotel
- On-site conference registration must be paid with a credit card or check

AATSP Conference Registration:

Thursday, July 16	2:00pm – 4:30pm
Friday, July 17	7:00am – 3:30pm
Saturday, July 18	7:30am – 12:00pm
Sunday, July 19	8:00am – 3:00pm
Monday, July 20	8:30am – 10:00am

Will I receive a receipt for my conference registration?

- After completing your on-line registration, an email message will be automatically sent to you from BluePay.com our online payment processing service
- If you cannot locate that e-mail message, please check your junk mail or contact the AATSP office at AATSPoffice@aatsp.org or 248.960.2180

CONFERENCE HOTEL

Why should I use the conference hotel?

- The AATSP has negotiated a special group rate which includes complimentary Internet access in guestrooms.
- The hotel rates that the AATSP has negotiated include many benefits for you and for the AATSP. Based on the number of rooms in the block of rooms, the hotel provides complimentary meeting room space, exhibit space, staff accommodations, and reduced food and beverage charges. This results in savings that are passed on to attendees.
- Because the AATSP continually meets the quota, the AATSP has not had to raise registration fees in several years.
- Reserving a room at the host hotel is an ideal choice because all conference- related events occur within the hotel.
- When you stay at the conference hotel, you alleviate worry about transportation, bad weather or forgetting something in your offsite hotel room.

Where is the hotel located?

The Denver Marriott City Center Hotel is located in downtown Denver, just 26 miles (40 minutes) from the Denver International Airport and is close to the city's most popular historic, cultural and entertainment venues. The hotel is within walking distance of the 16th Street pedestrian mall.

What services and amenities does the hotel provide?

- The hotel features an indoor swimming pool
- Full-service fitness center free for hotel guests
- *Prospect's, Urban Kitchen and Bar* serves breakfast, lunch and dinner
- *Starbucks*
- Concierge services
- An on-site business center is located on the Lower Level 1. The business center provides the following:
 - Complimentary printing of airline boarding passes
 - Computer and copying services for a fee
- In-room dining

What is included in the room rate?

The special AATSP group rate at the Denver Marriott City Center Hotel includes complimentary Internet access, coffee/tea makers, in-room safes and 24-hour fitness center.

How can I check my e-mail at the conference or in the hotel?

High Speed Internet access is included in your AATSP special group room rate.

Does the hotel have a business center?

Yes. The hotel has an on-site business center that provides both copy and computer access services for a fee on the Lower Level 1. The printing of boarding passes is complimentary.

What restaurants are available in the hotel?

- *Prospect's, Urban Kitchen and Bar* serves breakfast, lunch or dinner in a casual atmosphere.
- *Starbucks* coffee shop

Are there other restaurants within walking distance of the hotel?

- Yes. The Denver Marriott City Center Hotel is within walking distance of many of Denver's finest restaurants and cafés.
- You can get a list of the local area restaurants at the hotel concierge desk.

How do we get from the airport to the hotel?

Denver International Airport

Taxi

- Typical Minimum Charge: \$50.00-\$60.00 plus taxes
- Distance From Hotel: 26 miles

Driving Directions:

The hotel is located 26 miles from the Denver International Airport. Driving time is approximately 40 minutes.

Is there parking at the conference hotel?

Valet Parking at the hotel is available for \$37.00 a day. Rates are subject to change. Self Parking is available for a fee at several parking lots located near the hotel.

CONFERENCE LOCATION

What is Denver, Colorado like?

Denver is the largest city and capital of the state of Colorado. Denver is nicknamed the *Mile-High City* because its elevation is exactly one mile or 5,280 feet above sea level. The city of Denver was founded in November 1858 as a mining town during the Pike's Peak Gold Rush. Denver is a young and active city at the base of the Colorado Rocky Mountains. Denver is a city of many colors and cultures that celebrates its diversity with a number of annual ethnic events, celebrations and festivals. You will find restaurants and outdoor cafés that serve up the tantalizing flavors of Hispanic and Brazilian culture.

What will the weather be like?

Denver, like all cities along the eastern edge of the Rocky Mountains, is subject to sudden changes in weather. The climate is very sunny with 300 days of sunshine a year. July is the warmest month of the year, with a daily average temperature in the high 80's. Summers range from mild to hot with occasional afternoon thunderstorms.

What should I wear?

Business casual is appropriate for all of the conference sessions, workshops and special events including the President's Welcome Reception and the Awards Banquet.

What should I bring?

- Lip balm, hand lotion, moisturizers
- Umbrella
- Sunscreen
- Sunglasses

ON-SITE INFORMATION

Where do I obtain my conference badge and program?

Before attending sessions or workshops you will need to pick up your conference attendee tote bag and other materials at the AATSP Registration Desk on the Lower Level 2 of the Denver Marriott City Center.

When you check in at the Conference Registration Desk, you should receive:

- Conference badge
- Badge holder and lanyard (compliments of Vista Higher Learning)
- Conference Program (compliments of Santillana USA)
- Conference attendee tote bag (compliments of New Mexico State University)
- Other educational material(s)

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How do I know where my sessions/workshops are located?

- The Conference Program contains the times and locations for all sessions, workshops and events
- Conference Program contains a layout of the Denver Marriott City Center Hotel Lower Level 1, Lower Level 2, 2nd floor and 3rd floor
- Electronic signage outside each meeting room provides information on the sessions held in that room

What do I do if I lose my name badge?

Go to the AATSP Conference Registration Desk located on Lower Level 2 of the Denver Marriott City Center Hotel and request another badge.

What should I do if I arrive after registration has closed for the day?

- If you need your conference badge to attend an evening event that requires registration, look for an AATSP Conference Representative outside of the event location. The Conference Representative will be able to assist you.
- You can obtain your conference registration material the following day at the AATSP Conference Registration Desk located on Lower Level 2 of the Denver Marriott City Center Hotel.

CONFERENCE MATERIALS

Are extra copies of the program available for purchase?

- Yes. However, only a limited number of programs are printed and one copy of the program is provided in your registration packet
- If you lose or want an additional Conference Program, you can purchase one at the AATSP Registration Desk for \$5.00.
- The entire Conference Program will be available on the website and can be easily downloaded and printed.

[Click here](#) to view the full 2015 Annual Conference Program

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Can I obtain a copy of the papers or PowerPoint presentations used in the sessions/workshops?

- You will need to contact the presenters directly if you want a copy of their materials
- The AATSP office does not collect conference papers, PowerPoint presentations, or handouts

Does AATSP publish conference proceedings?

- No, AATSP does not publish conference proceedings
- Presenters are encouraged to submit an article based on their conference paper or presentation to *Hispania* for possible publication

PRESENTER INFORMATION

What will the format of my panel be like?

The AATSP website has detailed guidelines for presenters, moderators, and organizers. For information, please see the [2015 Call for Proposals and Descriptions](#) page.

What audio-visual equipment will be available in the conference session rooms?

AATSP provides each session room with Internet access, a data projector, and screen at no cost to the presenter.

Each presenter is responsible for providing his/her own computer for the presentation.

Apple computer users must bring the Mini Display Port to VGA Adapter to connect to a standard input. Adapters will not be provided or available.

I am in a combined session. How can I get in touch with other presenters of my session?

- Before the conference, you may wish to contact the other member(s) of your session and agree to meet before your session.
- Once you are at the conference, you can ask the AATSP staff at the Registration Desk if that person has checked in at the conference.
- If he or she has not checked in, you may leave a message for that person on the message board near the AATSP registration desk.
- You may also want to call the hotel operator on one of the house phones and ask for his or her room.